**OTLEY PARISH COUNCIL**

**Dear Councillor**

There is to be a Parish Council Meeting at 7:30pm on Monday 11th July at the Village Hall, Otley, at which your presence is requested and required.

**AGENDA**

1. Chairman’s welcome and apologies for absence. (Vice Chair to stand in on behalf of Chair)
2. To receive members’ declarations of interest to items on agenda.
3. Public Forum (for any matters on the agenda)
4. To sign the Minutes of the Annual General Meeting held on 16th May 2016 as a true record.
5. Matters Arising :

9a. Update on Tempodis 230SI. Thanks to Mr D Hook. Check who will move and charge battery.

9b Community Emergency Planning- further discussion based on information given at previous meeting regards defibrillator. Update on sharing information of community emergency plans.

9c Reminder to councillors to update Register of Interest.

1. Finance.

10a. To authorise cheques for signature : Suffolk Preservation Trust £30.00. Village Hall Hire £63.00

10b. To receive and approve payments since last meeting : Clerks Salary: £241.16 Clerks Expenses:£0.00

 10c. To receive the financial report from the RFO including balances at bank. –

 Balances are as follows at time of writing agenda:

 Community C/Ac £ 855.55 CR

 Business Premium A/c £9,282.66CR

Balances to be confirmed at meeting on 11th July.

10d. BDO report was sent off beginning of June. Details of End of Year Return & Annual Governance Statement 2016, sections 1, 2 & 4 were published on line prior to 1st July 2016.

10e. No further update on ‘opting out’ of new audit regime. However, it will probably be necessary by Christmas to have certain procedures in place.

1. Planning Matters.

11a. To receive planning decisions :

**DC16/0316/FUL**  Hillview, Church Road, Otley. (application to varying conditions) **Application Permitted.**

**DC/16/1157/ARM** Hillview, Church Road, Otley. Proposal: ‘Approval of Reserved Matters of **DC/13/3229/OUT**-outline planning permission for redevelopment of site to include up to 35 dwellings, up to 900 square metres of B1 Commerical space, landscaping and access roads. Existing buildings to be demolished’. Extraordinaryy meeting held on 19th April 2016 allowing local residents to view plans and raise any questions. The Parish Council replied **no objection** but did ask many questions and make alternative suggestions as part of the response to ensure the opinions and viewpoints of the whole village were considered. **Application Pending**. Since the last meeting SCDC have been in touch regards referring the application to Planning Referral Committee. The majority decision from the Parish Council was **not** to refer the application (03/07/16)

**DC/16/1831/FUL** Pipes Cottage Chapel Road, Oltey Proposal: Proposed replacement bay window and associated works. Date for submission of comments 24th May 2016. **No Objection submitted. Application Permitted.**

**DC/16/1302/PN3** Willowmead, Otley Bottom, Otley. Proposal: Conversion of agricultural buildings on Willowmead Alpaca Farm into single dwelling. Parish Council replied with **no objection. Application went to referral Committee 19th May 2016. Application refused.**

 11b To consider the following planning applications:

**DC/16/2458/FUL** The Knowle Church Road Otley. Proposal: Domestic equestrian 40x20 manege and hardstanding area. Currently with Planning Committee. Date for submission of comments 18th July 2016.

1. Highways Matters

8a. Pothole near drain along Church Road reported. Also large pot hole/road collapse near Otley Bottom also reported. Highways confirm it will be fixed in next 4 weeks.

8b Update on redundant telegraph pole.

8c Sign to encourage dog owners to use dog bin/litter bin on corner of Ipswich Road.

1. Rights of Way

9a. Udate on use of rights of way map to be used on website.

1. To receive the District & County Councillor’s report.
2. To receive the Police Statistics from Police website.
3. WSNT Priorities Setting Meeting Updates/Speedwatch results.
4. To receive the Community Council Report.
5. Matters to be brought to the attention of the Council :

14a Update on ditch and sewage smell along Gibralter Road- Mrs S Grant

14b Thanks to those who supported the fete on Saturday 2nd July 2016.

1. Councillors’ reports and items for future agenda :

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Date of next meeting – Monday 12th September 2016 at 7.30pm, Otley Village Hall