**OTLEY PARISH COUNCIL**

**Dear Councillor**

There is to be a Parish Council Meeting at 7.30pm on Monday 15th December 2018 at the Village Hall (back room), Otley, at which your presence is requested and required.

**AGENDA**

1. Chairman’s welcome and apologies for absence.
2. To receive members’ declarations of interest to items on agenda.
3. Public Forum (for any matters on the agenda)
4. To sign the Minutes of the Parish Meeting on 11th December 2017 as a true record.
5. Matters Arising :

5a. Defibrillator: Awareness Session booked for Tuesday 16th January 2018.

5b. Potential costings for tempodis camera to record data- continues to be on going.

5c. Footpath towards the White Hart Pub-update.

1. Finance.

6a. To authorise cheques for signature : Disability Advice Service £100.00

6b. To receive and approve payments since last meeting :

Clerks Salary: £105.00 (Dec) Clerks Expenses: £37.05 (printer ink)

6c. To receive the financial report from the RFO including balances at bank. –

Balances are as follows : Community C/Ac £1,047.00 CR

Business Premium A/c £7,346.91CR

Balances to be confirmed at meeting on 15th January 2018.

6d. Precept request has been made for £4,617.02. A 2% increase from last year’s precept which was £4,526.49

6e. Budget- to be approved and accepted.

1. Planning Matters.

7a. To receive planning decisions:

Ref No: SCC\0191\17 received date: 11th November 2017  
Address: **Otley Primary School, Chapel Road Otley IP6 9NT**Proposal: Demolition of existing temporary building, construction of new stand alone hall and pre-school building with associated external works.  
Date of submission of comments to Suffolk County Council: 1st December 2017  
The Parish Council submitted **no objection** to this application.

**Awaiting decision, not available online yet.**

Ref No: [DC/16/5350/OUT](http://planningpublicaccess.waveney.gov.uk/online-applications/) received date: 24th December 2016  
Application: Refused  
Appeal by: Mr M Brown  
Address: **Land Adjacent to The White Hart Inn, Helmingham Road, Otley**Proposal: Erection of detached dwelling.  
Date for submission of comments: 21st September 2017  
Appeal reference: **APP/J3530/W/17/3177208**

**The Parish Council submitted objection to this application.**

**Appeal has been lodged. Appeal has been dismissed. 14/12/17**

Ref No: [DC/17/5192/FUL](http://eastsuffolk.gov.uk/) received date: 19th December 2017  
Address: **Walnut Tree Farm, The Green, Ashbocking, Suffolk.**  
Proposal: Erection of two additional duck rearing buildings with ancillary feed bins and propane gas tanks.  
Date for submission of comments: 7th January 2018  
The Parish Council submitted **no objection** in principle but did show a concern for additional traffic, noise and pollution.

**Awaiting Decision**

Ref No: [DC/17/5205/PN3](http://www.eastsuffolk.gov.uk/) received date: 12th December 2017  
Address: **Blue Barn Farm 1, High House Road, Otley Suffolk.**  
Proposal: Change of use and associated building operations in connection with the conversion of an agricultural building to form a single dwelling.  
Date for submission of comments: 31st December 2017  
The Parish Council submitted **objection** to this application.

**Awaiting Decision**

Ref No: [DC/17/5063/FUL](http://eastsuffolk.gov.uk/) received date: 8th December 2017  
Address: **Goldsmiths Barn, Thompsons Lane, Otley Suffolk.**  
Proposal: New Entrance Lobby  
Date for submission of comments: 26th December 2017  
The Parish Council submitted **no objection** to this application but one councillor felt it looked out of character which was mentioned in the response.

**Application Permitted 03/01/18**

7b To consider the following planning applications:

Ref No: [DC/17/4300/FUL](http://eastsuffolk.gov.uk/) received date: 3rd January 2018  
Address: **Hall Lodge, The Green, Otley, Suffolk.**  
Proposal: Change of use from existing agricultural land to residential curtilage and erection of new replacement dwelling and demolition of existing dwelling.  
Date for submission of comments: 16th January 2018

1. Highways Matters

8a. Stop sign on junction of Chapel Road/Church Road response- not necessary to do anything at present.

8b. Grit Bin on Ipswich Road

8c Temporary Traffic Regulation Orders- Procedures for Notifications, now via email through [www.roadworks.org](http://www.roadworks.org)

8d Resident Complaint regards Openreach and cutting back branches.

8e Fallen trees and leaning national speed limit sign on Church Road leading towards Otley Bottom.

1. Rights of Way

9a Bridge on footpath between Spring Park (FTP23) and Hall Lane (FTP22).

9b Sleeper bridge between Reuben’s land and Lings Farm.

1. To receive the District & County Councillor’s report.
2. To receive the Police statistics from website.
3. WSNT Priorities Setting Meeting Updates/Speedwatch results.
4. To receive the Community Council Report.
5. Matters to be brought to the attention of the Council : none

1. Councillors’ reports and items for future agenda :

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Date of next meeting – Monday 12th March 2018 at 7.30pm, Otley Village Hall