

**OTLEY PARISH COUNCIL**  
Bank Reconciliation Statement for year ending  
31st March 2019

| 2017/2018 |                          | 2018/2019 |
|-----------|--------------------------|-----------|
| £         |                          | £         |
|           |                          |           |
| 7,137.76  | Balance as at 1st April  | 7,814.93  |
| 8,890.42  | Plus total receipts      | 6,437.72  |
| 16,028.18 |                          | 14,252.65 |
| 8,213.25  | Less total payments      | 6,095.09  |
|           |                          |           |
|           |                          |           |
| £7,814.93 | Balance as at 31st March | 8,157.56  |
|           |                          |           |
|           |                          |           |
|           |                          |           |
| 464.36    | Current Account          | 844.05    |
| 7,350.57  | Business Premium Account | 7,313.51  |
| 0.00      | Petty Cash               | 0.00      |
| 7,814.93  |                          | 8,157.56  |
|           |                          |           |
| 0.00      | Less upresented cheques  | 0.00      |
|           |                          |           |
| £7,814.93 |                          | 8,157.56  |

SIGNATURE HIDDEN.

Responsible Financial Officer

20.5.19

Dated

SIGNATURE HIDDEN

Chairman

20.5.19

Dated

Otley Parish Council  
31st March 2019

## End of Year Bank Reconciliation

|                            | £        | £              |
|----------------------------|----------|----------------|
| Balance B/f 1st April 2018 |          |                |
| Current Acc                | 464.36   |                |
| Business Premium Acc       | 7,350.57 |                |
|                            |          | <u>7814.93</u> |

## PAYMENTS -

|  |          |                 |
|--|----------|-----------------|
| Current Acc  | 6,095.09 |                 |
| Business Premium Acc                               | -        |                 |
| <i>Internal Transfers</i> <i>Transfer BP to CA</i> | 6,100.00 |                 |
| <i>Transfers</i> <i>Transfer CA to BP</i>          |          |                 |
|  |          | <u>12195.09</u> |

## RECEIPTS -

|   |          |                 |
|---|----------|-----------------|
| Current Acc                                 | 374.78   |                 |
| Business Premium Acc                        | 6,062.94 |                 |
| <i>Internal Transfers</i> <i>BP from CA</i> | 6,100.00 |                 |
| <i>Transfers</i> <i>CA from BP</i>          |          |                 |
|   |          | <u>12537.72</u> |
|   |          | <u>8,157.56</u> |

## BANK BALANCES

|                          |   |          |                 |
|--------------------------|---|----------|-----------------|
| Current Account          | £ | 844.05   |                 |
| Business Premium Account | £ | 7,313.51 |                 |
|                          |   |          | <u>8,157.56</u> |

LESS              Unpresented cheques

PLUS              Outstanding lodgements

RECONCILED

8,157.56