



OTLEY PARISH PLAN



MAY
2009



Contents

Section		Page
1	Executive Summary	2
2	Letter of Support from Peter Bellfield, County and District Councillor	4
	Otley Parish Council Statement	5
3	Rationale for Undertaking a Parish Plan	6
4	The Village of Otley	8
5	Chronology of Major Events	16
6	Methodology	17
7	Summary of Findings	20
8	Individual Questionnaire Findings	23
	8.1 Main Questionnaire	23
	8.2 Household Questionnaire	75
	8.3 Youth Questionnaire	83
	8.4 Business Questionnaire	92
9	Action Plan	100
10	Steering Group Members and Acknowledgements	111
 Appendices		
A	List of Questions and unexpurgated respondents' comments for the Main Questionnaire	113
B	List of Questions and unexpurgated respondents' comments for the Household Questionnaire	137
C	List of Questions and unexpurgated respondents' comments for the Youth Questionnaire	140
D	Findings from Needs Analysis Event	145
E	Constitution and Budget	159

Section 1 Executive Summary

It is with great pleasure that the Steering Group presents the Otley Parish Plan, both to the village and to those organisations that will help shape the future of our community. The Plan represents a comprehensive survey of residents' views on topics as varied as housing, traffic, leisure pursuits and the environment, whilst the accompanying Action Plan provides a blueprint for Otley in the coming years.

This project has taken some 20 months to complete and involved many willing volunteers within the community. Central to its success has been the enthusiastic manner in which the village has engaged with the whole process, from public meetings to the completion of the various questionnaires. Equally important has been the Steering Group, and in particular its core members (Section 10), who have overseen each stage of the project.

The report outlines the reasons for undertaking this Parish Plan, the methodology employed, a chronology of events, detailed findings from the public meetings and each of the four questionnaires that underpin the process, and a full list of all the comments and views that were given along the way. The Action Plan (Section 9) distils and prioritises the findings into a single document that we hope will be used to implement the wishes of the community.

An enormous amount of data and comment was gathered and analysed by the Steering Group. We have included as much original material as possible both to support our Action Plan and corroborate the findings, and also to ensure that everyone who took the time to 'have their say' is duly recognised as having done so.

Any consultation exercise inevitably throws up a broad spectrum of views and conflicting objectives. It is not possible to please all of the people all of the time. Furthermore, there are national policies and law that dictate many of the parameters of what is and is not permissible on issues such as planning and affordable housing. Nevertheless, as a Steering Group, we have endeavoured to consult as widely as possible within the community and have strived to represent your views accurately and to the best of our ability. Some of our suggestions may not be universally popular, but we hope that the findings of the Parish Plan will be read in the spirit of trying to achieve the best for Otley as a community. It should be emphasised that the Parish Plan conveys the views of residents and businesses, not the Steering Group members, who have endeavoured to remain impartial throughout.

A summary of the main findings is given in Section 7. Otley emerges as a thriving village with a strong sense of community. It is home to a number of local businesses and boasts good quality amenities for its size. There is a desire to retain those amenities and a willingness for carefully controlled growth, as long as it does not destroy the essence of what makes Otley special. Inevitably there are issues that villagers wish to see addressed and many of these points are drawn together in the Action Plan.

The Steering Group has sought to construct a viable and achievable Plan for Otley for the coming 5 – 10 years based on the data and opinions generated by this process. In doing so, we have undertaken some rationalisation and opted to omit projects that we felt did not have a realistic chance of progressing (such as using the Church as a skateboard park – see comments to Question 78, Appendix A, p131). The Steering Group hopes that the Parish Council will now convene a new Implementation Group to consider and take forward the Action Plan and any other issues that arise from the project findings.

Results from the Questionnaires have already proved of value in helping to secure a grant of £50 000 for the new play area, which is now widely enjoyed by the young people of Otley. Furthermore, feedback on housing and development issues has been collated and submitted to Suffolk Coastal District Council as the Parish Council's response to issues raised in

consultation for the Local Development Framework. The Steering Group recognises that many of its suggestions entail a, sometimes significant, cost implication. However, the Play Area project is a good example of what can be achieved with determination, hard work and access to grant support and we hope that this can be a template for many positive outcomes from the Parish Plan process.

Finally, I would like to express my gratitude to everyone who has played a part in the Parish Plan. The successful outcome is simply a reflection of people's enthusiasm and commitment to the project. In particular, I am most grateful to the core members of the Steering Group (Jane Hall, Martin Liddell, Issy Lincoln, David Papworth and Hilary Player) for all their hard work, dedication and good humour in helping to bring the Otley Parish Plan into existence.

Ian Beaumont
Chairman, Otley Parish Plan Steering Group
May 2009

Electronic copies of this report can be obtained from Ian Beaumont (Ips 890264) or via the Otley web (www.otleyweb.co.uk)

Section 2

Letter of Support from Peter Bellfield, County and District Councillor



Suffolk County Council

Dr. Ian Beaumont
Otley Hall
Otley
Suffolk
IP6 9PA

Councillors

Peter Bellfield
Councillor for Carlford
The Old Rectory
Grundisburgh Road
Clopton
Woodbridge
Suffolk
IP13 6QB

Telephone: 01473 735259
Fax: 01473 735859
E-mail: peter.bellfield@suffolkcc.gov.uk
Date: 6th April 2009

Dear Doctor Beaumont

Otley Parish Plan

As requested I have much pleasure in sending you a short message on the publication of the parish plan.

I must congratulate you as the Chairman of the Parish Plan Committee and the whole of your team who, I know, put in so much time into producing the questionnaire, distributing and collecting it. The gathering of the views of the residents of the Parish and getting a high level of response to the questionnaire is vital to ensure that the opinions of all the parishioners are expressed, and this you have clearly achieved.

The Parish Plan for Otley will have a significant influence on how various service providers, such as the County Council, District Council, Primary Care Trust and indeed the utilities, develop their services. As importantly these providers will not be able to say that they did not know what are the wishes of the village. A clear example of the importance of having a plan is that the parish was able to input into the Local Development Framework with the knowledge that it was conveying the wishes of the people.

The Parish Council now has to develop policies and strategies in partnership with other organisations to address the issues raised. The opening of the excellent new play area is proof that this cooperation already exists in Otley.

I wish you all good fortune for the future.

Yours sincerely

A handwritten signature in blue ink that reads "Peter Bellfield".

Peter Bellfield
County and District Councillor

Otley Parish Council Statement

Otley Parish Council (Otley PC) congratulates the team of people that worked hard, under the sterling leadership of Ian Beaumont, to prepare, distribute, input data and create this comprehensive document. Otley PC fully supports the methodology employed in the production of this Parish Plan.

The issues identified, and recommended actions, will be considered by Otley PC over the coming months. It must be understood that it may not be feasible or cost effective to implement the recommendations included in this document. Otley PC will, after due consideration, report back to the Village on all relevant actions.

This Parish Plan will be hugely valuable over the next 10 – 15 years in helping Otley PC reflect the wishes of the Village in future planning matters and, hopefully, enhance the village amenities.

Malcolm Smith
Chairman, Otley Parish Council
March 2009

Section 3 Rationale and Background to Undertaking the Parish Plan

On 10 May 2006, the Parish Council held a public meeting at the Village Hall. Rumours were circulating that the Hubbard's site was soon to be sold for redevelopment and a vivid leaflet distributed widely in advance of the meeting advised residents that *'The future of Otley is in your hands'*. One way for the village to influence its future was to produce a Parish Plan.

Against this backdrop, some 100 people attended the meeting to hear Annette Gray of Suffolk ACRE expound the virtues of producing a Parish Plan for Otley. A recognised process is used to capture residents' views on a wide range of issues that may affect the community both now and in the future, as well as gathering evidence to help shape policy making by relevant organisations. The Plan is designed to be holistic in scope, setting out a vision for how residents and businesses see Otley developing and what action is needed to achieve identified goals.

The obvious issue, and one which is uppermost in many people's minds, is to represent the views of the village on future housing development. However, the Plan goes far beyond potential housing. It also considers the environment, employment issues, roads and traffic, faith issues, local government – in short, every aspect of life in Otley. The findings of the Parish Plan process are drawn together in an Action Plan, a key document that identifies issues in each of the subject areas and suggests possible courses of action. Furthermore, a Plan can act as a catalyst for change in the community, raising levels of awareness and support for all manner of projects. For example, the impetus for the recently formed Gardening Club came from the Needs Analysis event held in January 2008.

In short, a successful Parish Plan has many uses, from representing resident's views on major issues, to serving as a reference tool for grant applications, and to raising awareness for many other positive initiatives in the community.

Following the meeting, some 25 people expressed an interest in playing an active role in the compilation of a Parish Plan. Arnaud Thérin initially took the process forward. Under Arnaud's chairmanship, a committee of 13 people was formed to progress the Plan. A constitution, timetable and budget were drawn up and an application for funding was made (see Appendix E for copies of the constitution and budget).

The Steering Group's first public activity was a display at the Village Fête on 1 July 2006. The aim was twofold: firstly, to raise awareness of the benefits of the Plan amongst the wider community; and, secondly, to start building a profile of the village and its needs.

Pressure of work meant that Arnaud had to step down as Chair of the Steering Group shortly after the Fête. After a period of inactivity, the Steering Group reconvened in September 2007 under the chairmanship of Ian Beaumont. The Plan was then progressed following the methodology set out in Section 6.

Local Development Framework

Whilst we have been undertaking a Parish Plan in Otley, Suffolk Coastal District Council (SCDC) has been developing the much broader Local Development Framework (LDF)¹. The LDF is billed as a 'route map' for the development of the region up to 2025 and beyond. It considers many issues, from housing to the economy, the environment to major infrastructure. The LDF itself has to comply with the East of England Plan, Government policy for the broader region.

¹ See <http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/> for detailed information on the Local Development Framework.

It is clear that the issues under consideration in the LDF are broadly similar to those addressed in the Parish Plan. Indeed, there is a recognised mechanism for feeding the results of parish plans into the LDF. SCDC views parish plans as a method to ‘enable local communities to work together discussing and addressing issues which are of particular importance to that community. The plans can be submitted to the Council to inform the production of the Local Development Framework where practical and possible. This represents a ‘bottom up’ approach to the development plan making process’².

Furthermore, SCDC’s Statement of Community Involvement³ cites the following guidance on Parish Plans:

11. PARISH/COMMUNITY PLANS

11.01 Roughly [62%] of communities in the District have prepared or are in the process of preparing their own plans. These have various titles of ‘Town Plan’, ‘Parish Plan’, ‘Community Plan’ etc.

11.02 The Council will strive to implement these Plans where practical and possible. The uptake of parish/community plans will continue to be encouraged and they will also be given considerable weight in preparing the Local Development Framework. The Plans normally produce a high level of return from surveys and can therefore be highly valuable in obtaining the wider views of the local communities.

The Statement of Community Involvement therefore feeds into the LDF as shown in Figure 1:

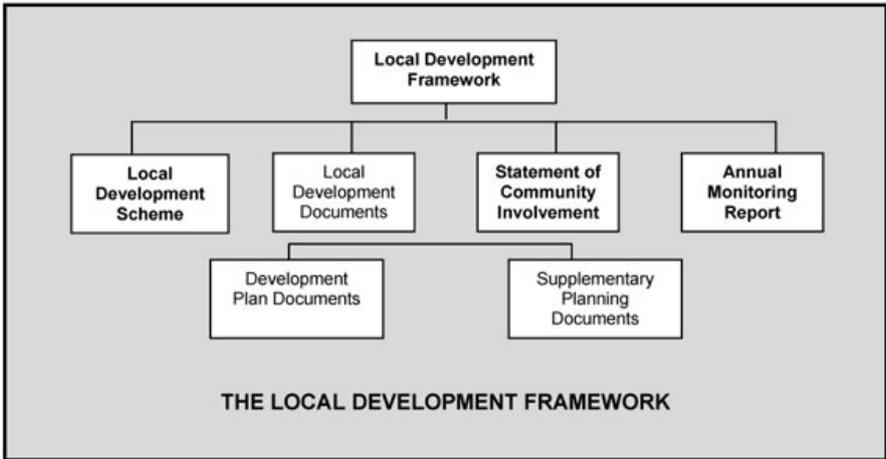


Figure 1 SCDC’s Local Development Framework

It should be stressed that inclusion in the LDF through the Statement of Community Involvement makes the Parish Plan subject to the many and varied constraints dictated by Government policies and law. Where possible, action steps identified in the Plan will be implemented; in other areas, the Plan will help influence broader policies and debates that impact our community; inevitably, however, there will be issues raised by the Plan that it will not be possible or practical to implement.

Otley’s place in the Local Development Framework and some of the key strategic policies that affect the village are discussed in greater depth in Section 4.

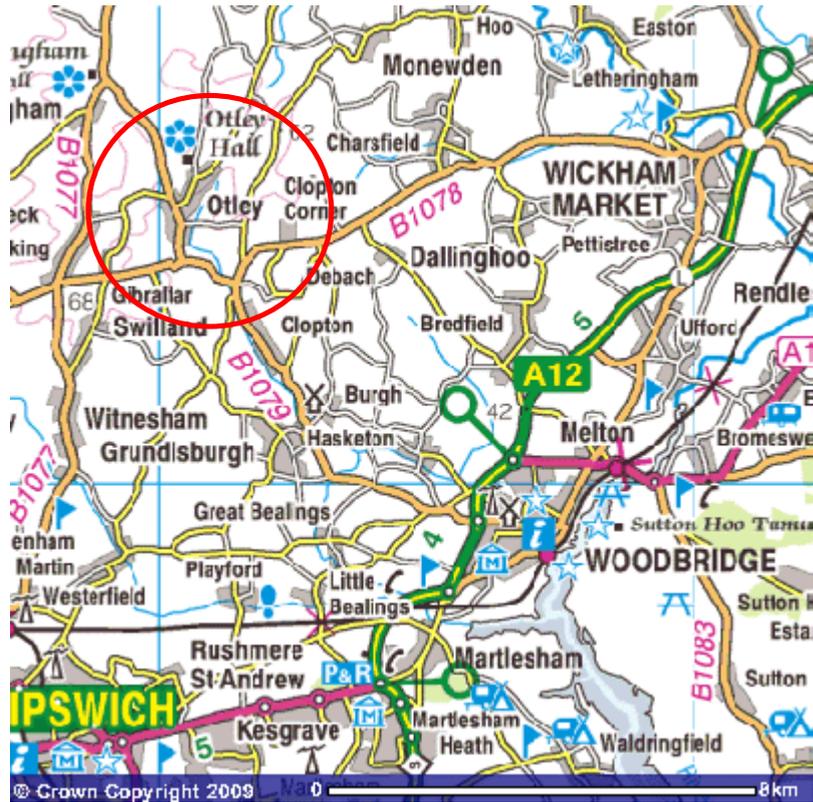
² <http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/whatis/default.htm>
³ Suffolk Coastal District Council, Statement of Community Involvement (SCI), Adopted July 2006, p14

Section 4 The Village of Otley

Otley lies in the county of Suffolk, around 8 miles to the north of Ipswich and a similar distance north west of Woodbridge. The major arterial routes of the A12 and A14 pass equidistant to the east and west respectively. Suffolk Coastal District Council is the local authority.

The village is surrounded by open countryside, the majority of which is devoted to agriculture. There is a well maintained and extensive footpath network.

The B1079 passes through Otley, firstly as Church Road and then Helmingham Road with Chapel Road running north-east from their junction in the village centre.



Map 1 Otley in relation to surrounding towns and villages

Ordnance Survey © Crown copyright 2009. All rights reserved. Licence number 100049020

Map 2 Aerial view of Otley showing surrounding countryside



Otley Parish Plan

© Otley Parish Plan Steering Group, May 2009

Suffolk Coastal District Council

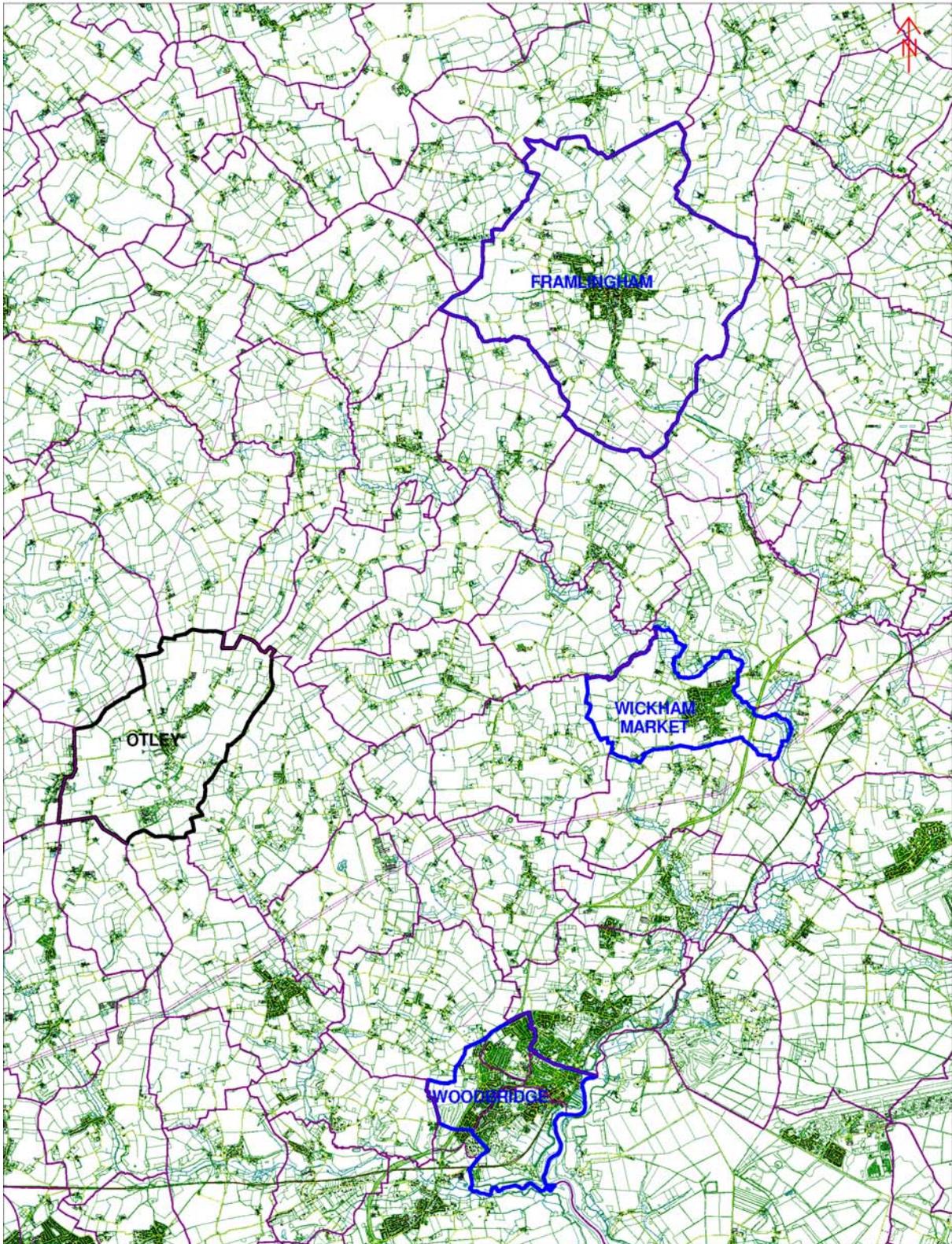
This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.

Suffolk Coastal District Council 100019684, 2009.

Otley with Framlingham, Wickham Market and Woodbridge highlighted

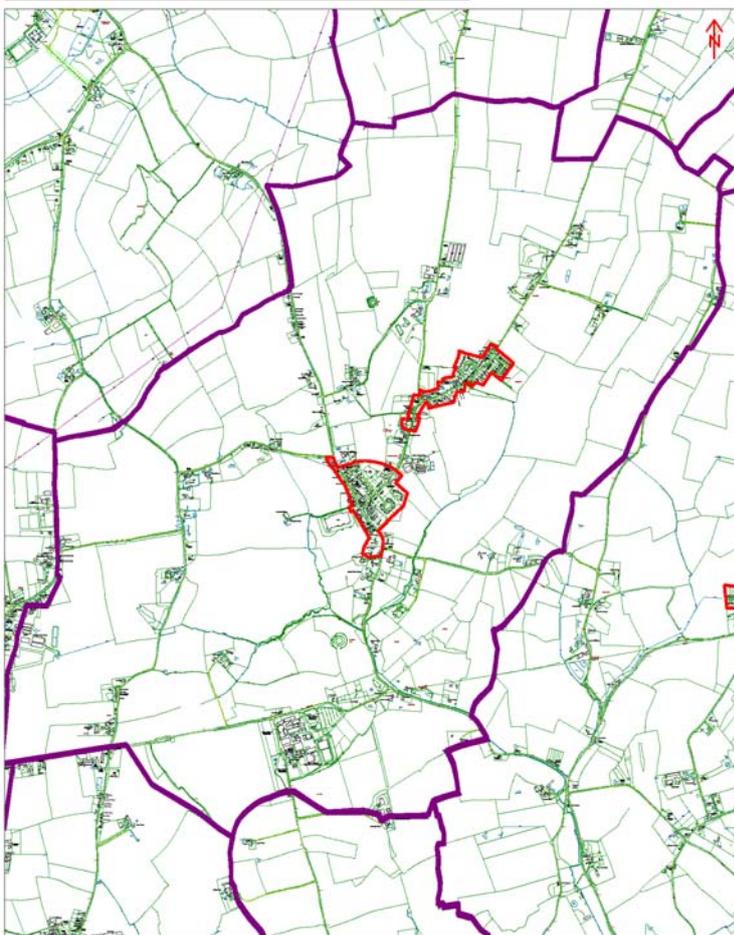
1:60000

Map produced on 03 March 2009 at 16:12



Map 3 The parish of Otley in relation to neighbouring parishes and towns

<p>Suffolk Coastal District Council</p> <p><small>This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.</small></p> <p><small>Suffolk Coastal District Council 100019684, 2009.</small></p> <p><small>Map produced on 03 March 2009 at 12:29</small></p>	<p>Otley</p> <p>Scale 1:20000</p>
--	--

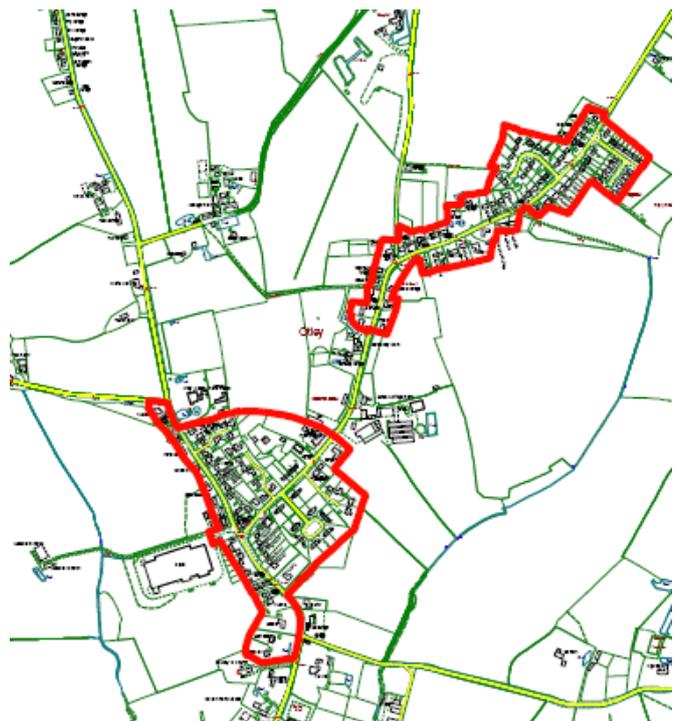


**Map 4
Otley parish physical limits**

The parish is centred on the village, with Otley College included to the south. The western boundary lies primarily along the B1077 through Ashbocking, thereby bringing a small number of properties towards Ashbocking into the parish. The northern limit is defined along various field boundaries, whilst the eastern edge largely follows the Monewden Road.

The existing development boundary is shown in red; this area is enlarged in Map 5.

**Map 5
Existing development boundary**



The majority of the housing stock is distributed along the principal arteries and the associated side roads, and totals some 260 dwellings. Around 70% of the housing is detached, with about 75% of homes having three or more bedrooms. Small-scale developments exist at Spring Park and, more recently, Birds Mere and Pearl Close. Homes range in age from medieval to modern, with two areas of social housing in Newlands and Vine Road.



Map 6 Principal landmarks in the parish of Otley

Ordnance Survey © Crown copyright 2009. All rights reserved.
Licence number 100049020

However, there is little affordable housing in the village for first time buyers and this is reflected in the demography of the village. The population is around 650 inhabitants with a bias towards a more mature age group, 68% of adults being 45 years of age or over.

Otley is fortunate to have an award winning Village Shop and Post Office; a doctors' surgery; the White Hart public house; a good village hall, Scout Hut and playing field; a bowls green; and a primary school with around 50 pupils. An active PTA and Governors support the School. The catchment school for secondary education is Farlingaye High at Woodbridge. Local bus services connect directly with Ipswich, Woodbridge and Framlingham and villages

along these routes. A mobile library, fresh fish and frozen food deliveries, milkman and a Fish and Chip van also serve the village.

The Parish Magazine, Grundisburgh News and Chapel Newsletter, along with various notice boards and telegraph posts, prove an effective means of keeping villagers apprised of local developments. A good community website exists (<http://www.otleyweb.co.uk/>) and this useful facility could be further enhanced by contribution of stories, news items, event notices etc.

St Mary's Church and the Baptist Chapel lie within the village and both have active congregations with a strong local ministry team. The Church dates from the 13th century and boasts a rare total immersion font.

There is a strong sense of community and this manifests itself in the many and varied clubs and organisations that are active within the village, including:

- Bowls Club
- Flower Arranging
- Friendship Club
- Fun for the Young (FFY)
- Gardening Club
- Gym Club
- Handbell Ringers
- Knitting Club
- Mother's Union
- Neighbourhood Watch
- Playgroup, Under 5's and Tiddlywinks
- Reading Groups
- Scouts, Brownies, Beavers and Cubs
- Short Mat Bowls
- The Otley Players (TOPS) and Junior TOPS

Otley Community Council administers the day to day running of the Village Hall and playing field, and comprises representatives of many of these village groups.

To the south of the main village lies Otley College, a higher and further education college that is part of the new University Campus Suffolk. It caters for around 5000 students, half by distance learning, in a wide range of subjects. There is a diverse range of other employers within the village, the most prominent being Hubbard Products and Soames Coaches. Amongst the many other businesses can be found a scrapbooking specialist, an alpaca centre, hairdresser, farms, plant hire and groundworks specialist, and an historic house open to the public.

It was noted in the preceding section how the Parish Plan fits into the LDF currently being formulated by SCDC. Much of what can, and indeed cannot, be achieved through the Parish Plan will be governed by the regional and national policies that affect Otley. At the heart of this lies SCDC's proposed classification of Otley as a Key Service Centre in its settlement hierarchy. This classification is significant as it influences whether a settlement should be allowed to grow and by how much; the higher up the hierarchy, the more likely it is that development will be allowed. The scale and type of permitted development that would be allowed, in principle, covers not only housing, but also employment and retail services. The six types of settlement classification are:

- Major centre (Felixstowe and the area East of Ipswich).
- Town (Aldeburgh, Framlingham, Leiston, Saxmundham and Woodbridge).
- **Key service centre** (24 villages in all, including Otley).
- Local service centre (42 in all).
- Other villages (22 in all).
- Countryside (25 parishes in all).

Key service centres are defined⁴ as 'settlements which provide an extensive range of specified facilities, namely all or most of the following:

- Public transport access to a town
- Shop(s) meeting day to day needs
- Local employment opportunities
- Meeting place
- Post office
- Pub or licensed premises
- Primary school
- Doctors surgery'

⁴ Suffolk Coastal Local Development Framework, Core Strategy and Development Control Policies Preferred Options, December 2008, p 48

The LDF contains the following guidance⁵ (Table 1) on scale of development in Key Service Centres:

Housing	Employment	Retail
<p>Allocations in the form of:</p> <ul style="list-style-type: none"> • Minor extensions to some villages to meet local needs <p>Within the defined physical limits, development in the form of:</p> <ul style="list-style-type: none"> • Modest estate-scale development where consistent with scale and character • Groups • Infill <p>Affordable Housing provision:</p> <ul style="list-style-type: none"> • Two thirds of each new housing allocation • One in three units in all other developments of 3 units or more in size • 100% on exception sites on the edges of the physical limit boundaries 	<p>General employment in larger settlements</p> <p>Emphasis on local employment in the smaller ones</p> <p>Emphasis on retention of existing businesses and areas in employment use to provide opportunities for expansion and start-up</p>	<p>Small range of comparison and convenience shopping</p> <p>Emphasis will be on retention of existing provision</p>

Table 1 SCDC guidance for development in key service centres

The guidance is amplified in Strategic Policy SP11⁶ and SP20⁷:

Strategic Policy SP11 – Key Service Centres and Local Service Centres

The Strategy for the communities outside of the towns and the major centres identified as key and local service centres is to:

(a) retain the diverse network of communities, supporting and reinforcing their individual character;

(b) allow modest growth to occur within defined physical limits, of a scale appropriate to the size, location and characteristics of the particular community. This will be through the combination of open market and affordable housing in order to encourage and enable young and old the opportunity to remain within their local communities;

⁵ Ibid. p 46

⁶ Ibid. p 45

⁷ Ibid. p 61

(c) promote the creation of affordable housing in key service centres by the making of modest allocations where the emphasis is on affordable rather than open-market housing (see policy SP20);

(d) enable organic development to occur in respect of settlements where opportunities within defined physical limits are severely limited. This may be in the form of the inclusion of potential sites within physical limits boundaries when they are drawn, or development within adjacent 'clusters' subject to defined criteria;

(e) secure the provision of services and facilities required to meet the day to day needs of the local population primarily at locations within the key service centres but supported by increased access provision to enable residents of the smaller settlements to utilise them; and

(f) work with partners to address the issue of rural isolation through the innovative use of alternative transport other than by private motorcar as well as improved communication technologies.

The appropriate scale of housing, employment and retail development to be achieved is set out in [the table on the preceding page], which should be considered to form part of this strategic policy.

Strategic Policy SP20 – Allocations [of housing] in the Key Service Centres

Modest allocations of land for new housing will be made in the settlements defined as key service centres. The primary aim of these allocations is to enable the provision of affordable housing to meet local needs.

The size of each allocation will be related to the size of the settlement concerned. The site must be within or well related to the physical limits boundary and satisfy other policies in respect of location, design, access etc.

Of the units provided one in three will be permitted for open market housing. The remaining two will be for affordable housing for either / or a combination of social rented or shared ownership depending upon the local need. The affordable housing must be made available for local people in perpetuity.

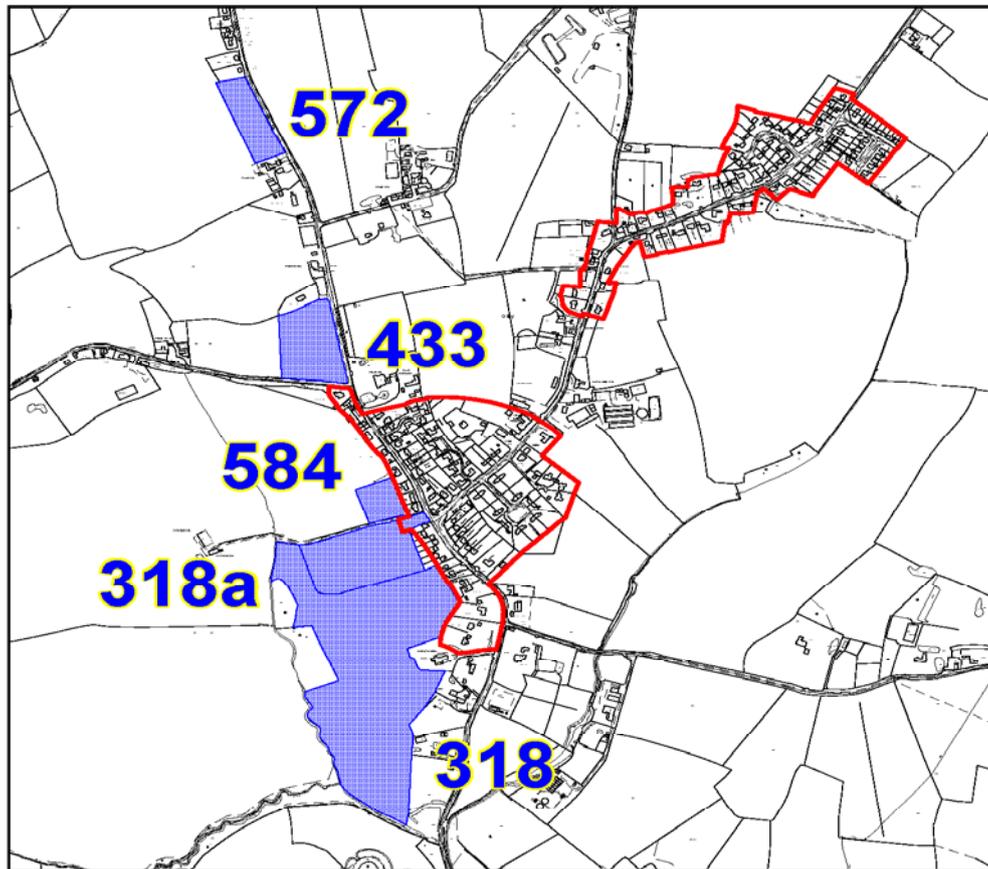
The site can be combined with one to create local community facilities such as a village hall, allotments, play space, cemetery etc

SCDC has recently (December 2008) published sites in Otley submitted to the Council for consideration for future development⁸. These are shown on Map 7. The sites shown are not sites that the Council is proposing for development at the time of writing this plan - no work has been done on assessing or prioritising them for their suitability as sites for future development and the Council has neither endorsed or rejected any of these sites at this stage. However, the map clearly demonstrates areas that are being given consideration:

⁸ Appendix 4, SCDC Site Specific Allocations & Policies, Issues & Options, December 2008

OTLEY

Proposed Settlement Classification: Key Service Centre



© Crown copyright. All rights reserved 100019684, 2008)

Scale: 1:10000



There are 5 site proposals in the parish.

Reference	Location and Grid References
318	land to the rear of St. Mary's Church, Church Road, Otley (620285, 254913)
318a	Depot Site, Church Road, Otley (620274, 255143)
433	Land adjacent to The Bungalow, Helmingham Road, Otley (620181, 255560)
572	Land at Wood Farm, Helmingham Road, Otley (620077, 256004)
584	Land north of the Depot, Church Road, Otley (620304, 255253)

Map 7

Sites in Otley submitted to SCDC for consideration for future development

It will be seen from the foregoing that a clear framework exists for how Otley can develop in the coming years. The Parish Plan hopes to influence development within that framework by giving a clear statement of the hopes and fears of all within the community.

Section 5 Chronology of Major Events

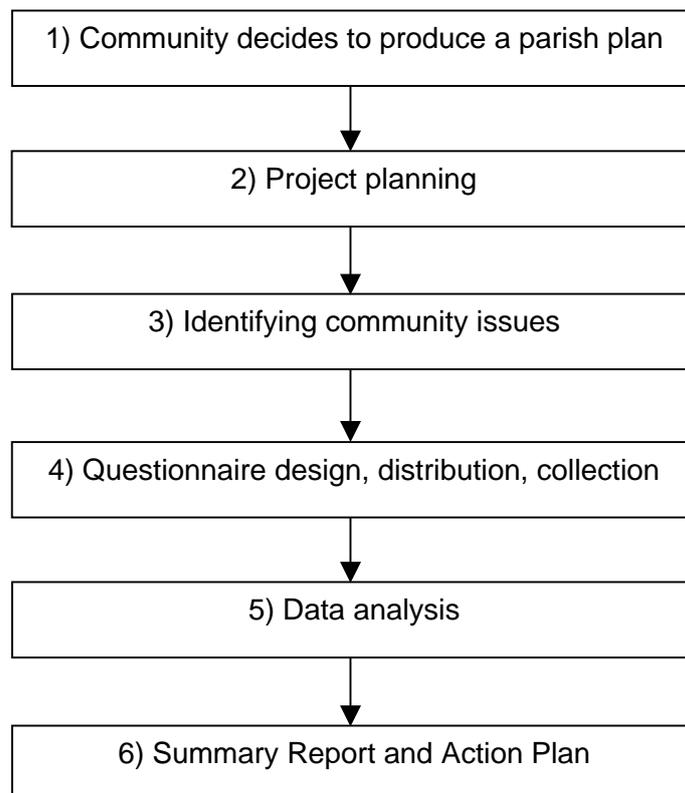
Date	Event
10 May 2006	Parish Council calls public meeting at Otley Village Hall. Annette Gray of Suffolk ACRE presents background to Parish Plan.
31 May 2006	First Steering Group committee meeting, chairman Arnaud Thérin
10 June 2006	Suffolk ACRE parish plan workshop attended by Steering Group members.
14 June 2006	Steering Group meeting
1 July 2006	First public event for the Parish Plan team at Village Fête. Initial information gathering.
13 July 2006	Grant application submitted.
7 August 2006	Rural Social Communities Programme (RSCP) grant of £1523 awarded from Suffolk ACRE
26 June 2007	Meeting to gauge interest in pursuing Parish Plan
19 September 2007	Steering Group reconvenes with Ian Beaumont as Chairman
17 October 2007	Steering Group Meeting
5 December 2007	Steering Group Meeting
9 January 2008	Steering Group Meeting
26 January 2008	Needs Analysis Event
6 February 2008	Steering Group Meeting
18 February 2008	Steering Group Meeting
10 March 2008	Steering Group Meeting
7 April 2008	Steering Group Meeting
13 May 2008	Steering Group Meeting
9 June 2008	Steering Group Meeting
Mid June 2008	Piloting of questionnaires
Mid July 2008	Distribution and collection of final questionnaires
21 July 2008	Steering Group Meeting
15 September 2008	Steering Group Meeting
22 September 2008	Data inputting training
October/ November 2008	Data inputting
9 December 2008	Steering Group Meeting
7 January 2009	Steering Group Meeting
21 January 2009	Steering Group Meeting
9 February 2009	Steering Group Meeting
22 February 2009	Steering Group Meeting
22 March 2009	Final Community Engagement Event
11 May 2009	Otley Parish Plan presented at the Parish Council's AGM

Section 6 Methodology

The Steering Group has broadly followed the guidance set down by Suffolk ACRE in preparing Otley's Parish Plan. The over-arching theme of this guidance is for the process to be as inclusive as possible and to cover a broad range of issues that impact the community.

The impetus for the Parish Plan was born out of the potential redevelopment of the Hubbard's site. It was tempting to confine the scope of the plan to issues relating to this one point. However, to do so may have resulted in a plan perceived to have a 'single issue' agenda, which may have diluted its impact or jeopardised its subsequent adoption as part of the LDF.

In broad terms, the parish plan process we have followed can be summarised as:



Stage 1

This step is outlined in Section 3 and includes the meetings on 10th and 31st May 2006.

Stage 2

The constitution, budget and project timetable were drawn up (see Appendix E).

Stage 3

Two public consultation exercises were undertaken, firstly an awareness exercise at the Village Fête on 1 July 2006 and secondly, a Needs Analysis event on 26 January 2008.

The Needs Analysis event was held at the Village Hall. Five 'stations' were set up in the main hall, each with a theme:

Station 1	Parish Council Effectiveness, Housing and Economic Issues
Station 2	Community Services and Communication
Station 3	Traffic, Transport and Highway Matters
Station 4	Social Aspects
Station 5	Physical and Natural Environment

Lists of possible issues were displayed at each station and villagers were invited to add their own comments and views using Post-It Notes. 86 people attended.

The data gathered at both events was used as a basis for compiling the four questionnaires that form the basis of the Parish Plan.

Appendix D carries the full findings from the Needs Analysis event.

Stage 4

The Parish Plan is based largely on data gathered through questionnaires circulated to all Otley villagers and businesses. Questionnaire templates exist and the Steering Group spent considerable time evaluating an established package of some 325 questions developed by the Countryside and Community Research Unit and Gloucestershire Rural Community Council.

However, after deliberation we turned instead to a recently launched package of questionnaires from Suffolk ACRE. It was felt that these offered a more focussed approach with questions developed by a local organisation that we believed would be of more relevance to our community. We opted to produce four questionnaires:

- 1) The Main Questionnaire. This contained 86 questions, plus a final free text option for comments, offering in excess of 700 possible answers on subjects from housing and highways to faith and the environment. This could be answered by any villager aged 17 and over.
- 2) The Household Questionnaire. This gathered largely statistical data on age, gender, type of house, use of utilities, recycling needs etc. One questionnaire was to be completed by each household.
- 3) The Youth Questionnaire. The Suffolk ACRE template was modified and developed by Fun For Young (FFY), the Otley youth group, and was aimed at young people aged 8 – 16. The Steering Group limited its input to minimal final editing, thereby giving FFY ownership of this questionnaire.
- 4) The Business Questionnaire. Offered to all businesses within the village.

In developing the final questionnaires, the Steering Group combined both questions and suggested answers from the templates along with our own questions and answers drawn from data gathered at the Needs Analysis event. By developing four questionnaires in this manner, we hoped to cover all the issues raised by villagers along with any other matters we thought were of relevance to the community.

The final hard copy questionnaires were created in Excel. However, the text had to be re-entered verbatim into a Suffolk ACRE database. For this laborious task we are indebted to Lynne Howland.

All questionnaires were piloted before final printing and distribution in July 2008. We opted for personal delivery and collection of questionnaires to maximise our potential returns and were delighted to achieve a return rate on the main and household questionnaires of over 85% (257 of each delivered, 219 of each completed). This was at the top end of expectations and recent experience of Suffolk ACRE. The Youth and Business Questionnaires were offered as appropriate by the distributors, with 57 of the former and 18 of the latter being returned.

Stage 5

All the data gathered from the questionnaires was inputted to the Suffolk ACRE database by a team of volunteers. It is worth noting that on the Main Questionnaire, each person's responses took up to 30 minutes to input; with 436 people's responses to enter, we faced a task equivalent to one person spending 8 hours a day non-stop for 4 weeks. Thankfully the task was spread between 13 volunteers. None-the-less, the additional burden of the other 3 questionnaires meant that this stage took some 6 weeks to complete.

Once the data had been inputted, the Steering Group then had to analyse the results in order to begin formulating a report and action plan.

Stage 6

The final stage was the preparation of the Parish Plan report and accompanying Action Plan. This latter document distils the findings of the questionnaires into a succinct list of actions to be addressed in the coming months and years. Various members of the Steering Group compiled the report sections.

Drafts of the report and Action Plan were presented at a Community Engagement Event on 22 March 2009, where villagers were offered a final opportunity to comment on the findings and prioritise the issues identified in each section of the Action Plan. 55 people attended the event. An 'Interest and Volunteer' sheet was also available to start the process of gathering interested parties to take forward the many initiatives identified in the Plan.



Pictures 1 & 2

Prioritising the Action Steps at the Community Engagement Event 22 March 2009



Section 7 Summary of Findings

Otley is a thriving key service centre with a good community spirit and an awareness of its own identity and local concerns. This is borne out by the level and nature of response to the parish plan consultations and questionnaires. Although there are concerns about minor vandalism, speeding and some anti-social behaviour it is a place where residents generally feel safe and enjoy living.

The school, the village shop and Post Office, and activities based at the Village Hall are at the centre of the community. Demographically 25% of residents were 25-44 years and almost 70% of residents are over 45 years, which is reflected in declining numbers at playgroup and the number of children at Otley School. It may also influence responses to the housing questions. Houses are occupied by residents of the village; there are very few second homes or holiday homes in the community. The population is relatively permanent and value the village's environment, location and community.

The potential for future development on the Hubbard's site is a concern for residents. The existence of Otley College within the parish but outside the hub of the village generates traffic and light pollution but is not seen as having a significant impact on the village. There is a strong desire to maintain existing facilities and to improve aspects of the local environment.

"As an older resident accustomed to a rural environment I feel it's important for the future that this, and other similar village communities, retain the peaceful character that still exists."

Traffic and Transport

Local services, Hubbard Products and Otley College generate traffic in the parish and some local congestion at peak times. HGV's using the B1079 and B1078 have an impact on other road users, the environment and residents so the Parish Council's involvement in the Save Our Rural Roads (SORR) campaign is welcomed and a weight restriction would have broad support. Efforts to improve parking at the Post Office corner, Doctor's surgery and Church would be welcomed. Speeding traffic in the village is a concern for many and further traffic calming measures and random police speed checks are desirable.

"Size of lorries on our local roads inappropriate and dangerous."

Safety on the B1078 and B1079 could be enhanced by specific improvements. It is desirable that a footway along Helmingham Road from Otley House to The White Hart is constructed and the Church Road footway be extended to the Church. However there is no strong desire for the village to be suburbanised by additional street furniture or improvement schemes. Views on further street lighting are mixed. There is a need to improve road safety in Chapel Road at the entrance to the Village Hall.

"Speed of traffic still far too fast."

Community services

The primary school is a vital part of the village and the community values the shop and Post Office and existing facilities. There are a number of clubs and activities in the village for all ages. There may be some opportunities to expand these and provision of more activities for young people was identified as one way of reducing the irritation caused by petty vandalism and anti-social behaviour. There is an awareness and appreciation of the work of the Parish Council. The Community Council runs the Village Hall and playing field, which are well-used resources. Each year it runs a number of events to

"Have we consulted young people properly?"

raise funds for the maintenance and improvement of the hall. Demands for an improved play area were met during the drafting of this plan. There is a desire to keep the White Hart open. Many respondents would like to have more activities in Otley such as Flicks in the Sticks and Keep Fit classes.

Housing

While the village plan was being drafted the future of the Hubbard's site became a specific concern in the light of the introduction of the Local Development Framework and site-specific allocations and policies to replace the Local Plan. If new housing is to be built in the village, it is felt that new housing should be infill or small-scale development (<10 dwellings; see Q10, Main Questionnaire) with affordable housing preferred. There is an acceptance that the Hubbard's site is likely to be redeveloped at some stage in the future but the scale and nature of this is sensitive; the number of new houses should be restricted, with affordable housing for local people and small business units, which could be incorporated within the scheme.

"Continue to achieve the delicate balancing act between development and stagnation."

"To keep it a safe and enjoyable place for children to grow up."

In the event of redevelopment of the Hubbard's site or significant building elsewhere highway access and water pressure need to be improved. Consideration would need to be given to possible improvements to other aspects of the village's infrastructure.

Responses make it clear that any significant residential development in Otley should include a mix of housing designs to meet the demand for starter homes and bungalows. There is no sheltered housing or residential care in Otley at the moment and the demand for such accommodations is likely to grow.

Environment

Residents appreciate their local environment and want to preserve it so far as possible. As in many rural areas natural habitats have been lost to development or modern agricultural practises so it is hoped existing mature trees, hedges and ponds will be respected. An opportunity to enhance the environment by creating a village green or nature reserve within the parish should be sought. There is interest in providing a parish orchard or woodland as well as a demand for allotments. Recycling facilities are well used and should be retained or expanded. The network of footpaths is a valued recreational amenity and should continue to be well maintained.

"A community works well because of its people, not because of its infrastructure or buildings. Beware of providing more facilities than we can properly maintain."

During heavy rain Otley Bottom continues to flood so work to alleviate local flooding would be welcome. Outlying parts of the village depend on septic tanks for sewage disposal and in the event of development in these areas consideration should be given to extending the mains drainage to reduce the risk of dirty ditches. A "Spring Clean Day" could be established to enhance the appearance of the village. There is a sense that people would like a greener village with less traffic, which causes congestion and noise pollution and a reduction in light pollution from Hubbard Products and Otley College.

Communication

Residents believe existing mobile phone, Internet broadband and digital TV reception need to be improved. To this end a mobile phone mast in the village would be acceptable

provided it was discreetly sited away from housing. Information about Otley, local services and events is still largely publicised by flyers, notice boards and local magazines (Grundisburgh News and the Church Times) but additional information in the form of a quarterly Parish Council newsletter, Village Directory, parish history and local map would be welcomed. There may also be an opportunity to revamp and expand the existing Otley website. By and large respondents knew how to contact key members of the local community although a village skills register would be useful and a village information point would be welcome.

“Parish Magazine is where I find out what is happening.”

Businesses and employment

In addition to Hubbard Products and Otley College there is a wide range of local businesses including retail and professional services. It is recognised that some further small-scale business would be good for the community alongside existing commercial activities. Small workshops, leisure activities and the pub have been identified as opportunities to be encouraged and there is an unmet need for childcare in the vicinity.

“I feel local businesses work well within the community and are supportive of village occasions and projects.”

And finally

While recognising that life, communities and villages are always changing Otley residents enjoy their environment largely as it is and recognise that changes and improvements tend to occur incrementally.

Some general comments made by villagers during the survey best convey the spirit of Otley and these are spread throughout this summary. However, the final word is left with this thought:

“Otley is a wonderful place. It has a good community atmosphere and we should do all we can to maintain this.”

Section 8 Individual Questionnaire Findings

The results from the four questionnaires are presented in the following sections. Each question is shown with the number of respondents, the findings (usually in graphical form), a summary of any comments made, a brief narrative by the Steering Group (where appropriate), and suggested action steps arising from the findings.

Questions that allowed respondents to select multiple answers are denoted (MA) after the question number (eg Question 5 (MA)). Questions that asked for answers to be ranked are denoted (RA). Otherwise, questions asked for a single selection answer.

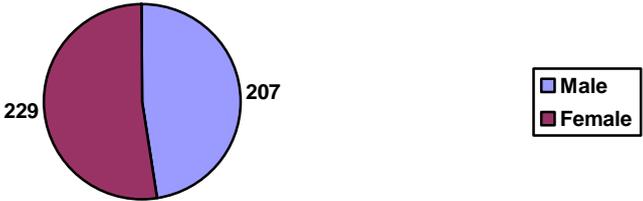
To facilitate reading of the findings, and overall presentation, only a representative sample of respondents' written comments is given under each question. The full range of comments is gathered separately, unexpurgated, in the Appendices. The exception is the Business Questionnaire, which has all the comments included with the findings.

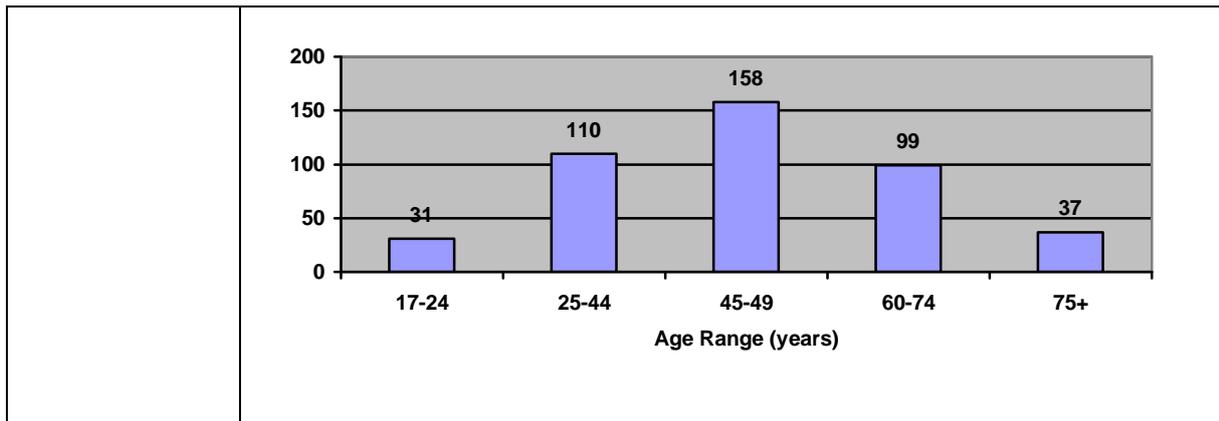
8.1 Main Questionnaire Results

The Main Questionnaire was distributed to 257 households and was completed by 436 respondents. It posed 86 questions with a final free text question to capture any other thoughts or comments. The questions were grouped under the following headings:

Heading	Questions
General	1 – 6
Housing	7 – 13
Business, Employment and Training	14 – 20
Education	21 – 24
Environment	25 – 30
Natural Environment	31 – 33
Traffic and Highways	34 – 41
Transport	42 – 46
Emergency and Other Services	47 – 52
Retail Services and Other Facilities	53 – 60
Health	61 – 65
Community	66
Communication and Information	67 – 70
Local Government	71 – 74
Faith	75 – 78
Leisure, Social and Sport	79 – 85
Implementation	86
Free Text Provision	87

General (Questions 1 – 6)

<p>Question 1</p> <p><i>“Where in the village is your house located?”</i></p> <p>432 respondents</p>	<p>In keeping with the wide distribution of the questionnaire, responses were received from residents of all the identified roads within the parish, with the exception of Clopton Green Lane. The numbers reflect the major housing areas.</p> <table border="1" data-bbox="424 427 1374 880"> <thead> <tr> <th>Road</th> <th>Responses</th> <th>Road</th> <th>Responses</th> </tr> </thead> <tbody> <tr> <td>Ashbocking Green</td> <td>8</td> <td>Ipswich Road</td> <td>24</td> </tr> <tr> <td>Birds Mere</td> <td>11</td> <td>Little Meadow Drive</td> <td>8</td> </tr> <tr> <td>Chapel Road</td> <td>106</td> <td>Monewden Road</td> <td>2</td> </tr> <tr> <td>Charity Lane</td> <td>3</td> <td>Newlands</td> <td>32</td> </tr> <tr> <td>Church Road</td> <td>53</td> <td>Otley Bottom</td> <td>14</td> </tr> <tr> <td>Clopton Green Lane</td> <td>0</td> <td>Pearl Close</td> <td>16</td> </tr> <tr> <td>Cretingham Road</td> <td>3</td> <td>Spring Park</td> <td>35</td> </tr> <tr> <td>Gibraltar Road</td> <td>2</td> <td>Swiland Road</td> <td>6</td> </tr> <tr> <td>Hall Lane</td> <td>12</td> <td>The Green</td> <td>18</td> </tr> <tr> <td>Helmingham Road</td> <td>64</td> <td>Vine Road</td> <td>16</td> </tr> </tbody> </table>	Road	Responses	Road	Responses	Ashbocking Green	8	Ipswich Road	24	Birds Mere	11	Little Meadow Drive	8	Chapel Road	106	Monewden Road	2	Charity Lane	3	Newlands	32	Church Road	53	Otley Bottom	14	Clopton Green Lane	0	Pearl Close	16	Cretingham Road	3	Spring Park	35	Gibraltar Road	2	Swiland Road	6	Hall Lane	12	The Green	18	Helmingham Road	64	Vine Road	16
Road	Responses	Road	Responses																																										
Ashbocking Green	8	Ipswich Road	24																																										
Birds Mere	11	Little Meadow Drive	8																																										
Chapel Road	106	Monewden Road	2																																										
Charity Lane	3	Newlands	32																																										
Church Road	53	Otley Bottom	14																																										
Clopton Green Lane	0	Pearl Close	16																																										
Cretingham Road	3	Spring Park	35																																										
Gibraltar Road	2	Swiland Road	6																																										
Hall Lane	12	The Green	18																																										
Helmingham Road	64	Vine Road	16																																										
<p>Question 2</p> <p><i>“Is this your principal private residence?”</i></p> <p>433 respondents</p>	<p>Question 2 reveals that for 423 people, almost 98%, their house in Otley is their principal private residence.</p>																																												
<p>Question 3</p> <p><i>“What is your gender?”</i></p> <p>434 respondents</p>	 <p>A pie chart illustrating the gender distribution of respondents. The chart is divided into two segments: a blue segment representing Male (207) and a maroon segment representing Female (229). A legend to the right of the chart identifies the colors: a blue square for Male and a maroon square for Female.</p>																																												
<p>Question 4</p> <p><i>“To which age group do you belong?”</i></p> <p>434 respondents</p>	<p>A surprising bias in age emerged amongst the residents of Otley, with almost 68% (294) aged 45 or over. Only 25% (110) are in the 25 – 44 age bracket and just 7% (31) in the 17 – 24 range. The separate Youth Questionnaire covers those aged under 17. The lack of affordable housing for local people, identified elsewhere in the survey, may be contributing to the bias in age towards those of more mature years. The data also supports the falling school numbers and the limited support for organisations catering for young children.</p>																																												

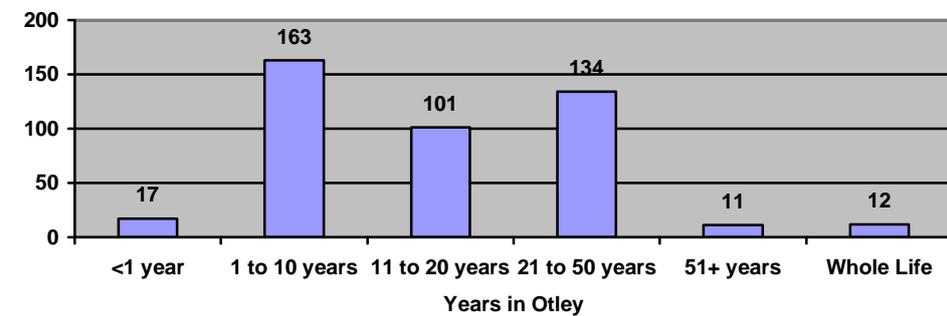


Question 5 (MA)

“How long have you lived in Otley?”

436 respondents

Following the age profiles identified in Question 4, we find that 145 (33%) of villagers have lived in Otley for more than 21 years.



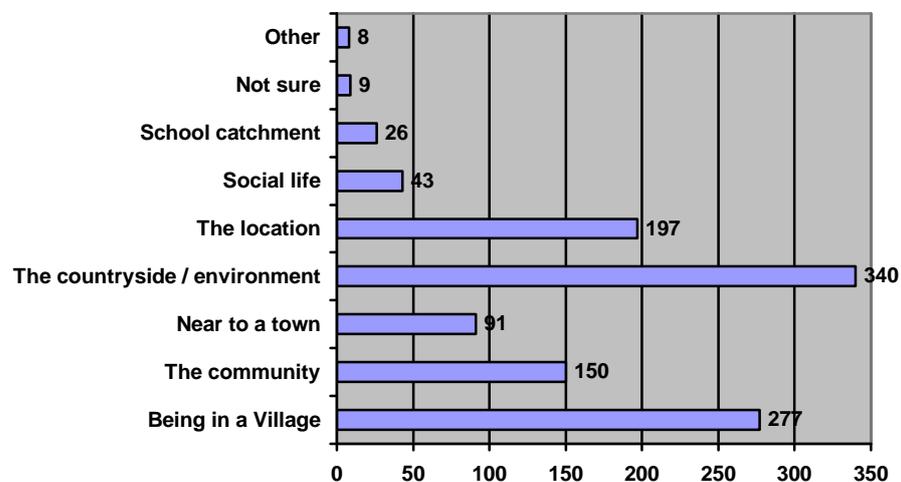
12 villagers (2.75%) have lived in Otley their whole life, bearing in mind that this number includes any adult over 17 who was born in Otley.

Question 6 (MA)

“What is most important to you about Otley?”

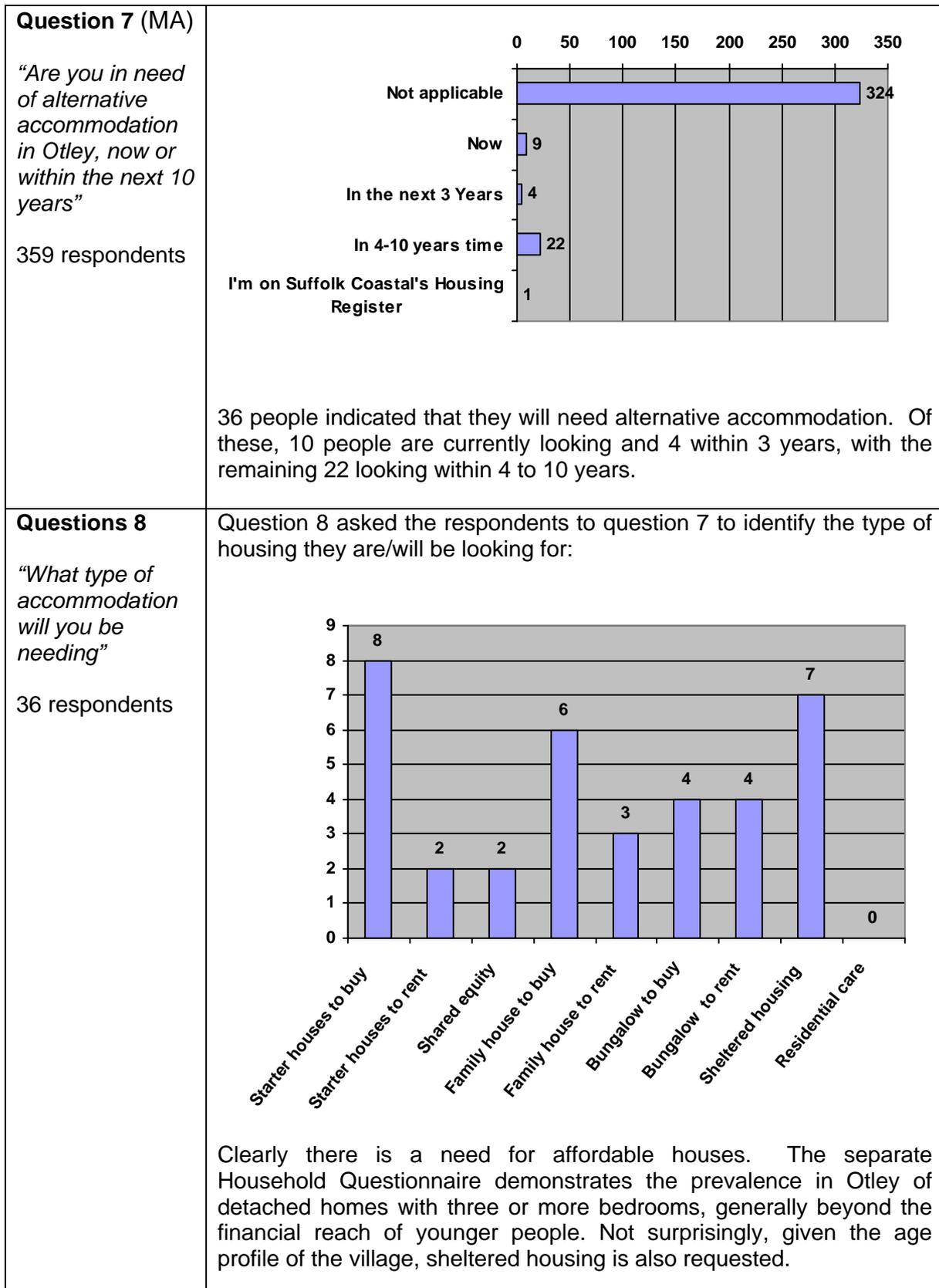
423 respondents

Turning to what is most important to people about Otley, respondents identified the countryside and environment as being important to over 80% of residents. This is closely followed by the need to be in a village (65%), with the location (47%) and the community (35%) also showing solid support. Such clear support for Otley as a village in a countryside setting should be borne in mind when considering any further development.



Housing (Questions 7 – 13)

Questions 7-13 dealt with the issues surrounding houses and services infrastructure within the village.

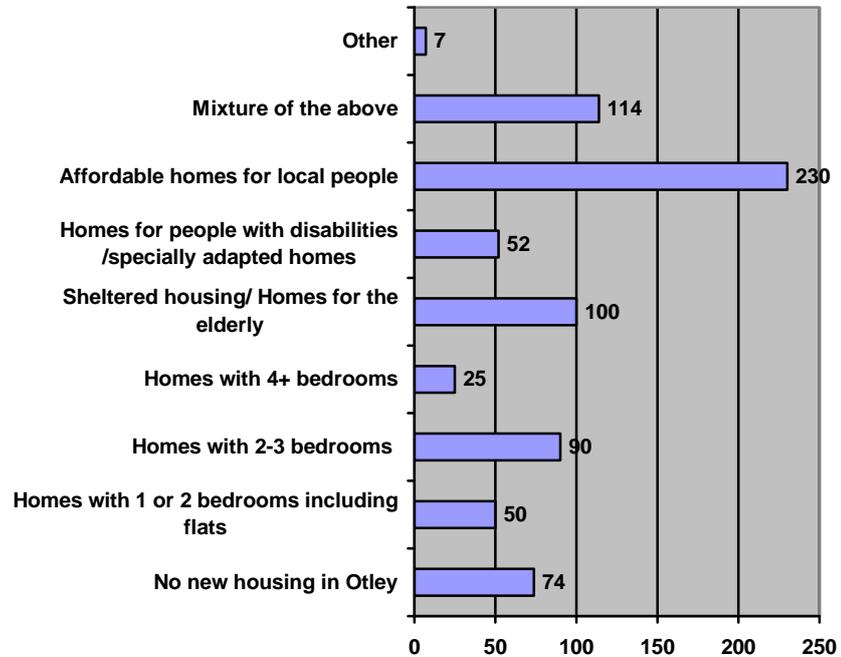


Question 9 (MA)

“Should new housing be built in Otley? If yes who should it cater for?”

414 respondents

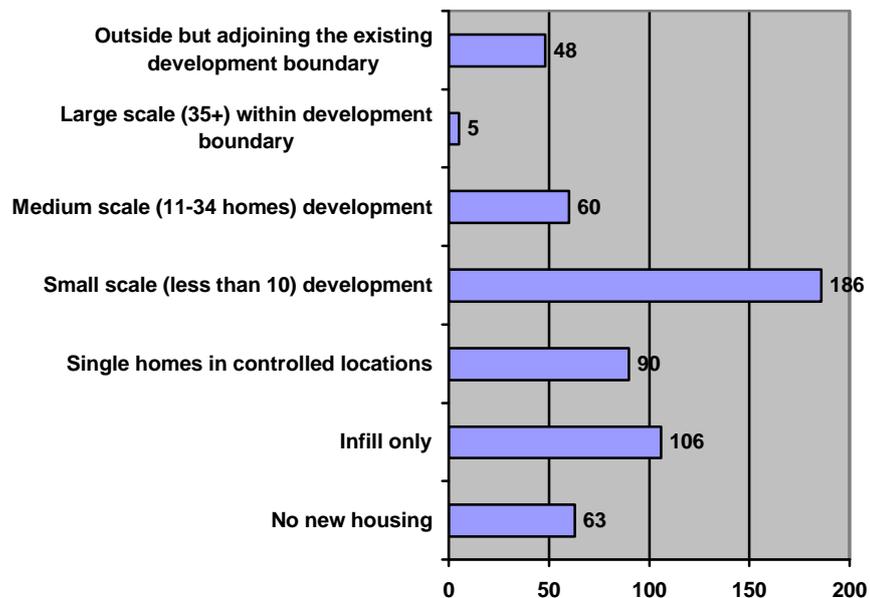
The responses indicated that 74 people (17%) do not want any new housing. Of the remainder who would accept some new houses, there were a large number of responses for affordable homes for local people (230) and for houses with 1-2 and 2-3 bedrooms (50 and 108 respectively). 25 people wanted houses with 4+ bedrooms. There were 100 people who wanted sheltered housing/homes for the elderly and 114 people wanted a mixture of all home types. The full answers were:



Question 10 (MA)

“What scale of housing development would be acceptable in Otley”

413 respondents



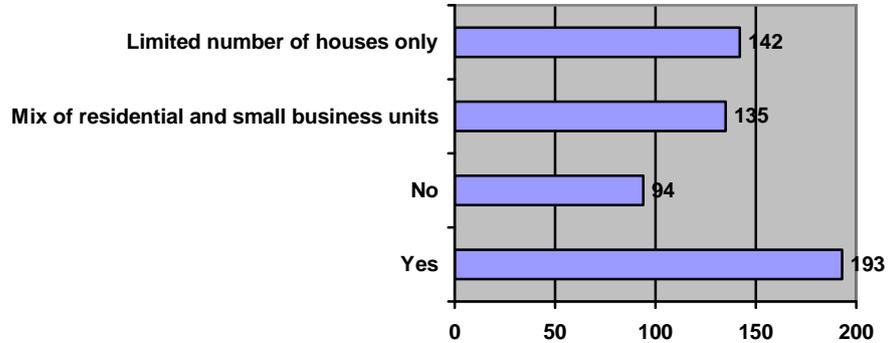
The results demonstrate a clear preference for limited additional housing.

Question 11 (MA)

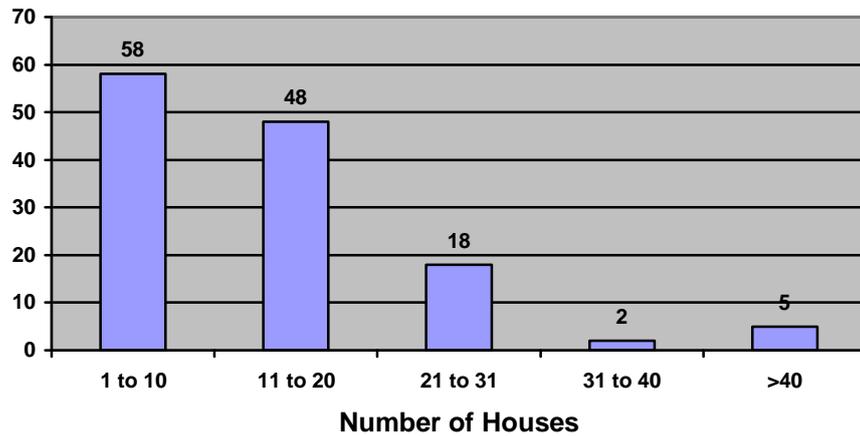
“Should the Hubbard site be developed for housing (if the site is vacated)”

418 respondents

Question 11 considered the suitability of the Hubbard’s site for development for housing. 193 people supported a development and 94 objected. There were 135 people in favour of a mixture of residential and small business units and 142 people preferring a limited number of houses only.



130 people answered the question asking for an indication of the number of houses for the Hubbard’s site and the answers were:



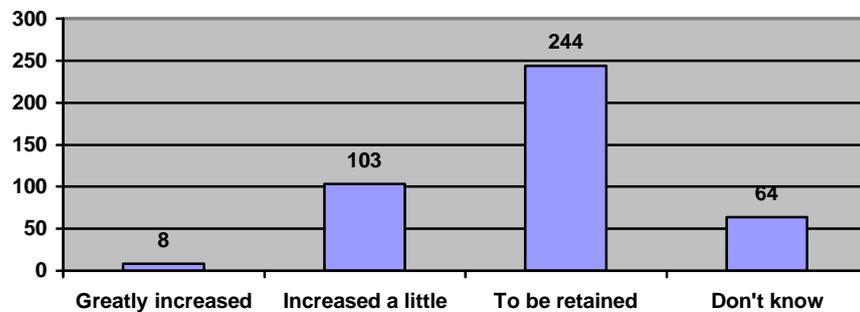
Clearly there is little support for significant additional housing on the Hubbard’s site.

Question 12 (MA)

“Should the village development boundary be expanded?”

418 Respondents

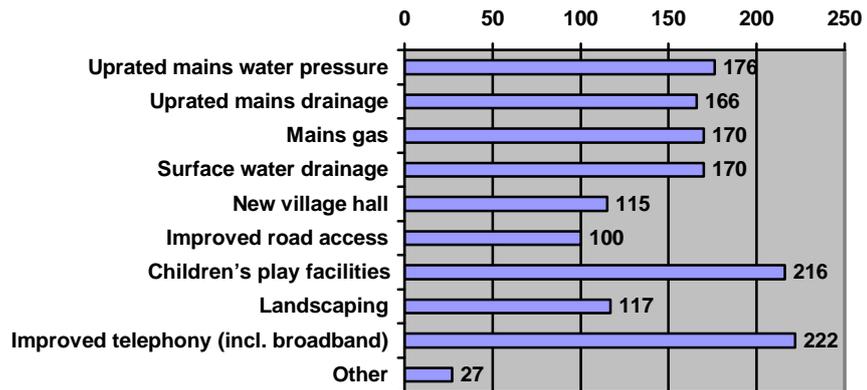
The majority (58%) requested no change to the development boundary.



**Question 13
(MA)**

“If there is further development in Otley, what additional infrastructure is required to support the development?”

402 respondents



Items raised as 'other' included:

- Improved public transport
- Pavements
- Local green power
- Better mobile phone signal
- Day nursery
- Better bus service
- Extension to school hall
- Cable TV/phone/broadband

Action steps arising from 'Housing' questions:

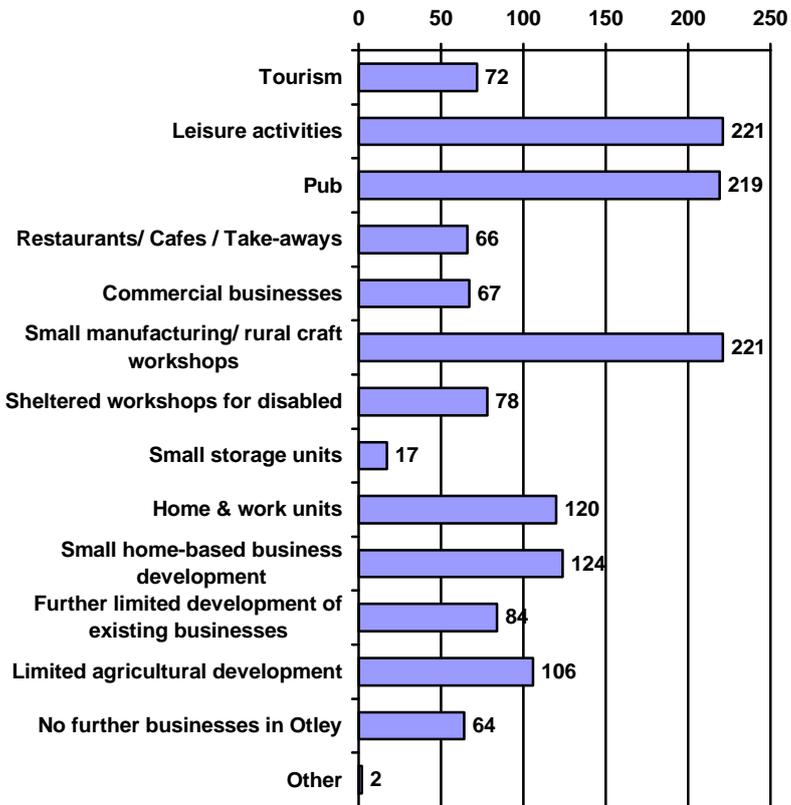
Issues	Action
Affordable housing for local people	Housing needs survey to identify need.
The questionnaire responses give feedback on future development within the village.	Parish Council to use the questionnaire information to respond to SCDC's proposals in the LDF and to assist with a strategy to respond to any Planning Application for future development in the village.
Future of Hubbard's site. Small scale development or infilling.	Parish Council to review all possible options in light of feedback on future development within the village.
Do not extend village envelope.	Feedback to LDF consultation

Business, Employment and Training (Questions 14 – 20)

**Question 14
(MA)**

“Should the following businesses be encouraged in Otley?”

405 respondents



Other suggestions included:

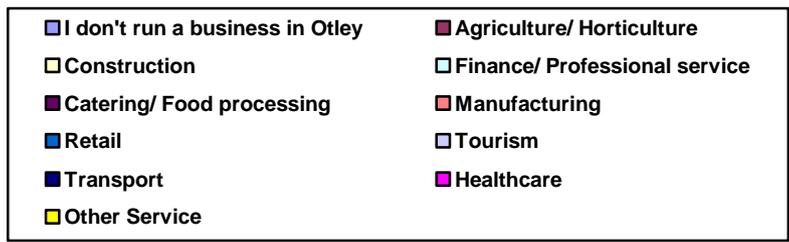
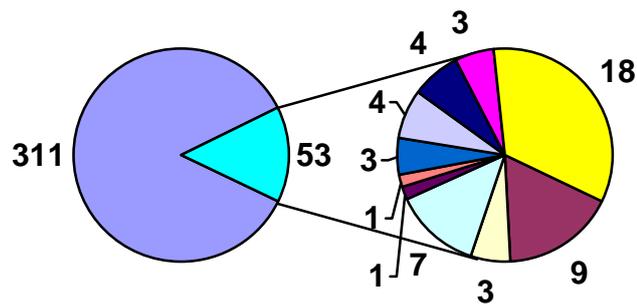
- Co-operative enterprise schemes
- Tea/ Coffee Shop

The results show good support for business development and activity in the village.

Question 15

“If you run a business in Otley, into which category does it fall?”

361 respondents



Of the 361 respondents, 311 do not run a business in Otley. Of the 50 respondents who do, a diverse range of businesses was revealed, including the following noted under 'Other' (see Appendix A for full listing):

- Painting and decorating
- Fencing and tree surgery
- Teaching
- Guitar lessons
- Driving tuition

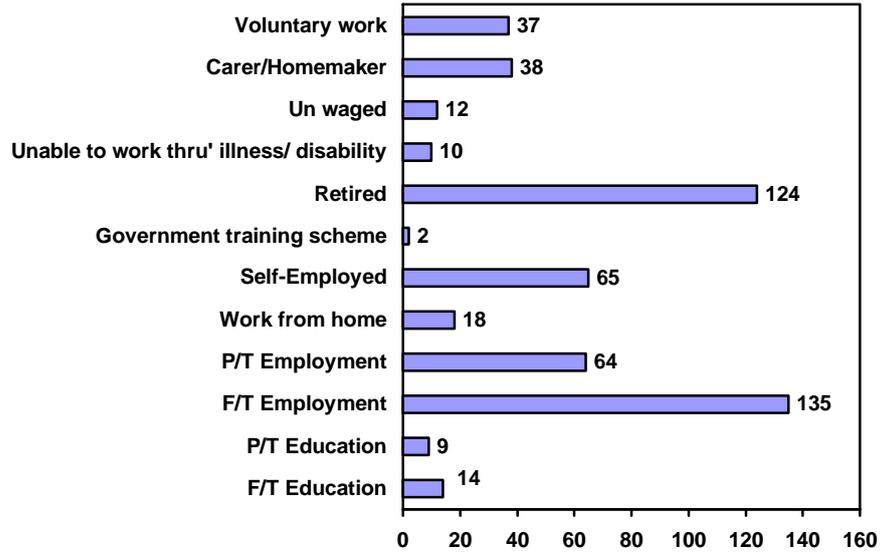
There were no respondents answering yes to 'Childcare', which corroborates other comments elsewhere about the difficulties presented by the lack of locally available childcare facilities.

Interestingly, although 50 respondents are running businesses in Otley, a much smaller number (18) completed the Business Questionnaire.

Question 16
(MA)

“Which of the following best describes your situation?”

423 respondents

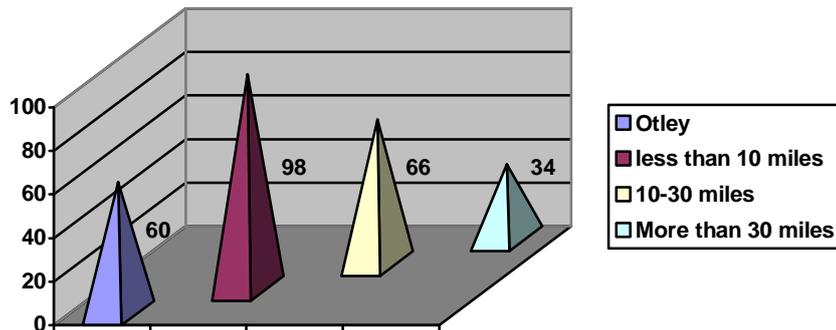


The relatively high number of retired people (29%) confirms earlier findings on age profile in the village. Full-, part-time and self-employed people make up 62% of respondents; 6% are in education or training. Note that respondents could have ticked more than one response (eg 'Self-employed' and 'Work from home').

Question 17

“How far do you travel to your main place of study/work/ occupation?”

407 respondents



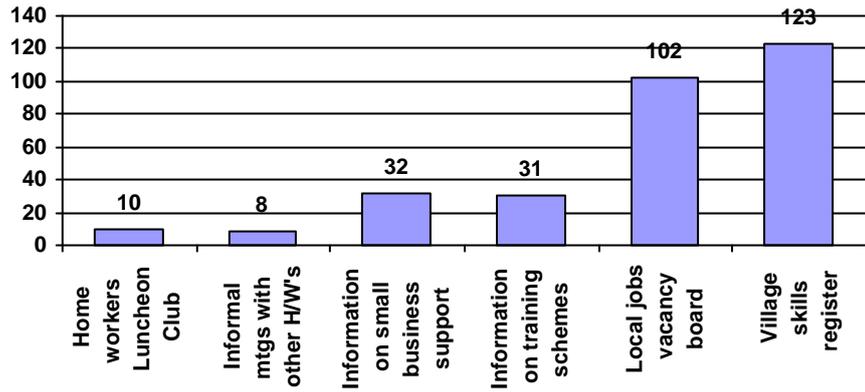
134 respondents (33%) answered 'Not Applicable' to this question. Of the remaining respondents (258, analysis above), over 61% are travelling 10 miles or less. Locations included:

- Ipswich
- Martlesham
- Helmingham
- Woodbridge
- Debenham
- Sizewell
- London
- International

**Question 18
(MA)**

“Would you find the following useful?”

207 respondents

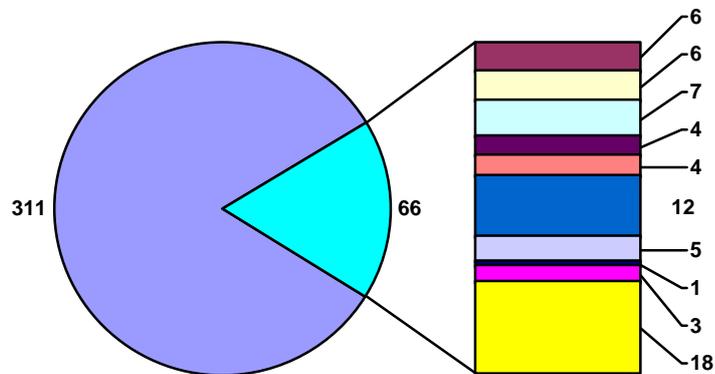


Strong support here for both a local jobs vacancy board and a village skills register; both initiatives should be pursued.

**Question 19
(MA)**

“If you are actively seeking work, are there any barriers that are preventing you from taking up employment, training, or study opportunities?”

349 respondents



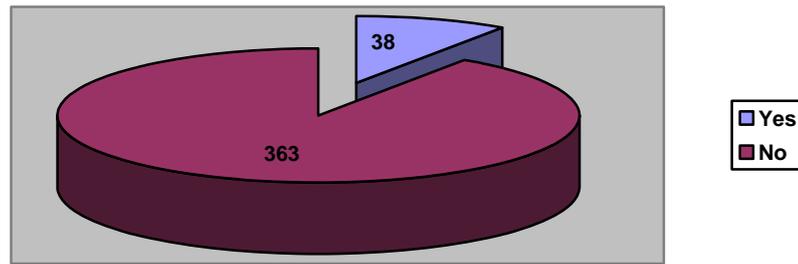
- I'm not seeking work (311)
- Lack of childcare locally (6)
- Cost of childcare locally (6)
- Personal Disability (7)
- I haven't got the right experience (4)
- I haven't got the right qualification (4)
- Inconvenient bus times (12)
- Lack of access to transport (5)
- Lack of alternative care for adult dependant (1)
- Lack of information/advice (3)
- There aren't any barriers (18)

Of the 11% of respondents actively seeking work, the principal barriers appear to be inconvenient bus times and the lack/ cost of local childcare. Both areas should be followed up.

Question 20

“Would you be interested in employment at Hubbard Products?”

399 respondents

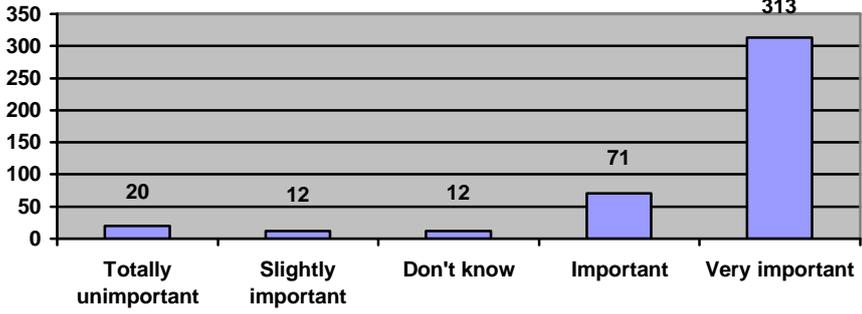
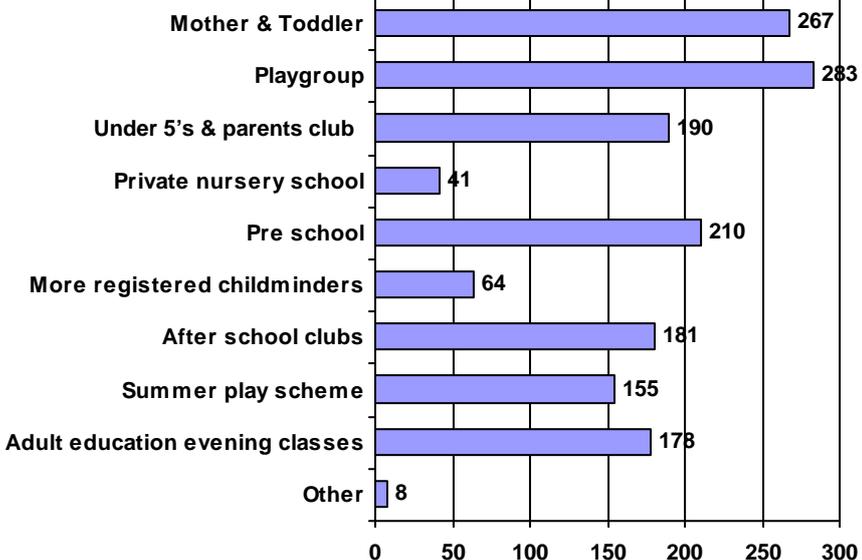
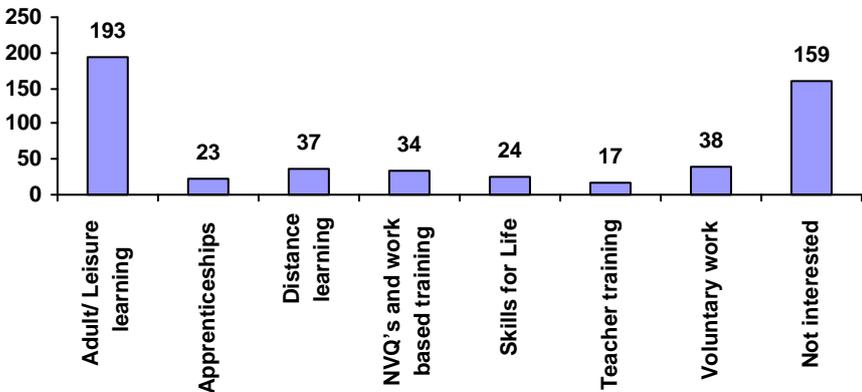


Given the high number of people not actively seeking work (Q19), this finding demonstrates keen interest amongst villagers in prospects at Hubbards.

Action steps arising from ‘Business, Employment and Training’ questions:

Issue	Action
Advertisement board for local jobs including jobs at Hubbard Products	Provide board and use Otley Web
Demand for a village skills register	Create a skills register

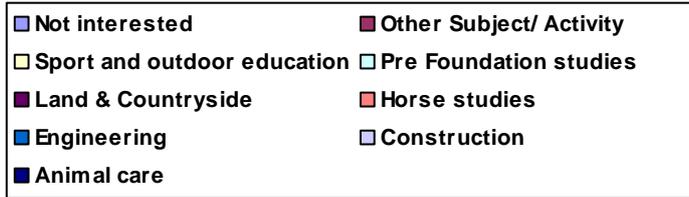
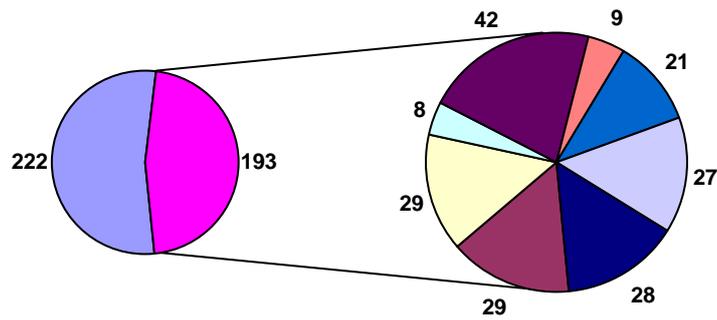
Education (Questions 21 – 24)

<p>Question 21</p> <p><i>“How important is Otley's Primary School to the local community?”</i></p> <p>426 respondents</p>	 <table border="1"> <thead> <tr> <th>Importance</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Totally unimportant</td> <td>20</td> </tr> <tr> <td>Slightly important</td> <td>12</td> </tr> <tr> <td>Don't know</td> <td>12</td> </tr> <tr> <td>Important</td> <td>71</td> </tr> <tr> <td>Very important</td> <td>313</td> </tr> </tbody> </table>	Importance	Count	Totally unimportant	20	Slightly important	12	Don't know	12	Important	71	Very important	313										
Importance	Count																						
Totally unimportant	20																						
Slightly important	12																						
Don't know	12																						
Important	71																						
Very important	313																						
<p>Question 22 (MA)</p> <p><i>“Is there a need, or a continuing need, for any of the following in Otley?”</i></p> <p>347 respondents</p>	 <table border="1"> <thead> <tr> <th>Facility</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Mother & Toddler</td> <td>267</td> </tr> <tr> <td>Playgroup</td> <td>283</td> </tr> <tr> <td>Under 5's & parents club</td> <td>190</td> </tr> <tr> <td>Private nursery school</td> <td>41</td> </tr> <tr> <td>Pre school</td> <td>210</td> </tr> <tr> <td>More registered childminders</td> <td>64</td> </tr> <tr> <td>After school clubs</td> <td>181</td> </tr> <tr> <td>Summer play scheme</td> <td>155</td> </tr> <tr> <td>Adult education evening classes</td> <td>178</td> </tr> <tr> <td>Other</td> <td>8</td> </tr> </tbody> </table> <p>Strong support is given to organisations catering for young children. This chimes with findings showing barriers to work include a lack of local childcare provision. Other comments included the need for childcare for under 3's and the need for a youth club, although the latter already exists in the guise of FFY.</p>	Facility	Count	Mother & Toddler	267	Playgroup	283	Under 5's & parents club	190	Private nursery school	41	Pre school	210	More registered childminders	64	After school clubs	181	Summer play scheme	155	Adult education evening classes	178	Other	8
Facility	Count																						
Mother & Toddler	267																						
Playgroup	283																						
Under 5's & parents club	190																						
Private nursery school	41																						
Pre school	210																						
More registered childminders	64																						
After school clubs	181																						
Summer play scheme	155																						
Adult education evening classes	178																						
Other	8																						
<p>Question 23 (MA)</p> <p><i>“Would you be interested in a wider variety of educational facilities in Otley (provided by Otley College)?”</i></p> <p>386 respondents</p>	 <table border="1"> <thead> <tr> <th>Facility</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Adult/Leisure learning</td> <td>193</td> </tr> <tr> <td>Apprenticeships</td> <td>23</td> </tr> <tr> <td>Distance learning</td> <td>37</td> </tr> <tr> <td>NVQ's and work based training</td> <td>34</td> </tr> <tr> <td>Skills for Life</td> <td>24</td> </tr> <tr> <td>Teacher training</td> <td>17</td> </tr> <tr> <td>Voluntary work</td> <td>38</td> </tr> <tr> <td>Not interested</td> <td>159</td> </tr> </tbody> </table>	Facility	Count	Adult/Leisure learning	193	Apprenticeships	23	Distance learning	37	NVQ's and work based training	34	Skills for Life	24	Teacher training	17	Voluntary work	38	Not interested	159				
Facility	Count																						
Adult/Leisure learning	193																						
Apprenticeships	23																						
Distance learning	37																						
NVQ's and work based training	34																						
Skills for Life	24																						
Teacher training	17																						
Voluntary work	38																						
Not interested	159																						

**Question 24
(MA)**

“Would you be interested in any of the following if they were available through Otley College?”

354 respondents



Other subjects and activities included:

- Languages
- IT/ computers
- Welding
- Arts and crafts

Questions 23 and 24 show considerable potential for adult leisure/ learning courses provided locally. This finding should be developed by Otley College.

Action steps arising from ‘Education’ questions:

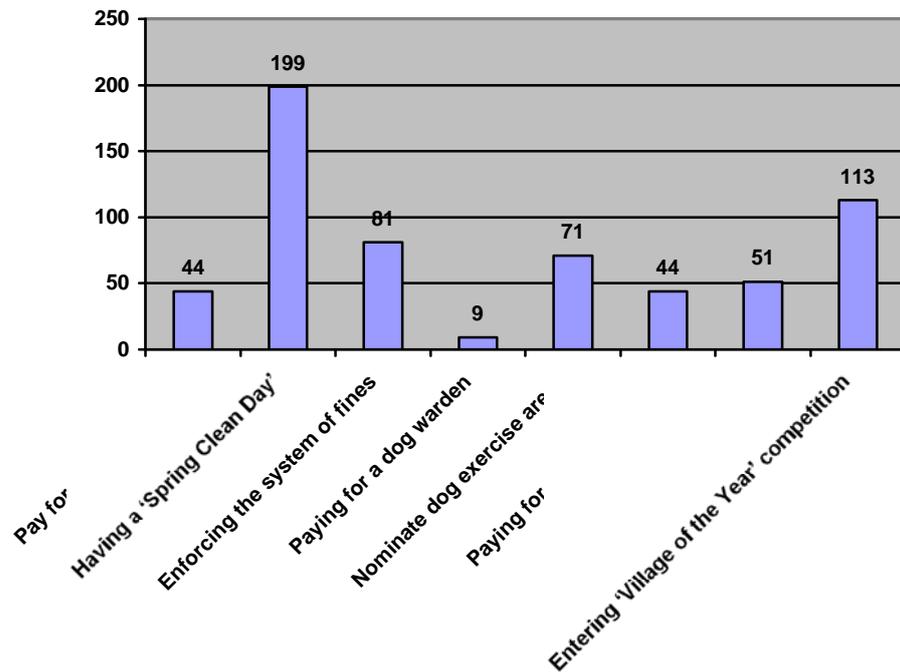
Issue	Action
Lack of Childcare/ minding for under 3’s. Also noted as a barrier to employment.	Investigate possibilities
Support for playgroup and primary school	Canvass volunteers
Strong support for Village School and willingness of some residents to help	School to ask for local help with activities
Demand for information on training schemes and small business support systems.	Create specific notice board, use Otley Web Liaise with Otley College on survey findings and future possibilities

Environment (Questions 25 – 30)

**Question 25
(MA)**

“Do you think Otley should be kept clean and tidy by....?”

333 respondents

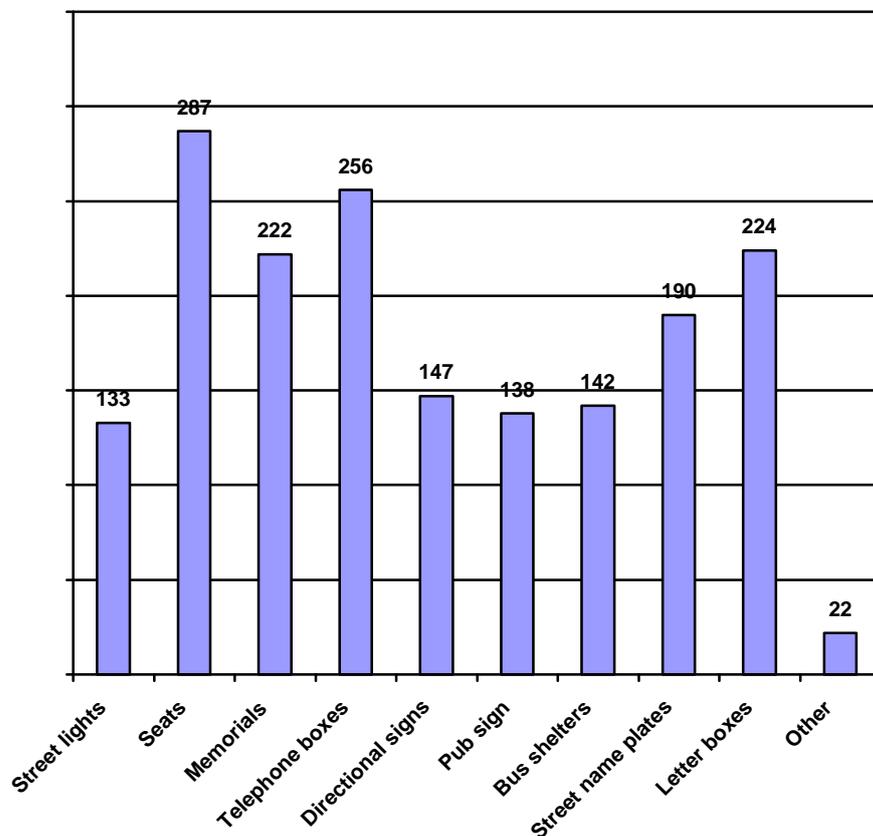


A 'Spring Clean Day' should be organised and, possibly, a subsequent entry in a 'Village of the Year' competition. The Parish/ Community Councils should investigate nominated dog exercise areas.

**Question 26
(MA)**

“Do you think that any of the following street furniture enhances the character and appearance of Otley's street scene?”

398 respondents



Other comments included:

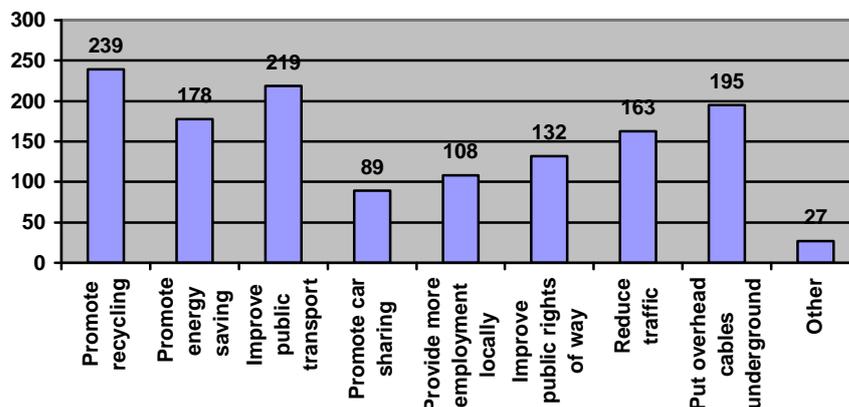
- Flower beds and tubs
- Improved railings, signage at the village hall, litterbins and benches
- Nameplate for Little Meadow Drive
- Footpath from Helmingham Road
- Additional notice boards
- More elegant street lights
- More pavements
- Get rid of bus garage
- Maintained public spaces

There is notable support for more traditional items of street furniture, much of which already exists in the village and should be retained and preserved. The question of street lighting raises markedly different views (see also Question 40).

Question 27 (MA)

“What could be done to help protect and enhance the local environment of Otley?”

404 respondents



Other comments included:

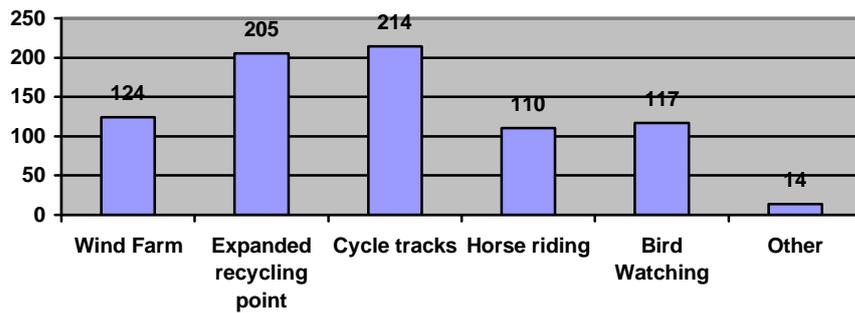
- More lighting
- Clean up alleyway linking Chapel Road and Newlands
- Traffic calming
- Footpath to village from pub with lights
- Tree Warden
- Speed ramps
- Move ‘Soames’ to a less prominent position
- Improved play area
- Reduce number of second homes
- Alternative energy options

There is strong support for ‘green’ initiatives, both here and in the Household Questionnaire findings. A focus group dedicated to a ‘Green Agenda’ should find good support. Improvement to public transport would be welcome (c.f. barriers to employment, Question 19). Note that Question 2 found only 2% of homes in Otley to be second homes.

Question 28 (MA)

“Should the following be encouraged in and around Otley?”

366 respondents



Other suggestions included:

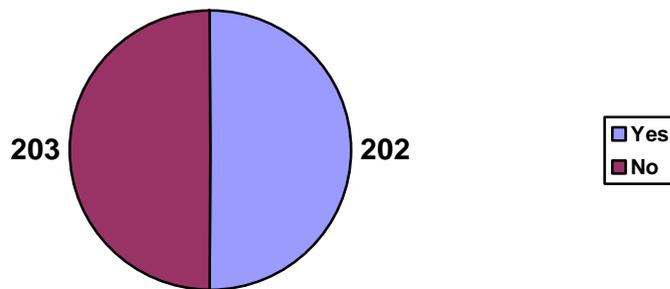
- Keep horses off public footpaths
- Allotments
- More walking routes
- Footpaths kept clear
- Making Otley carbon neutral
- More village activities
- No parking in front of recycling points
- Mountain, skate and longboarding
- Community heating system

Question 29

“Hubbard Products currently operates working hours of 07.00 – 17.30, Mon – Fri and 06.00 to 14.00 on Saturdays. In principle, would you support the extension of these operating hours?”

404 respondents

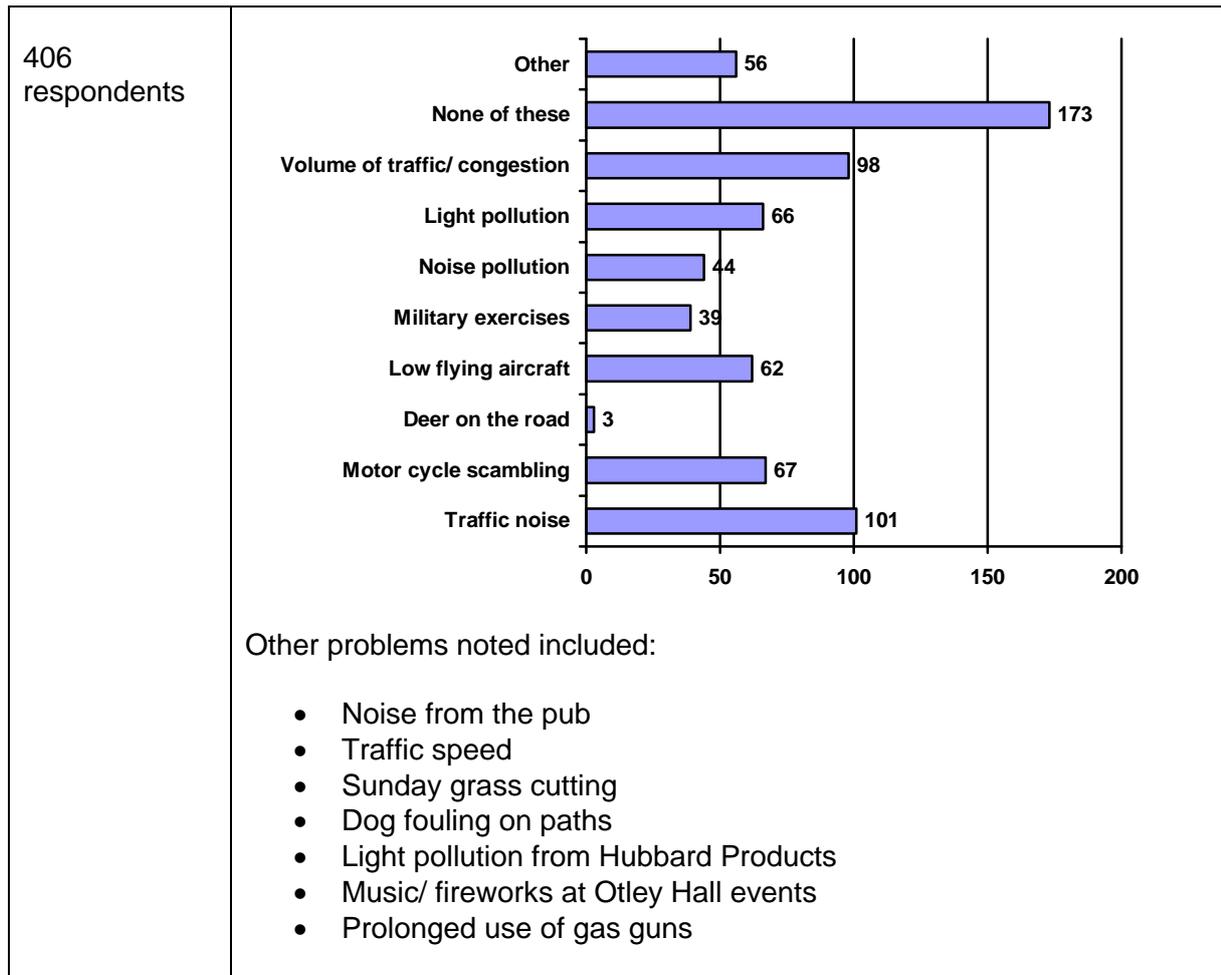
The results to this question were evenly split:



Question 30 (MA)

“Do any of the following cause you a problem in Otley?”

Happily, more than 42% of residents are unaffected by the suggested problems. Of those citing a problem, the major issue is with volume of traffic and its associated noise. Traffic issues are covered in more detail in the following section. The full findings were:



Action steps arising from 'Environment' questions:

Issue	Action
Littering	Form a group (eg 'Keep Otley Tidy') to champion litter removal and review existing litter bin provision
Pig smells	Investigate ways of reducing smells from pig farm
Light pollution from Otley College and Hubbard Products	Investigate possibilities of reducing light pollution.
Noise from Otley Hall	Ensure licence requirements are met
Dog fouling	Investigate designated dog exercise area. Encourage owners to avoid dogs fouling footpaths.
Benches and litter bins on Playing Field	Investigate provision and siting of benches, bins
Name plate for Little Meadow Drive	Provide
Spring Clean Day	Organise a Spring Clean Day
Village of the Year competition	Investigate entering Village of the Year

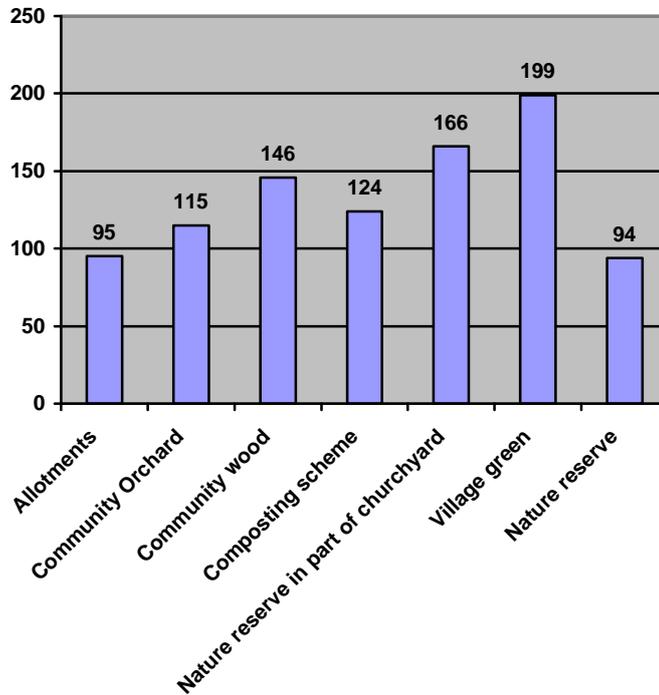
Natural Environment (Questions 31 – 33)

Question 31 (MA)

“Would you be interested in the following in Otley?”

346 respondents

People expressed an interest in developing the following:



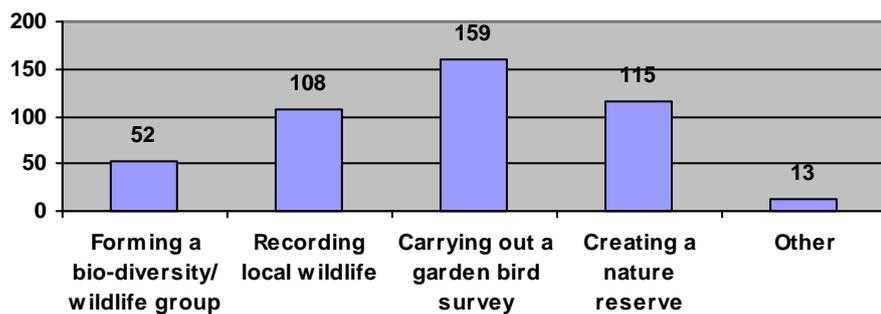
Interest here could perhaps be covered by the ‘Green Agenda’ focus group (see Q27).

Question 32 (MA)

“Would you be interested in taking part in any of the following environmental projects?”

236 respondents

People expressed interest in supporting the following environmental projects:



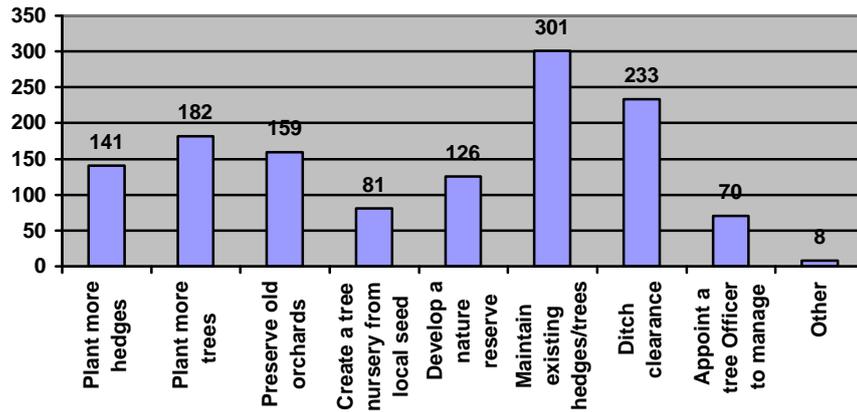
Other suggestions included:

- Domestic oil buying cooperative
- Community Woodland
- Garden Volunteer Group
- Making Otley Carbon Neutral
- Footpath Maintenance

**Question 33
(MA)**

“What do you think could be done to improve the countryside and wildlife in Otley?”

382
respondents



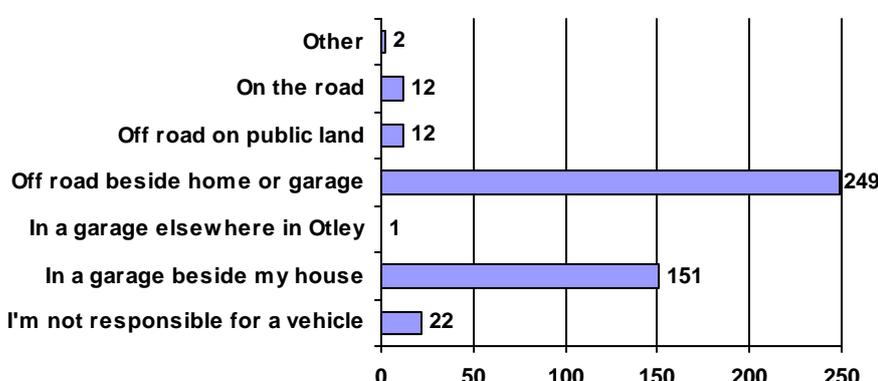
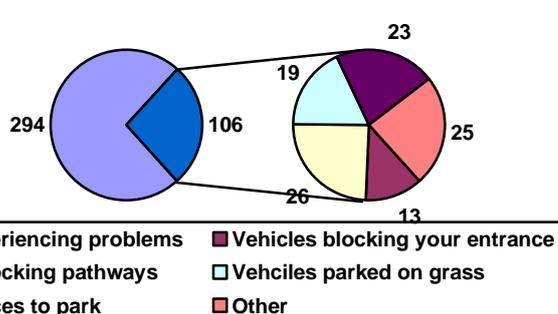
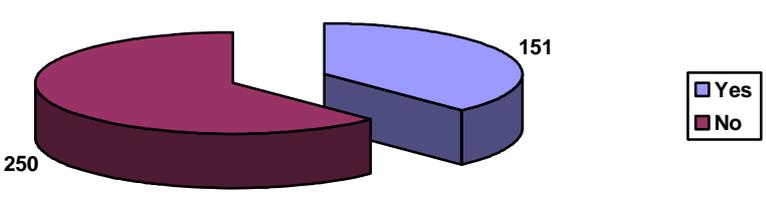
Other suggestions included:

- Farmers to use less harmful sprays
- Duck pond
- Working with farmers to improve wildlife habitat
- Bird and wildlife boxes
- Clean drains every month
- Better management of overgrown hedges
- Footpaths should be maintained
- Roadside verges protected from HGV's

Action steps arising from 'Natural Environment' questions:

Issue	Action
Verge and hedge cutting	Review current provision to ensure satisfactory
Nature reserve/ village wood/ Orchard	Identify possible sites
Village green	Identify possible site
Garden Bird Survey	Identify volunteers to coordinate
Wildlife and Biodiversity Group	Identify volunteers to coordinate
Soft landscaping at Soames bus depot	Investigate whether screening is viable
Demand for allotments	Investigate possible sites
Community Composting scheme	Investigate

Traffic and Highways (Questions 34 – 41)

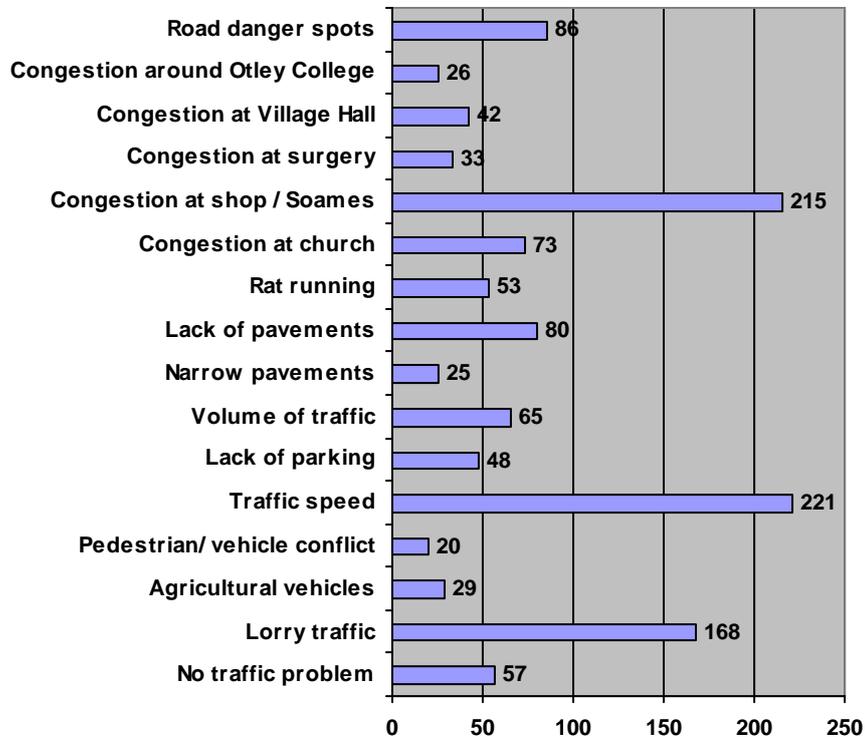
<p>Question 34 (MA)</p> <p><i>“If you're responsible for a vehicle, where do you usually park it?”</i></p> <p>408 respondents</p>	<p>95% of respondents are responsible for a vehicle. The vast majority of these vehicles are parked off road, in garages or driveways, with just a handful of respondents (12) parking on the road.</p>  <table border="1"> <thead> <tr> <th>Parking Location</th> <th>Number of Respondents</th> </tr> </thead> <tbody> <tr> <td>Other</td> <td>2</td> </tr> <tr> <td>On the road</td> <td>12</td> </tr> <tr> <td>Off road on public land</td> <td>12</td> </tr> <tr> <td>Off road beside home or garage</td> <td>249</td> </tr> <tr> <td>In a garage elsewhere in Otley</td> <td>1</td> </tr> <tr> <td>In a garage beside my house</td> <td>151</td> </tr> <tr> <td>I'm not responsible for a vehicle</td> <td>22</td> </tr> </tbody> </table>	Parking Location	Number of Respondents	Other	2	On the road	12	Off road on public land	12	Off road beside home or garage	249	In a garage elsewhere in Otley	1	In a garage beside my house	151	I'm not responsible for a vehicle	22
Parking Location	Number of Respondents																
Other	2																
On the road	12																
Off road on public land	12																
Off road beside home or garage	249																
In a garage elsewhere in Otley	1																
In a garage beside my house	151																
I'm not responsible for a vehicle	22																
<p>Question 35 (MA)</p> <p><i>“Are you presently experiencing any of the following situations in Otley?”</i></p> <p>369 respondents</p>	<p>294 respondents (almost 80%) are not experiencing problems with parked vehicles. There are, however, a number of comments concerning parking at the Village Stores and this theme is amplified in the responses to Question 36 and 37. A small degree of difficulty is encountered with vehicles blocking entrances (13 respondents), pathways (26) and on grassed areas (19), whilst 23 respondents commented on limited places to park.</p>  <table border="1"> <thead> <tr> <th>Situation</th> <th>Number of Respondents</th> </tr> </thead> <tbody> <tr> <td>I'm not experiencing problems</td> <td>294</td> </tr> <tr> <td>Vehicles blocking your entrance</td> <td>13</td> </tr> <tr> <td>Vehicles blocking pathways</td> <td>26</td> </tr> <tr> <td>Vehicles parked on grass</td> <td>19</td> </tr> <tr> <td>Limited places to park</td> <td>23</td> </tr> <tr> <td>Other</td> <td>25</td> </tr> </tbody> </table>	Situation	Number of Respondents	I'm not experiencing problems	294	Vehicles blocking your entrance	13	Vehicles blocking pathways	26	Vehicles parked on grass	19	Limited places to park	23	Other	25		
Situation	Number of Respondents																
I'm not experiencing problems	294																
Vehicles blocking your entrance	13																
Vehicles blocking pathways	26																
Vehicles parked on grass	19																
Limited places to park	23																
Other	25																
<p>Question 36</p> <p><i>“Do you think Otley needs more car parking space?”</i></p> <p>401 respondents</p>	<p>151 were in favour of more parking, 250 against. The vast majority of comments on location identified the Village Stores as a priority for enhanced parking. Other areas identified include St Mary's Church, the Village Hall and Doctors' Surgery.</p>  <table border="1"> <thead> <tr> <th>Response</th> <th>Number of Respondents</th> </tr> </thead> <tbody> <tr> <td>Yes</td> <td>151</td> </tr> <tr> <td>No</td> <td>250</td> </tr> </tbody> </table>	Response	Number of Respondents	Yes	151	No	250										
Response	Number of Respondents																
Yes	151																
No	250																

Question 37 (MA)

"Do you think that traffic problems in Otley are related to any of the following?"

400 respondents

In identifying causes of traffic problems in Otley, speed of traffic through the village was ranked first with over 55% (221) of respondents citing this as a factor. Almost as many villagers (54%, 215) felt congestion around the Village Shop / Soames Bus Garage gave rise to problems.



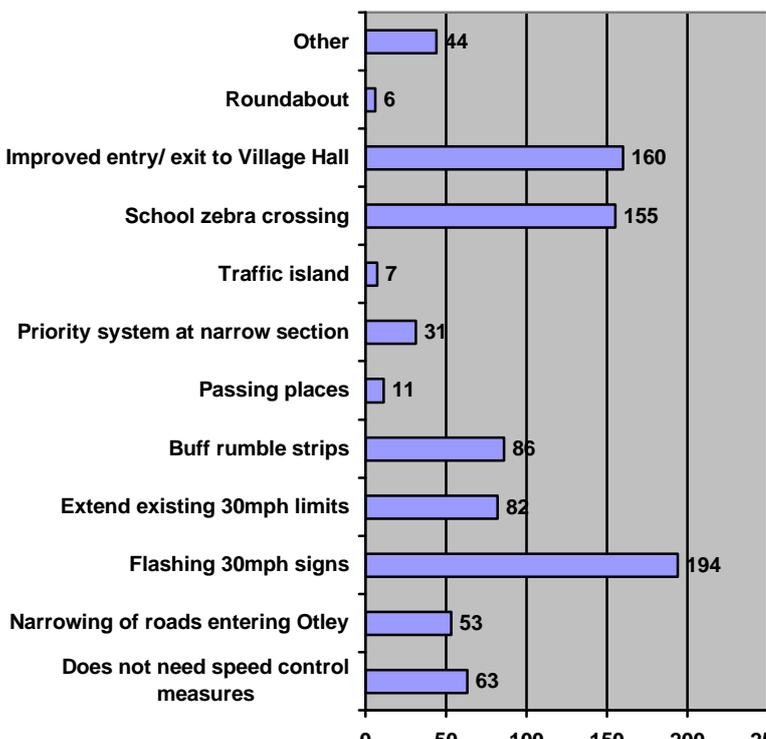
Question 37 also asked villagers to specify road danger spots. The findings can be summarised as:

Repeatedly cited:

- B1078/ B1079 Otley Bottom Junction
- Junction at and around Village Shop / Soames Bus Garage
- Helmingham Road
- Hill down Church Road (B1079) to Otley Bottom

Also mentioned:

- Entry/ Exits to Otley College and the Charity Lane/ B1078 junction
- Shrubbery Farm Bends
- Otley Green
- Lack of pavements to White Hart, St Mary's Church and Otley College
- Gibraltar / Swiland crossroads
- Bend at Vine Cottage on Church Road/ High House Lane junction
- School and Village Hall exits
- Leaving Chapel Road towards Cretingham

	<ul style="list-style-type: none"> • Narrowing of Chapel Road by hedge beyond Village Hall, heading north east • Outside Jasmine Villa on Chapel Road 																										
<p>Question 38 (MA)</p> <p><i>“Does Otley need any of the following traffic speed control measures?”</i></p> <p>403 respondents</p>	<p>Speeding traffic is identified in Question 37 as the principal cause of traffic problems in Otley. Question 38 considers various possibilities for speed control. Of the possible options, flashing 30mph signs are the most popular, attracting 48% (194) of respondents.</p>  <table border="1"> <thead> <tr> <th>Measure</th> <th>Number of Responses</th> </tr> </thead> <tbody> <tr> <td>Other</td> <td>44</td> </tr> <tr> <td>Roundabout</td> <td>6</td> </tr> <tr> <td>Improved entry/ exit to Village Hall</td> <td>160</td> </tr> <tr> <td>School zebra crossing</td> <td>155</td> </tr> <tr> <td>Traffic island</td> <td>7</td> </tr> <tr> <td>Priority system at narrow section</td> <td>31</td> </tr> <tr> <td>Passing places</td> <td>11</td> </tr> <tr> <td>Buff rumble strips</td> <td>86</td> </tr> <tr> <td>Extend existing 30mph limits</td> <td>82</td> </tr> <tr> <td>Flashing 30mph signs</td> <td>194</td> </tr> <tr> <td>Narrowing of roads entering Otley</td> <td>53</td> </tr> <tr> <td>Does not need speed control measures</td> <td>63</td> </tr> </tbody> </table> <p>Measures at the specific locations of the Village Hall and School were also widely supported.</p> <p>Villagers express a wish for the existing 30mph limits to be enforced through speed checks and adequate maintenance of signage. There is also support for extending existing 30mph zones, particularly through Otley Bottom and Otley Green.</p>	Measure	Number of Responses	Other	44	Roundabout	6	Improved entry/ exit to Village Hall	160	School zebra crossing	155	Traffic island	7	Priority system at narrow section	31	Passing places	11	Buff rumble strips	86	Extend existing 30mph limits	82	Flashing 30mph signs	194	Narrowing of roads entering Otley	53	Does not need speed control measures	63
Measure	Number of Responses																										
Other	44																										
Roundabout	6																										
Improved entry/ exit to Village Hall	160																										
School zebra crossing	155																										
Traffic island	7																										
Priority system at narrow section	31																										
Passing places	11																										
Buff rumble strips	86																										
Extend existing 30mph limits	82																										
Flashing 30mph signs	194																										
Narrowing of roads entering Otley	53																										
Does not need speed control measures	63																										
<p>Question 39 (MA)</p> <p><i>“Do you think Otley could be improved by any of the following schemes?”</i></p> <p>378 respondents</p>	<p>Interestingly, the most popular response amongst the options given is that Otley does not need improving (131 responses). Of the other options, a weight restriction (102) and Village Hall signs (94) found most favour.</p> <p>A number of comments are made in answers to the Traffic and Highways section suggesting that care should be exercised to ensure that Otley does not become suburbanised by additional street furniture, ‘improvement’ schemes etc. This chimes both with villagers’ overwhelming view from Question 5 that the countryside, environment and being a village are what people enjoy most about Otley, and the consensus from Question 39 that Otley does not need improving.</p>																										

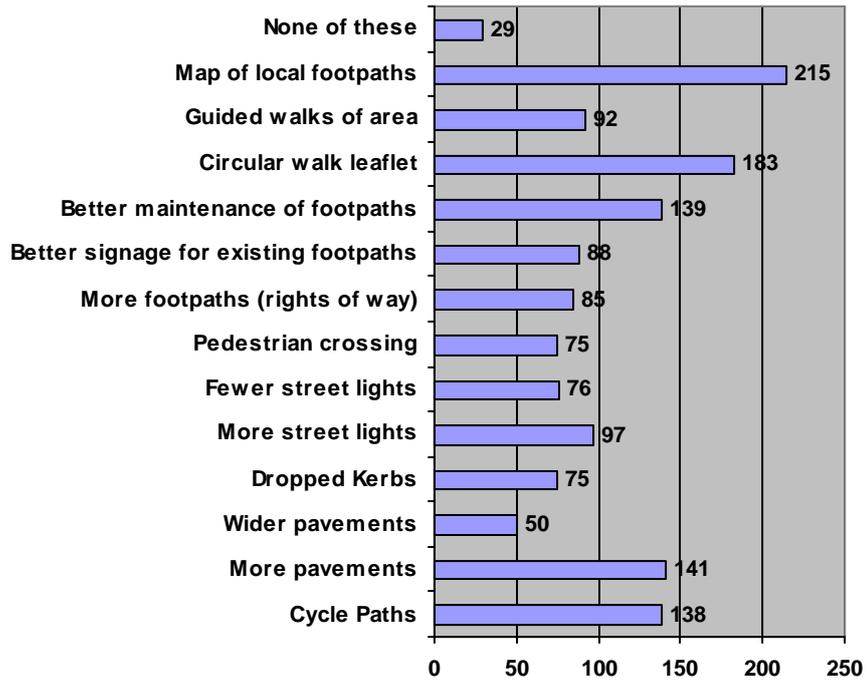


Question 40 (MA)

“With regards to paths and street lights, would you like to see any of the following in Otley?”

408 respondents

Lack of pavements in certain parts of the village has already been identified; Question 40 looks at this area in more detail. The following answers were given to infrastructure or services villagers would like to see:



New or extended pavements linking together the key sites of the Village Stores, Village Hall, School, the White Hart pub and St Mary’s Church are repeatedly requested. A link to Otley College that removed the need for pedestrians and cyclists to use the road via Otley Bottom is also favoured. The possibility of a school crossing has previously been noted under Question 38.

Street lighting raises mixed reactions. There is support for more lighting along Chapel Road to Spring Park/ Newlands, for lighting up Helmingham Road to the White Hart and down Church Road to St Mary’s. Almost equally, there is opposition to any further lighting in the

	village and some favour the removal of existing lighting. Reprinting and distributing the local footpath map would be welcome.																								
<p>Question 41 (MA)</p> <p><i>“What improvements could be made to local roads, lanes, paths to make Otley more attractive?”</i></p> <p>415 respondents</p>	<p>A number of possible improvements to roads, lanes and paths were suggested in Question 41. Preferences were shown as:</p> <table border="1"> <thead> <tr> <th>Improvement</th> <th>Number of Responses</th> </tr> </thead> <tbody> <tr> <td>Other</td> <td>24</td> </tr> <tr> <td>None of these</td> <td>16</td> </tr> <tr> <td>Appoint a Rights of Way officer</td> <td>23</td> </tr> <tr> <td>More frequent hedge cutting</td> <td>118</td> </tr> <tr> <td>Clear drains to prevent flooding</td> <td>228</td> </tr> <tr> <td>Reduce HGV traffic</td> <td>239</td> </tr> <tr> <td>Remove unnecessary signs</td> <td>111</td> </tr> <tr> <td>Stop vehicles damaging verges</td> <td>127</td> </tr> <tr> <td>Seasonal verge cutting for wildlife</td> <td>152</td> </tr> <tr> <td>Keep verges mown and tidy</td> <td>208</td> </tr> <tr> <td>Remove litter</td> <td>168</td> </tr> </tbody> </table> <p>Again, the wish to reduce HGV traffic emerges. A number of comments under ‘Other’ supported the above suggestions, as well as encouraging personal involvement and the formation of a ‘Keep Otley Tidy’ group.</p>	Improvement	Number of Responses	Other	24	None of these	16	Appoint a Rights of Way officer	23	More frequent hedge cutting	118	Clear drains to prevent flooding	228	Reduce HGV traffic	239	Remove unnecessary signs	111	Stop vehicles damaging verges	127	Seasonal verge cutting for wildlife	152	Keep verges mown and tidy	208	Remove litter	168
Improvement	Number of Responses																								
Other	24																								
None of these	16																								
Appoint a Rights of Way officer	23																								
More frequent hedge cutting	118																								
Clear drains to prevent flooding	228																								
Reduce HGV traffic	239																								
Remove unnecessary signs	111																								
Stop vehicles damaging verges	127																								
Seasonal verge cutting for wildlife	152																								
Keep verges mown and tidy	208																								
Remove litter	168																								

Action steps arising from ‘Traffic and Highways’ questions:

Issue	Action
Speeding traffic through village	Enforce existing 30mph limits through random speed checks. Ensure current 30mph signage clearly visible. Investigate traffic calming measures – eg flashing 30mph signs, rumble strips etc on entering village
Traffic speed outside existing 30mph limits	Investigate extending existing 30mph limits through Otley Green and Otley Bottom.
Main road danger spots identified at Otley Bottom; Chapel Road/ Church Road; Helmingham Road; B1079 down to Otley Bottom; Charity Lane/ B1078	Consider options for improving safety at these sites, eg ‘Stop’ sign at Otley Bottom, better road marking on B1079 to Otley Bottom, reducing gravel on road and flooding through Otley Bottom.
Road safety around School	Investigate whether improvements can be made for children crossing from existing pavement to school – eg zebra crossing or school patrol morning and afternoon
HGV/ Bus traffic in village, down hill and through Otley Bottom	Consider management of HGV/ Bus traffic through village

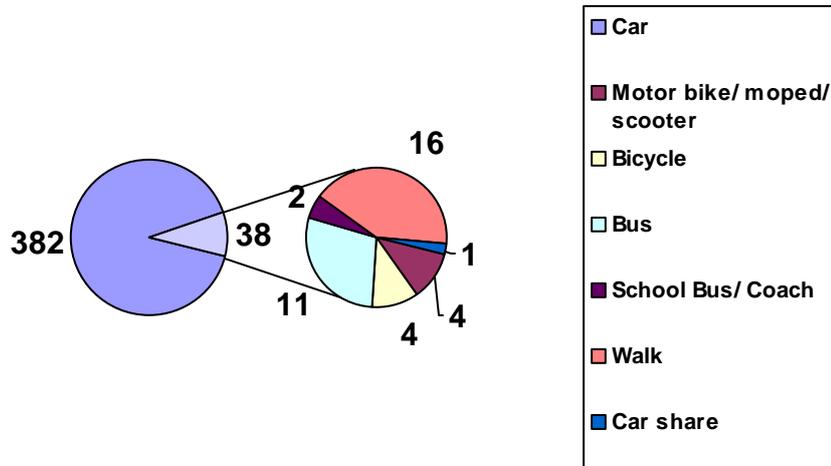
Limited parking at Village Shop, St Mary's Church and Bowls Club causing congestion	Investigate alternative parking provision
Limited parking at Doctors' Surgery	Investigate possibilities for extending car parking
Footpath maintenance and dropped kerbs	Existing footpaths to be surveyed for maintenance issues (eg between Chapel Road and Newlands) and also whether further dropped kerbs at key locations are required
Flooding of roads	Investigate sites of surface flooding in village, particularly through Otley Bottom. Identify problems and possible solutions. Check current drain clearance schedule. Inform Highways Agency
Damage to verges	Consider options for reducing damage to roadside verges
Footpath / circular walk map and Rights of Way Map	Re-publish and make available the footpath map for Otley
Footpath maintenance	Check footpaths are adequately signposted, maintained and clear of obstructions (eg Otley to Ashbocking)
Cycle tracks (eg from Village to Otley College)	Investigate possibilities
No pavements from centre of Otley to St Mary's Church and The White Hart.	Investigate provision of footpaths to these key services
Footpath to Otley College	Investigate possibility of link to Otley College bypassing Otley Bottom

Transport (Questions 42 – 46)

Question 42

“Which of the following is your major means of transport?”

418 respondents

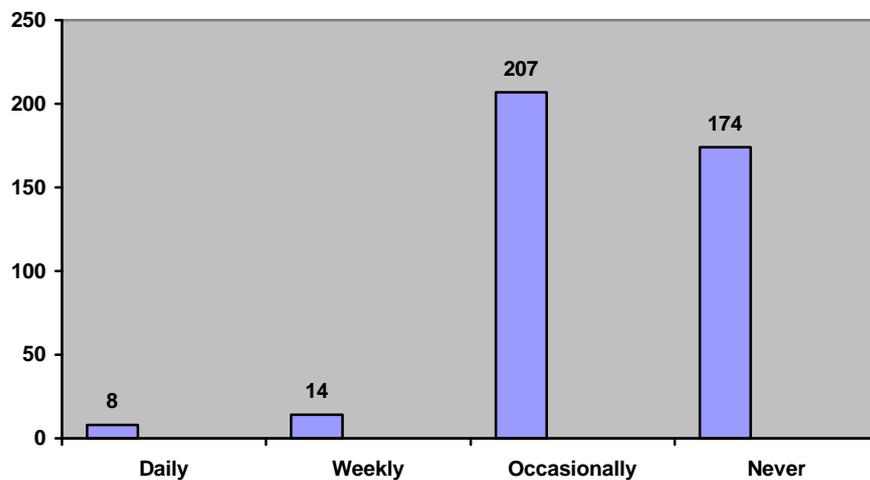


Not surprisingly, a car is the transport of choice amongst villagers, although the limited public transport may make this partly a necessity. There were no responses for the option of a taxi as the major means of transport.

Question 43 (MA)

“How often do you experience transport difficulties in travelling from Otley to other places?”

403 respondents



Additional comments included:

- Road water
- Flooding at Otley Bottom
- Cost of taxi
- Bus/coach/HGV traffic at Otley Bottom causing congestion
- Large vehicles attempting to pass each other.
- Buses are not very frequent

Fortunately, disruption is only occasional and principally linked to flooding at Otley Bottom and HGV/ bus conflict.

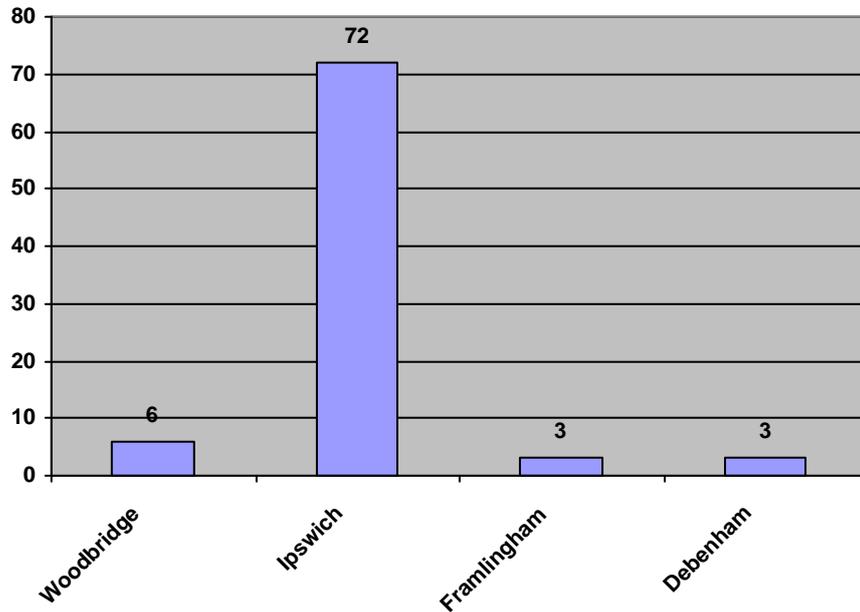
Question 44

(RA)

“How many times a month do you use the bus service to..”

408 respondents

330 respondents (81%) do not use the bus service. Of those who do, usage is primarily on the Otley/ Ipswich route.



Other comments included:

- Sometimes to Ipswich but rarely
- I park and ride into Ipswich
- Three times a year
- Bus to Ipswich once every 2-3 months
- 4-6 times a year to Ipswich

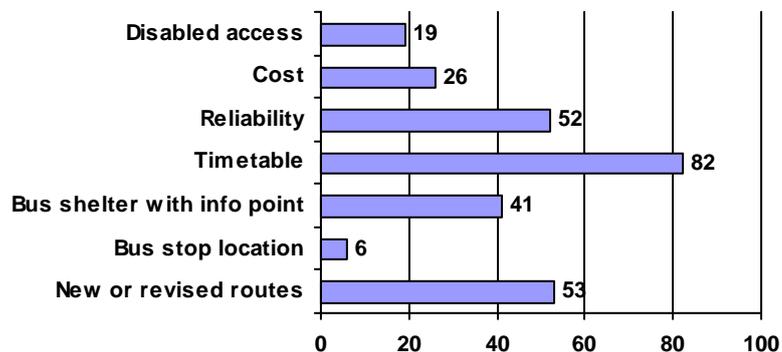
Question 45

(MA)

“Would you like to see any improvements to the bus service with regards to the following?”

399 respondents

275 respondents answered that they don't use the bus service. However, of the improvement options ticked the results were:

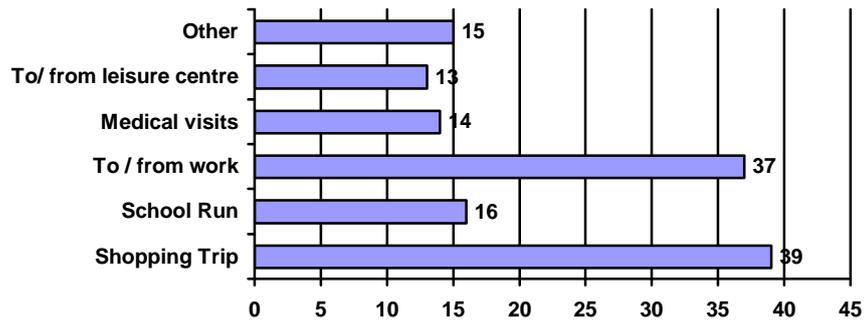


Further investigation would be desirable to establish whether these initiatives would improve usage or whether, in fact, the vast majority of people would remain in their cars regardless of the frequency/ cost of an enhanced bus service.

Question 46
(MA)

“Would you be interested in sharing private vehicles”

102 respondents



Other ideas for sharing transport included:

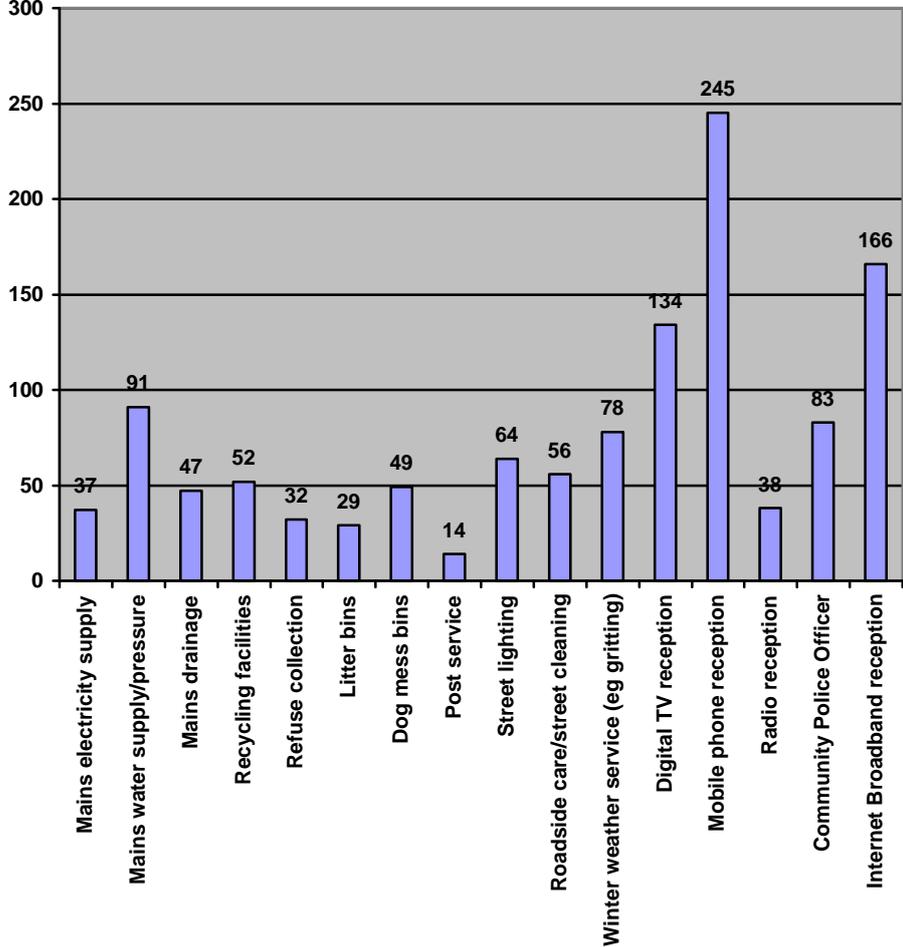
- Away sports matches
- Evening trips to Ipswich

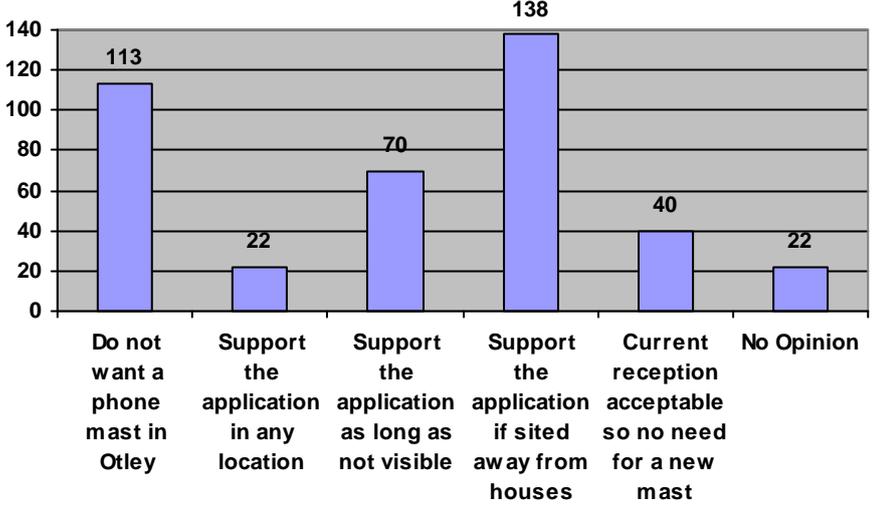
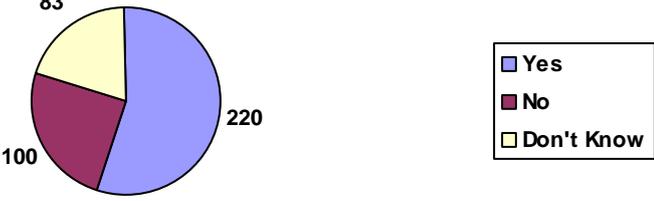
This is an initiative that should be followed up. A number of respondents noted that car sharing was already in operation.

Action steps arising from ‘Transport’ questions:

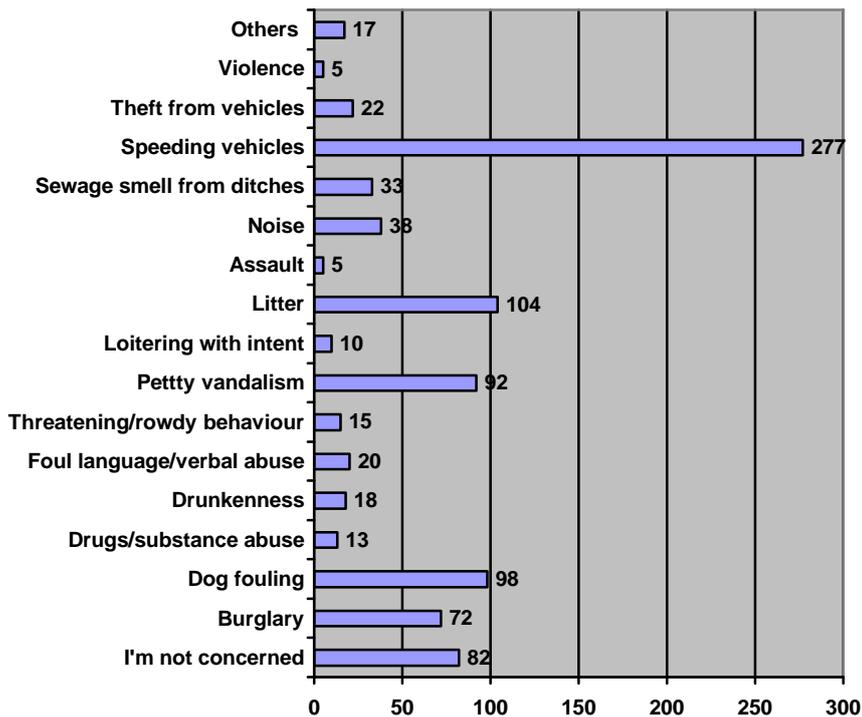
Issue	Action
More buses desirable. Also noted as a barrier to employment.	Investigate schedules and routing. Better publicity of buses – eg publish routes in village directory
Car sharing schemes	Investigate setting up a local scheme and publicise – eg http://www.suffolkcarshare.com/

Emergency and Other Services (Questions 47 – 52)

<p>Question 47 (MA)</p> <p><i>“Which of the following services in Otley are <u>NOT</u> satisfactory?”</i></p> <p>380 respondents</p>	<p>It is apparent that mobile phone reception, internet broadband reception and digital TV reception featured highly. The mains water pressure also received many comments. The full results were:</p>  <table border="1"> <thead> <tr> <th>Service</th> <th>Number of Respondents</th> </tr> </thead> <tbody> <tr> <td>Mains electricity supply</td> <td>37</td> </tr> <tr> <td>Mains water supply/pressure</td> <td>91</td> </tr> <tr> <td>Mains drainage</td> <td>47</td> </tr> <tr> <td>Recycling facilities</td> <td>52</td> </tr> <tr> <td>Refuse collection</td> <td>32</td> </tr> <tr> <td>Litter bins</td> <td>29</td> </tr> <tr> <td>Dog mess bins</td> <td>49</td> </tr> <tr> <td>Post service</td> <td>14</td> </tr> <tr> <td>Street lighting</td> <td>64</td> </tr> <tr> <td>Roadside care/street cleaning</td> <td>56</td> </tr> <tr> <td>Winter weather service (eg gritting)</td> <td>78</td> </tr> <tr> <td>Digital TV reception</td> <td>134</td> </tr> <tr> <td>Mobile phone reception</td> <td>245</td> </tr> <tr> <td>Radio reception</td> <td>38</td> </tr> <tr> <td>Community Police Officer</td> <td>83</td> </tr> <tr> <td>Internet Broadband reception</td> <td>166</td> </tr> </tbody> </table> <p>Those services that are felt to be inadequate should be referred to the relevant utility provider to ascertain whether improvements are possible.</p>	Service	Number of Respondents	Mains electricity supply	37	Mains water supply/pressure	91	Mains drainage	47	Recycling facilities	52	Refuse collection	32	Litter bins	29	Dog mess bins	49	Post service	14	Street lighting	64	Roadside care/street cleaning	56	Winter weather service (eg gritting)	78	Digital TV reception	134	Mobile phone reception	245	Radio reception	38	Community Police Officer	83	Internet Broadband reception	166
Service	Number of Respondents																																		
Mains electricity supply	37																																		
Mains water supply/pressure	91																																		
Mains drainage	47																																		
Recycling facilities	52																																		
Refuse collection	32																																		
Litter bins	29																																		
Dog mess bins	49																																		
Post service	14																																		
Street lighting	64																																		
Roadside care/street cleaning	56																																		
Winter weather service (eg gritting)	78																																		
Digital TV reception	134																																		
Mobile phone reception	245																																		
Radio reception	38																																		
Community Police Officer	83																																		
Internet Broadband reception	166																																		
<p>Question 48</p> <p><i>“If an application was made to erect a mobile phone mast within the parish boundary, how would you feel about it?”</i></p> <p>405 respondents</p>	<p>The majority of people would accept the application as long as it is away from houses and not visible:</p>																																		

	 <table border="1"> <thead> <tr> <th>Response</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Do not want a phone mast in Otley</td> <td>113</td> </tr> <tr> <td>Support the application in any location</td> <td>22</td> </tr> <tr> <td>Support the application as long as not visible</td> <td>70</td> </tr> <tr> <td>Support the application if sited away from houses</td> <td>138</td> </tr> <tr> <td>Current reception acceptable so no need for a new mast</td> <td>40</td> </tr> <tr> <td>No Opinion</td> <td>22</td> </tr> </tbody> </table>	Response	Count	Do not want a phone mast in Otley	113	Support the application in any location	22	Support the application as long as not visible	70	Support the application if sited away from houses	138	Current reception acceptable so no need for a new mast	40	No Opinion	22
Response	Count														
Do not want a phone mast in Otley	113														
Support the application in any location	22														
Support the application as long as not visible	70														
Support the application if sited away from houses	138														
Current reception acceptable so no need for a new mast	40														
No Opinion	22														
<p>Question 49</p> <p><i>“Is there a need for an ‘Information and Advice Network’ for use in the event of a local emergency, such as severe weather or utility strike/ breakdown?”</i></p> <p>402 respondents</p>	<p>Just over half considered that a network would be of assistance and this should be put in place:</p>  <table border="1"> <thead> <tr> <th>Response</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Yes</td> <td>220</td> </tr> <tr> <td>No</td> <td>100</td> </tr> <tr> <td>Don't Know</td> <td>83</td> </tr> </tbody> </table>	Response	Count	Yes	220	No	100	Don't Know	83						
Response	Count														
Yes	220														
No	100														
Don't Know	83														
<p>Question 50 (RA)</p> <p><i>“Which, if any, of the following crimes and anti-social behaviour concern you in Otley?”</i></p> <p>401 respondents</p>	<p>This question asked for people’s views on crime and anti-social behaviour in Otley and asked respondents to rate the issues in their order of priority. About one third of people identified speeding traffic as a problem; other issues that featured include burglary, dog fouling, litter and petty vandalism.</p>														

	Rating					Total	%
	1 st	2 nd	3 rd	4 th	5 th		
I'm not concerned	79				3	82	8.9
Burglary	13	7	10	8	34	72	7.8
Dog fouling	17	20	16	13	32	98	10.6
Drugs/ substance abuse				1	12	13	1.4
Drunkenness	1		3		14	18	1.9
Foul language/ verbal abuse		2	2	5	11	20	2.2
Threatening/ rowdy behaviour			1		14	15	1.6
Petty vandalism	9	20	13	10	40	92	10.0
Loitering with intent		1			9	10	1.1
Litter	12	24	26	14	28	104	11.3
Assault					5	5	0.6
Noise	1	10	5	4	18	38	4.1
Sewage smell from ditches	5	5	7	6	10	33	3.6
Speeding vehicles	11 5	50	35	18	59	277	30.1
Theft from vehicles	1	2	2	4	13	22	2.4
Violence					5	5	0.6
Others including:-	3	4	1	9		17	1.8
<ul style="list-style-type: none"> • Damage to village hall • Smell from slurry • Uncontrolled dogs/ trespassing • Smell from pig farm • Bonfires • Rubbish dumped on roads 							

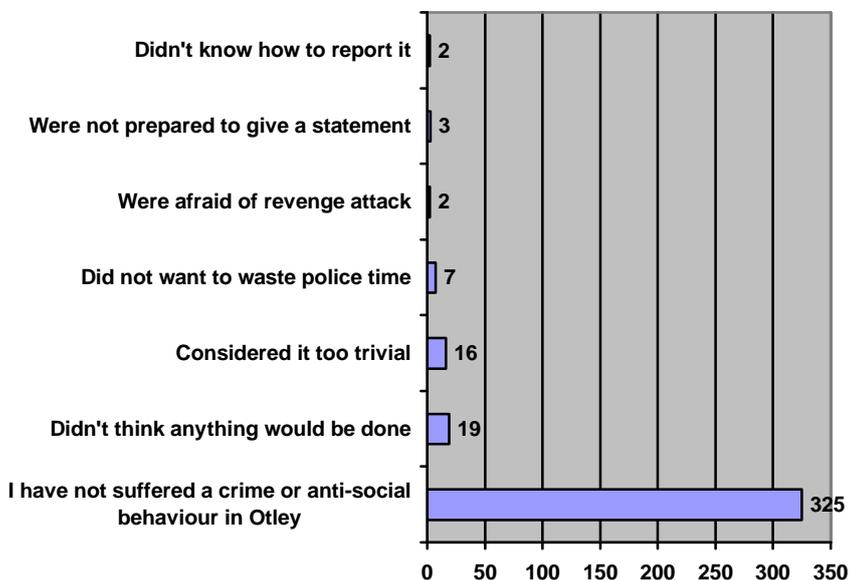


The issue of speeding traffic is repeatedly raised in these findings. Fortunately, crimes such as assault, drug abuse, violence and threatening behaviour are all of relatively little concern to villagers.

Question 51 (MA)

“If you suffered a crime or anti-social behaviour in Otley in the last 3 years and did not report it to the police, was it because you...?”

358 respondents

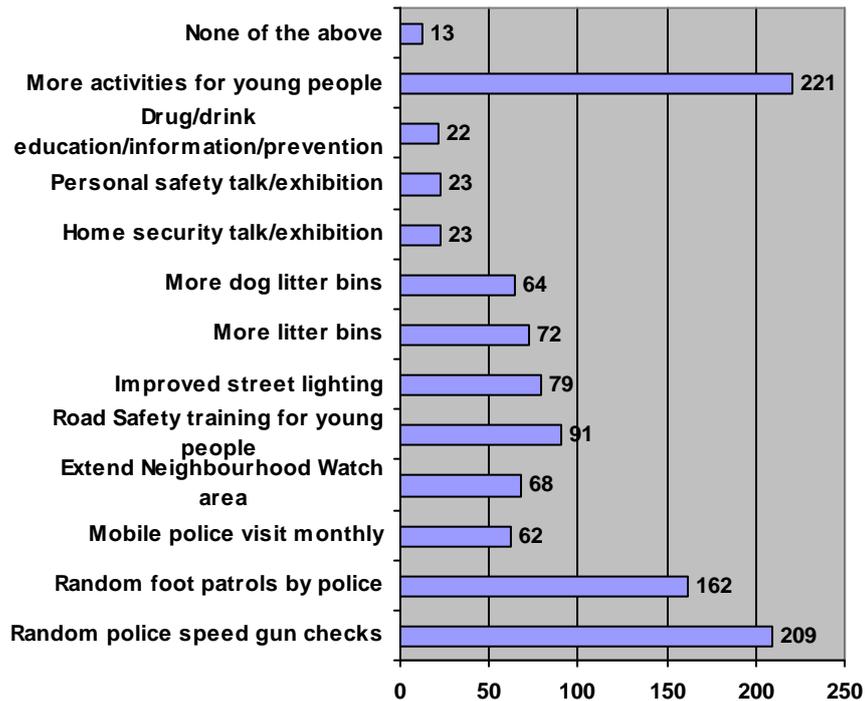


Echoing the previous findings, the vast majority (90%) of respondents have not suffered a crime or anti-social behaviour. Maintenance of the neighbourhood watch scheme and general vigilance should help to maintain the status quo.

Question 52 (MA)

“Do you think any of the following measures are needed in Otley?”

403 respondents



Clearly there is support for providing more activities for the young people in the village. The existing youth group and varied clubs should be supported and encouraged.

Action steps arising from ‘Emergency and Other Services’ questions:

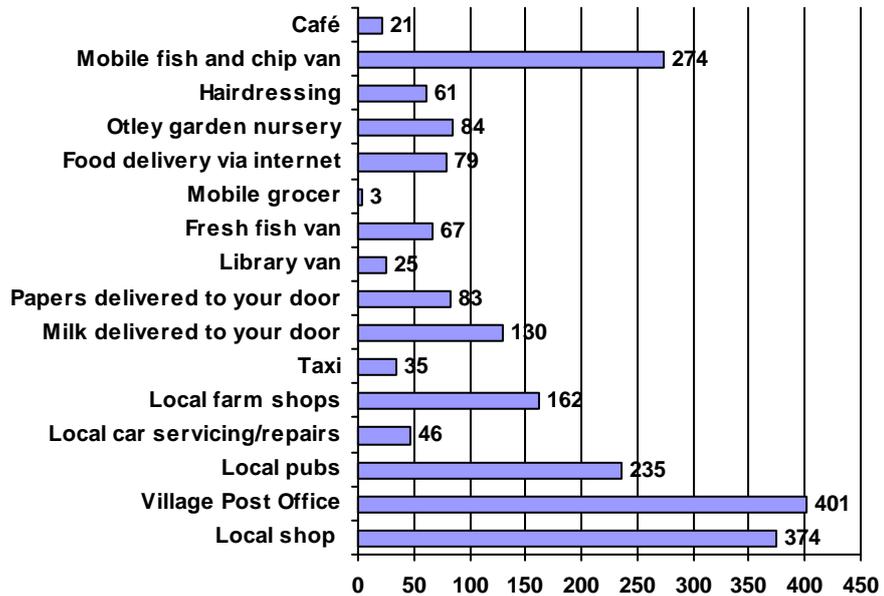
Issue	Action
Issues of crime and anti-social behaviour have been identified by the responses	<p>Consider methods to reduce crime and anti-social behaviour and in particular to consider:</p> <ul style="list-style-type: none"> • Random Police speed checks • Random foot patrols by police • Road safety training for young people • Extended Neighbourhood Watch area
The questionnaire identified people’s concerns about several aspects of the village infrastructure	<p>Consider whether any improvements can be made to the village infrastructure including</p> <ul style="list-style-type: none"> • Mobile Phone reception • Broadband • Digital TV reception • Mains water supply/Pressure • Provision of gas • Community Police Officer
The majority of respondents thought that an advice network would be of assistance	<p>Establish an Information and Advice Network, linked to the proposed Skills Register, for use in emergencies.</p>

Retail Services and Other Facilities (Questions 53 – 60)

Question 53 (MA)

“Do you use the following local shops and services within 3 miles of Otley?”

420 respondents

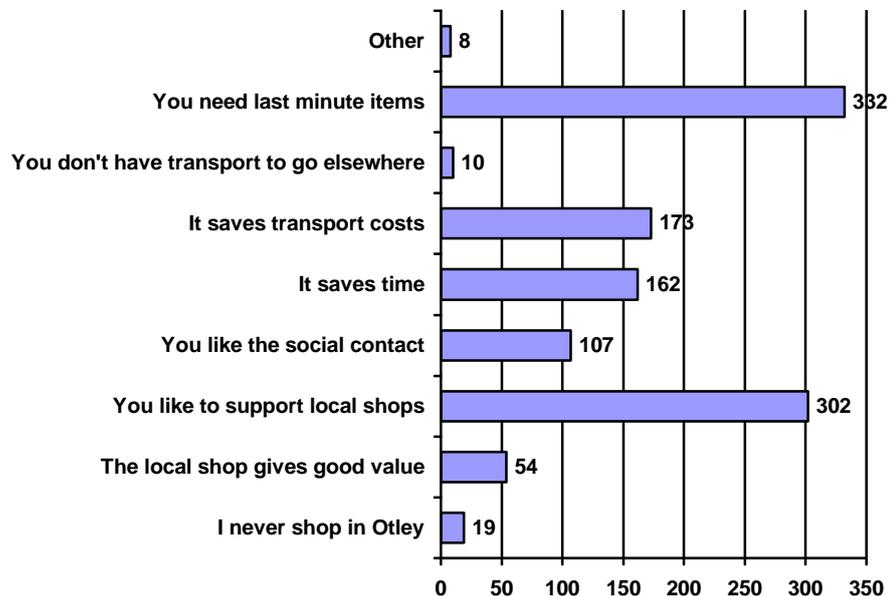


The village shop is widely supported, and so is the pub. Interestingly, the mobile fish and chip van is a popular fixture on Friday evenings. Awareness of the other services (eg fresh fish van) could be raised amongst villagers.

Question 54 (MA)

“Do you shop in Otley because...?”

416 respondents



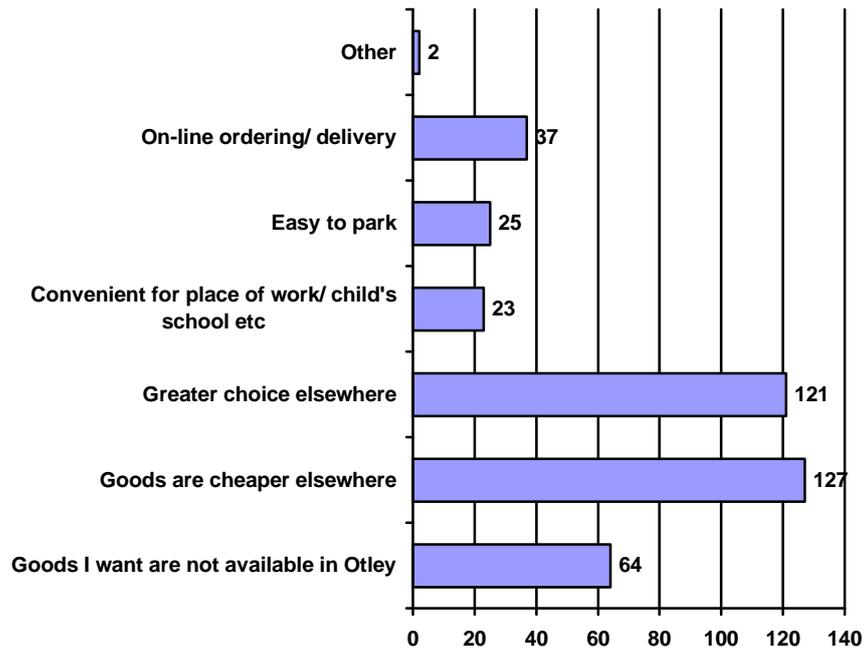
Other comments included:

- The owners are friendly and helpful
- Convenience
- I rarely use the shop, only for convenience bits
- Shop has some good local produce too

Question 55
(MA)

“If you DO NOT shop in Otley, is it because. . . ?”

179 respondents



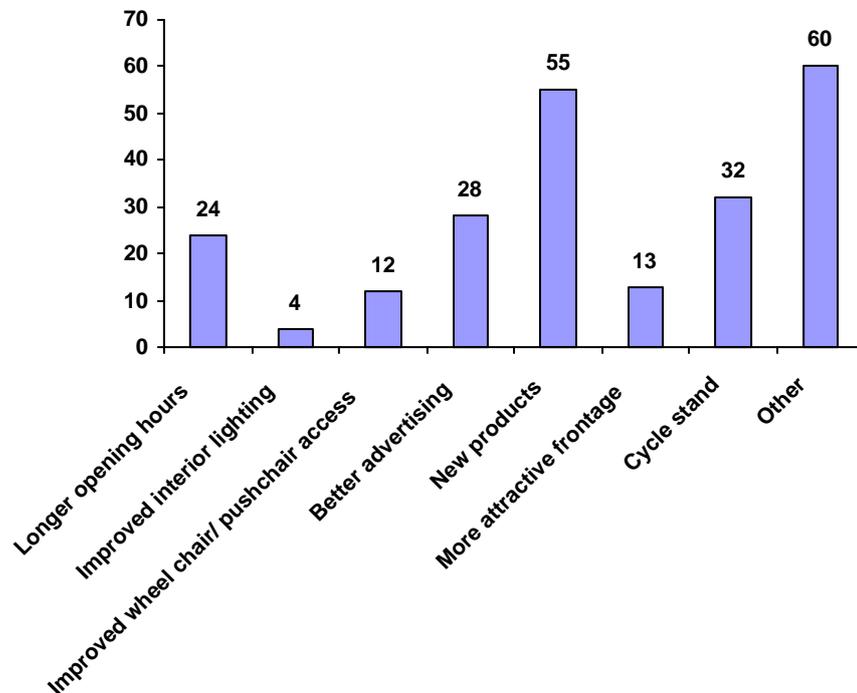
Other comments included:

- Bi Weekly shopping in quantity is carried out

Question 56
(MA)

“What changes would you like to see in Otley’s shop/post office to encourage you to use this facility more, or to visit for the first time?”

178 respondents



Other comments included:

- Competitively priced products
- Improved parking
- We think it is a great facility

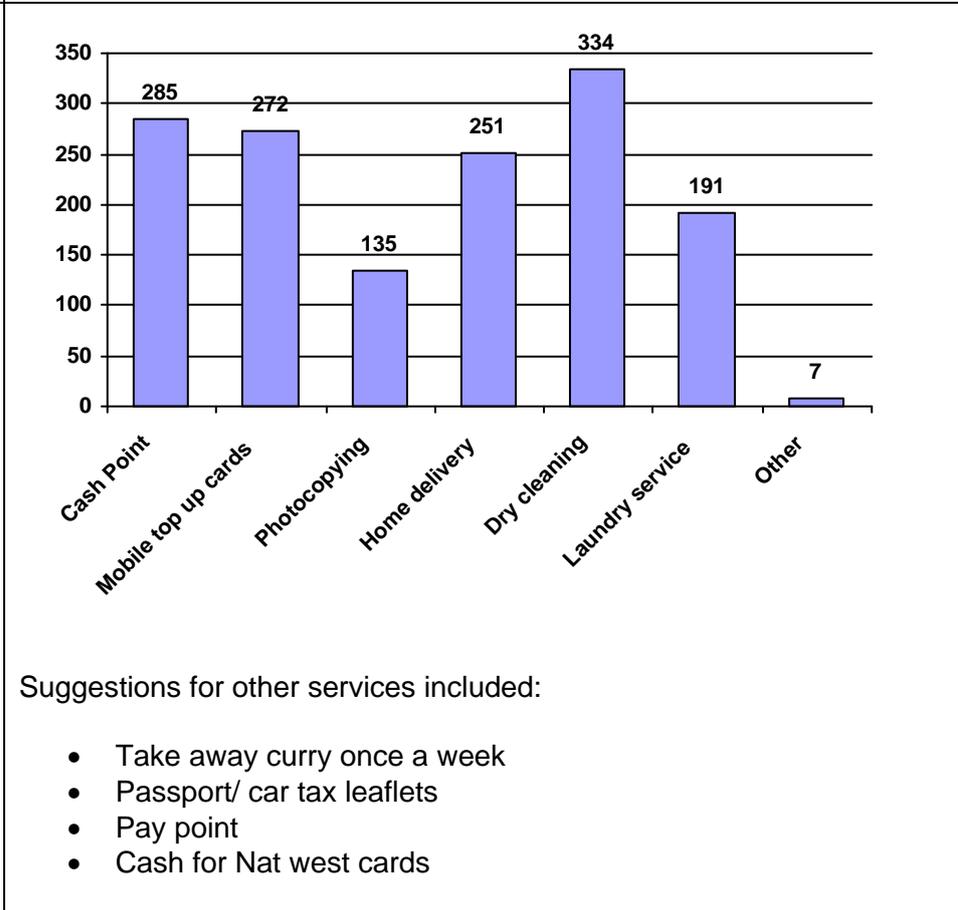
- More organic products
- A good place to tie up dogs
- Could be more competitive
- Car Park

The owners of the village shop may wish to consider a number of these suggestions.

Question 57
(MA)

“Are you aware that the post office offers the following services?”

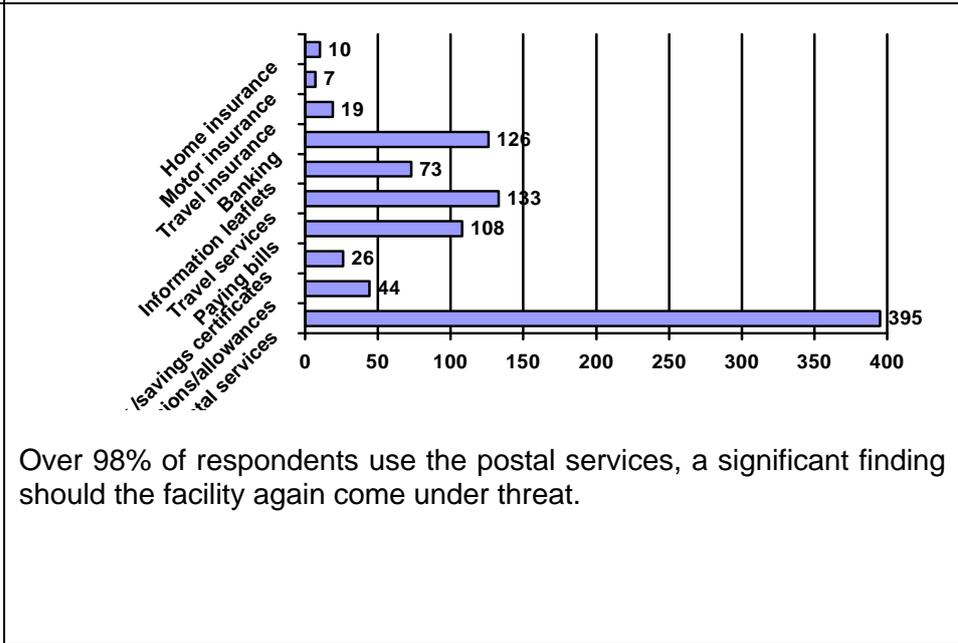
393 respondents



Question 58
(MA)

“Do you use the post office in Otley for any of the following?”

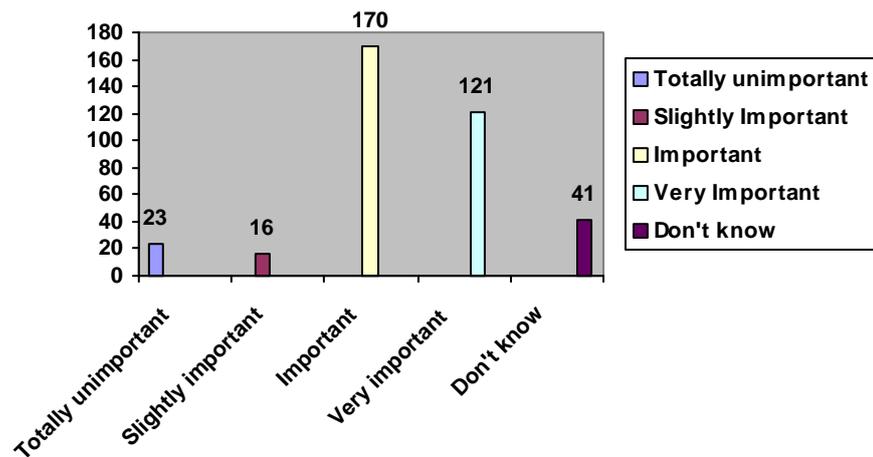
402 respondents



Question 59

“How important is the White Hart public house to the local community?”

416 respondents

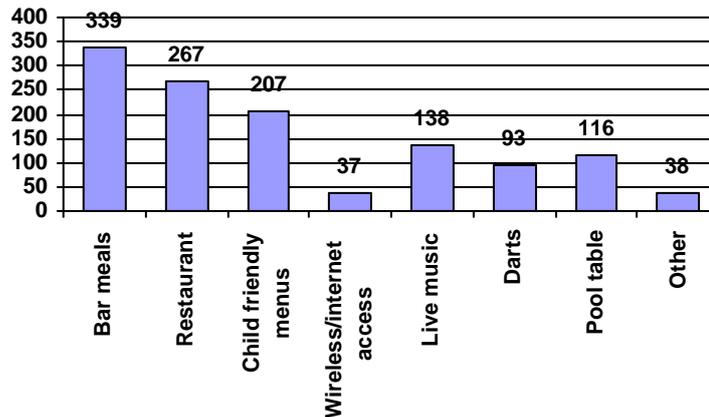


Strong support shown for the village pub, echoing the recent (2006) campaign to keep it open.

Question 60 (MA)

“Which of the following should the White Hart offer or continue to offer?”

377 respondents

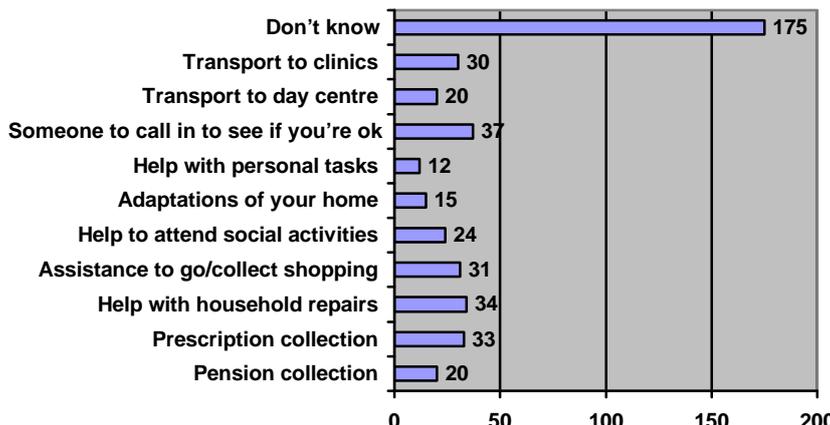


Other comments included:

- Links with other local PH's
- Quiz nights
- No dogs
- Senior citizens meals at reduced prices
- Social venue for village
- Vegetarian options

Health (Questions 61 – 65)

<p>Question 61</p> <p><i>“Are you able to make an appointment to see your doctor at a convenient time for you?”</i></p> <p>412 respondents</p>	<p>Of the respondents answering this question almost 92% reported that they had no problem securing a convenient appointment at the surgery, whilst 8% said that this was difficult.</p>																																								
<p>Question 62 (MA)</p> <p><i>“Do you find it difficult when required to get to access the following medical services?”</i></p> <p>107 respondents</p>	<table border="1" data-bbox="555 667 1264 1344"> <thead> <tr> <th>Services</th> <th>No of responses</th> </tr> </thead> <tbody> <tr><td>Dentist</td><td>40</td></tr> <tr><td>Doctor</td><td>26</td></tr> <tr><td>Hospital</td><td>18</td></tr> <tr><td>Physiotherapy service</td><td>16</td></tr> <tr><td>Pharmacy/Dispensary/Chemist</td><td>9</td></tr> <tr><td>Optician</td><td>9</td></tr> <tr><td>Other Medical services</td><td>8</td></tr> <tr><td>Counselling Service</td><td>7</td></tr> <tr><td>Mobile Screening facilities</td><td>6</td></tr> <tr><td>Meals on Wheels</td><td>6</td></tr> <tr><td>Chiropodist</td><td>5</td></tr> <tr><td>Baby Clinic</td><td>5</td></tr> <tr><td>Occupational Therapist</td><td>4</td></tr> <tr><td>Leg Clinic</td><td>3</td></tr> <tr><td>District Nurse</td><td>3</td></tr> <tr><td>Practice Nurse</td><td>3</td></tr> <tr><td>Health Visitor</td><td>3</td></tr> <tr><td>Home Help</td><td>3</td></tr> <tr><td>Social Worker</td><td>2</td></tr> </tbody> </table> <p>The most difficult service to access is dental treatment with around 37% stating that they had difficulty accessing dental health. This should be investigated further.</p> <p>Comments regarding the services available in general include:</p> <ul style="list-style-type: none"> • Hours of opening not compatible with working peoples' ability to attend • Would like to see some natural practitioners 	Services	No of responses	Dentist	40	Doctor	26	Hospital	18	Physiotherapy service	16	Pharmacy/Dispensary/Chemist	9	Optician	9	Other Medical services	8	Counselling Service	7	Mobile Screening facilities	6	Meals on Wheels	6	Chiropodist	5	Baby Clinic	5	Occupational Therapist	4	Leg Clinic	3	District Nurse	3	Practice Nurse	3	Health Visitor	3	Home Help	3	Social Worker	2
Services	No of responses																																								
Dentist	40																																								
Doctor	26																																								
Hospital	18																																								
Physiotherapy service	16																																								
Pharmacy/Dispensary/Chemist	9																																								
Optician	9																																								
Other Medical services	8																																								
Counselling Service	7																																								
Mobile Screening facilities	6																																								
Meals on Wheels	6																																								
Chiropodist	5																																								
Baby Clinic	5																																								
Occupational Therapist	4																																								
Leg Clinic	3																																								
District Nurse	3																																								
Practice Nurse	3																																								
Health Visitor	3																																								
Home Help	3																																								
Social Worker	2																																								
<p>Question 63</p> <p><i>“Are there any health clinics/therapies/services that you would like to see in Otley?”</i></p>	<p>Services identified in the responses were:</p> <ul style="list-style-type: none"> • Physiotherapy • Keep Fit • Alcohol and Drug Counselling • Cognitive Behavioural Therapy (CBT) Counselling 																																								

38 respondents	<ul style="list-style-type: none"> • Surgery stay in Otley • NHS Dentist • Dentist and Optician • Family planning • Physiotherapist • Mobile Therapist • Screening schemes for cancer • Blood Donation • Well Person Clinic • Chiroprapist <p>The surgery may be able to assist with access to these services.</p>																								
<p>Question 64</p> <p><i>“Are you caring for a member of your household who has a physical/mental health problem/disability?”</i></p> <p>21 respondents</p>	21 respondents are caring for a member of their household.																								
<p>Question 65 (MA)</p> <p><i>“Is there a need for the following care services in Otley?”</i></p> <p>243 respondents</p>	 <table border="1" data-bbox="478 1008 1308 1433"> <thead> <tr> <th>Service</th> <th>Number of Respondents</th> </tr> </thead> <tbody> <tr> <td>Don't know</td> <td>175</td> </tr> <tr> <td>Transport to clinics</td> <td>30</td> </tr> <tr> <td>Transport to day centre</td> <td>20</td> </tr> <tr> <td>Someone to call in to see if you're ok</td> <td>37</td> </tr> <tr> <td>Help with personal tasks</td> <td>12</td> </tr> <tr> <td>Adaptations of your home</td> <td>15</td> </tr> <tr> <td>Help to attend social activities</td> <td>24</td> </tr> <tr> <td>Assistance to go/collect shopping</td> <td>31</td> </tr> <tr> <td>Help with household repairs</td> <td>34</td> </tr> <tr> <td>Prescription collection</td> <td>33</td> </tr> <tr> <td>Pension collection</td> <td>20</td> </tr> </tbody> </table> <p>There is clearly a need to assist less able members of the community and a group should be formed to pursue these issues. The ministry team or pastoral committee from the Church might like to take this forward.</p>	Service	Number of Respondents	Don't know	175	Transport to clinics	30	Transport to day centre	20	Someone to call in to see if you're ok	37	Help with personal tasks	12	Adaptations of your home	15	Help to attend social activities	24	Assistance to go/collect shopping	31	Help with household repairs	34	Prescription collection	33	Pension collection	20
Service	Number of Respondents																								
Don't know	175																								
Transport to clinics	30																								
Transport to day centre	20																								
Someone to call in to see if you're ok	37																								
Help with personal tasks	12																								
Adaptations of your home	15																								
Help to attend social activities	24																								
Assistance to go/collect shopping	31																								
Help with household repairs	34																								
Prescription collection	33																								
Pension collection	20																								

Action steps arising from 'Health' questions:

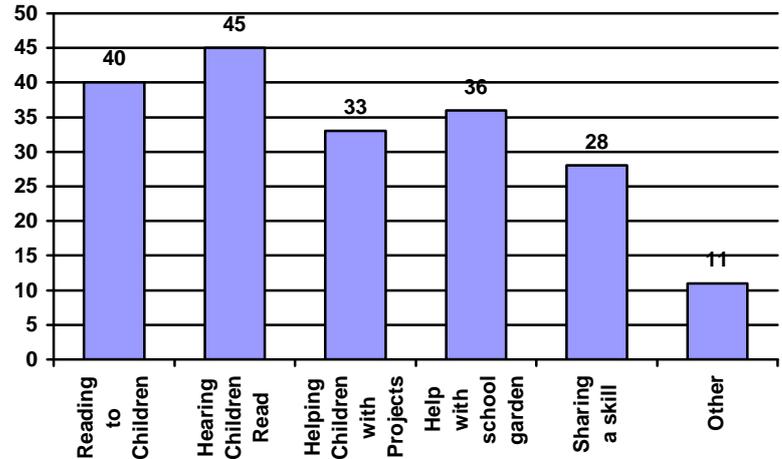
Issue	Action
Lack of local dentist.	Investigate better access to dental services
Hard to access physiotherapist, chiropractor and osteopath.	Investigate possibilities of having these practitioners attend the surgery
No alternative medicine	Investigate making alternative medicine available through surgery
Support for people living on their own	Provide neighbourhood support visits for pension collection, shopping etc

Community (Question 66)

Question 66 (MA)

“Can you offer any help, at Otley School, with the following activities?”

88 respondents



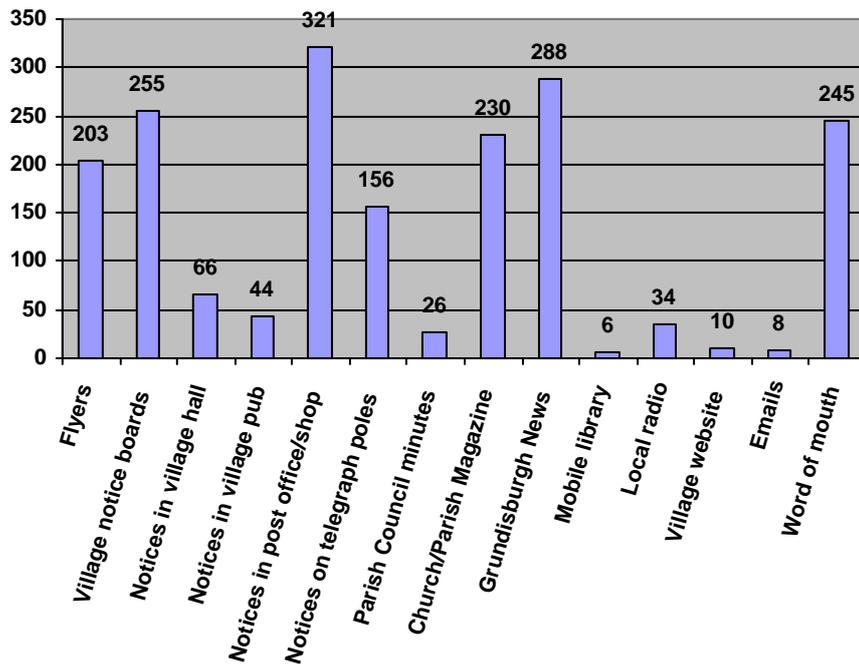
Volunteers should contact the school to offer assistance. Offers of help were also made for other activities (see Q 66, Appendix A).

Communication and Information (Questions 67 – 70)

**Question 67
(MA)**

“Where do you obtain information about activities/events taking place in Otley?”

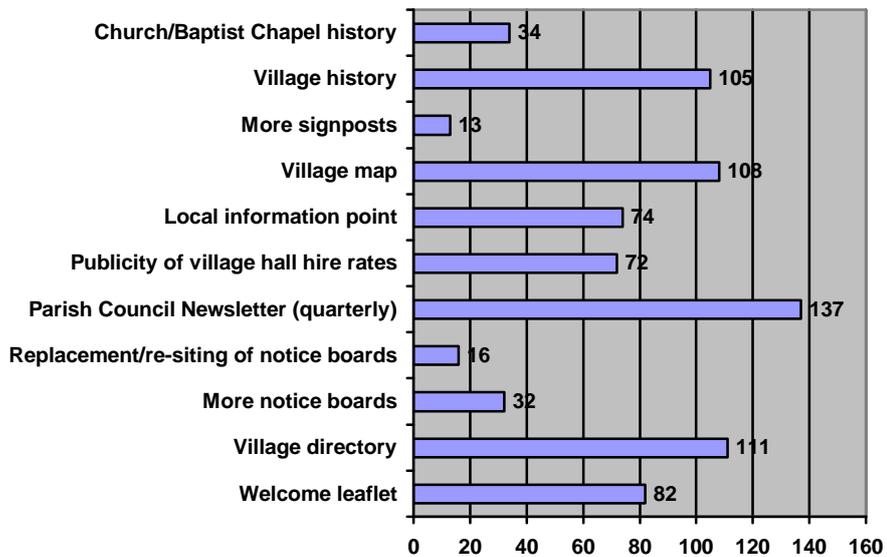
416 respondents



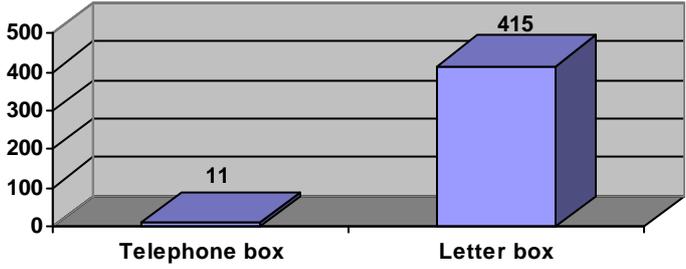
**Question 68
(MA)**

“In relation to information, do you think Otley needs any of the following?”

300 respondents



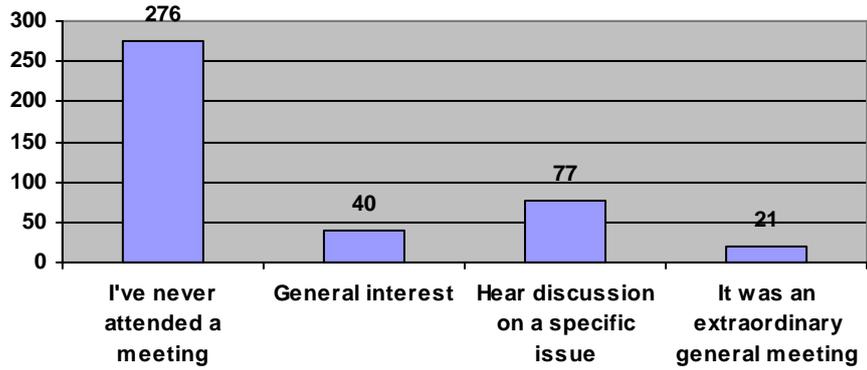
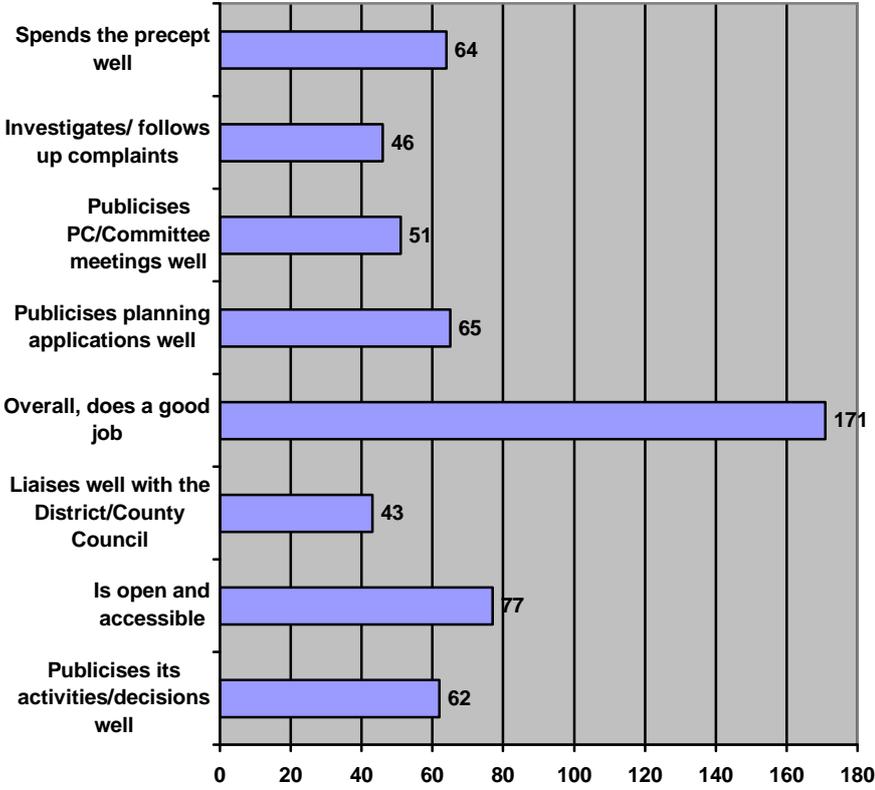
The Parish Council should consider a newsletter, village directory, welcome leaflet and map. The Community Council should publicise the village hall hire rates more prominently.

<p>Question 69 (MA)</p> <p><i>“Do you use the following in Otley?”</i></p> <p>414 respondents</p>	 <p>The letterbox network should clearly be retained. Not surprisingly in this age of mobile telephones, the telephone box is not widely used even with the unsatisfactory network coverage. However, it forms a pleasing addition to the street furniture and should be retained.</p>																												
<p>Question 70 (RA)</p> <p><i>“Do you know how to contact the following?”</i></p> <p>396 respondents</p>	<table border="1" data-bbox="475 712 1347 1272"> <thead> <tr> <th></th> <th>% of respondents who know how to contact the person</th> </tr> </thead> <tbody> <tr> <td>Parish Clerk</td> <td>38%</td> </tr> <tr> <td>At least one Parish Councillor</td> <td>54%</td> </tr> <tr> <td>District Councillor</td> <td>29%</td> </tr> <tr> <td>County Councillor</td> <td>31%</td> </tr> <tr> <td>Member of Parliament</td> <td>39%</td> </tr> <tr> <td>Village Hall booking clerk</td> <td>46%</td> </tr> <tr> <td>Neighbourhood Watch Co-ordinator</td> <td>31%</td> </tr> <tr> <td>Local religious leader</td> <td>55%</td> </tr> <tr> <td>Church Wardens</td> <td>53%</td> </tr> <tr> <td>Electricity emergency services</td> <td>65%</td> </tr> <tr> <td>School Caretaker</td> <td>15%</td> </tr> <tr> <td>Village shop</td> <td>95%</td> </tr> <tr> <td>Water emergency services</td> <td>59%</td> </tr> </tbody> </table> <p>There is a case here for better awareness of some of the above, publicity perhaps being given through a new village directory.</p>		% of respondents who know how to contact the person	Parish Clerk	38%	At least one Parish Councillor	54%	District Councillor	29%	County Councillor	31%	Member of Parliament	39%	Village Hall booking clerk	46%	Neighbourhood Watch Co-ordinator	31%	Local religious leader	55%	Church Wardens	53%	Electricity emergency services	65%	School Caretaker	15%	Village shop	95%	Water emergency services	59%
	% of respondents who know how to contact the person																												
Parish Clerk	38%																												
At least one Parish Councillor	54%																												
District Councillor	29%																												
County Councillor	31%																												
Member of Parliament	39%																												
Village Hall booking clerk	46%																												
Neighbourhood Watch Co-ordinator	31%																												
Local religious leader	55%																												
Church Wardens	53%																												
Electricity emergency services	65%																												
School Caretaker	15%																												
Village shop	95%																												
Water emergency services	59%																												

Action steps arising from ‘Communication and Information’ questions:

Issue	Action
Publicising events	Review the Otley website to see if greater use can be made of this facility. Investigate possibility of e-mail database
Village Notice Boards	Renew notice board near Spring Park/ Newlands. Notice board outside Village Hall
The respondents felt that additional information is needed in Otley	Consider the preparation and circulation of: <ul style="list-style-type: none"> • A welcome leaflet • Village Directory • Parish Council Newsletter • Village map • Village history
A significant number of people did not know how to contact key people	Consider the preparation and circulation of a contacts directory
Letter boxes and telephone box	Seek to retain these

Local Government (Questions 71 – 74)

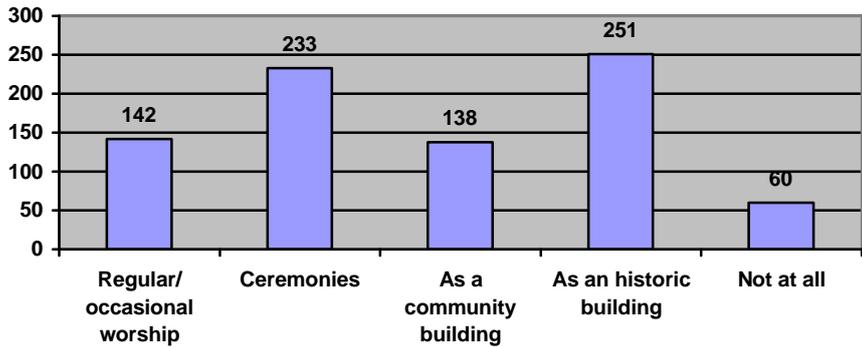
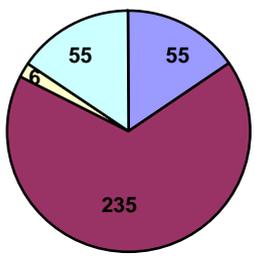
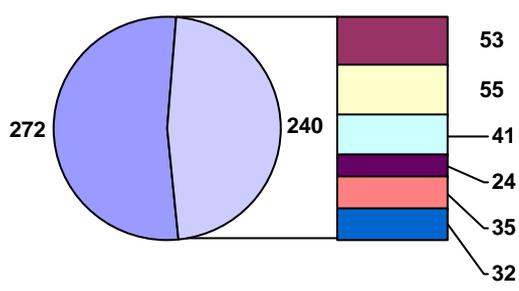
<p>Question 71 (MA)</p> <p><i>“If you have attended a Parish Council/Committee meeting in the last 3 years was it for the following reasons?”</i></p> <p>392 respondents</p>	 <table border="1"> <thead> <tr> <th>Reason</th> <th>Number of respondents</th> </tr> </thead> <tbody> <tr> <td>I've never attended a meeting</td> <td>276</td> </tr> <tr> <td>General interest</td> <td>40</td> </tr> <tr> <td>Hear discussion on a specific issue</td> <td>77</td> </tr> <tr> <td>It was an extraordinary general meeting</td> <td>21</td> </tr> </tbody> </table>	Reason	Number of respondents	I've never attended a meeting	276	General interest	40	Hear discussion on a specific issue	77	It was an extraordinary general meeting	21												
Reason	Number of respondents																						
I've never attended a meeting	276																						
General interest	40																						
Hear discussion on a specific issue	77																						
It was an extraordinary general meeting	21																						
<p>Question 72 (MA)</p> <p><i>“Please tick if you agree with the following statements concerning Otley Parish Council”</i></p> <p>219 respondents</p>	 <table border="1"> <thead> <tr> <th>Statement</th> <th>Number of respondents</th> </tr> </thead> <tbody> <tr> <td>Spends the precept well</td> <td>64</td> </tr> <tr> <td>Investigates/ follows up complaints</td> <td>46</td> </tr> <tr> <td>Publicises PC/Committee meetings well</td> <td>51</td> </tr> <tr> <td>Publicises planning applications well</td> <td>65</td> </tr> <tr> <td>Overall, does a good job</td> <td>171</td> </tr> <tr> <td>Liaises well with the District/County Council</td> <td>43</td> </tr> <tr> <td>Is open and accessible</td> <td>77</td> </tr> <tr> <td>Publicises its activities/decisions well</td> <td>62</td> </tr> </tbody> </table>	Statement	Number of respondents	Spends the precept well	64	Investigates/ follows up complaints	46	Publicises PC/Committee meetings well	51	Publicises planning applications well	65	Overall, does a good job	171	Liaises well with the District/County Council	43	Is open and accessible	77	Publicises its activities/decisions well	62				
Statement	Number of respondents																						
Spends the precept well	64																						
Investigates/ follows up complaints	46																						
Publicises PC/Committee meetings well	51																						
Publicises planning applications well	65																						
Overall, does a good job	171																						
Liaises well with the District/County Council	43																						
Is open and accessible	77																						
Publicises its activities/decisions well	62																						
<p>Question 73 (MA)</p> <p><i>“Should the Parish Council try to buy land to provide the following local amenities?”</i></p> <p>243 respondents</p>	<table border="1"> <thead> <tr> <th></th> <th>No of respondents</th> </tr> </thead> <tbody> <tr> <td>Allotments</td> <td>153</td> </tr> <tr> <td>Nature reserve</td> <td>162</td> </tr> <tr> <td>Others:-</td> <td>33</td> </tr> <tr> <td>• Duck pond</td> <td></td> </tr> <tr> <td>• Woodland area</td> <td></td> </tr> <tr> <td>• Sports centre</td> <td></td> </tr> <tr> <td>• External play area</td> <td></td> </tr> <tr> <td>• Skatepark</td> <td></td> </tr> <tr> <td>• Village green</td> <td></td> </tr> <tr> <td>• Tennis court</td> <td></td> </tr> </tbody> </table>		No of respondents	Allotments	153	Nature reserve	162	Others:-	33	• Duck pond		• Woodland area		• Sports centre		• External play area		• Skatepark		• Village green		• Tennis court	
	No of respondents																						
Allotments	153																						
Nature reserve	162																						
Others:-	33																						
• Duck pond																							
• Woodland area																							
• Sports centre																							
• External play area																							
• Skatepark																							
• Village green																							
• Tennis court																							

	The Parish Council should investigate the possibility of acquiring land for allotments and/ or a nature reserve. The site occupied by Anglian Timber is mentioned several times as a possibility. It should also give consideration to the possibility of creating a Village Green.														
<p>Question 74 (MA)</p> <p><i>“What improvements could be made to the statutory ‘Annual Parish Meeting’ to encourage more parishioners to attend?”</i></p> <p>242 respondents</p>	<table> <thead> <tr> <th></th> <th style="text-align: right;">No of respondents</th> </tr> </thead> <tbody> <tr> <td>Have a topical speaker</td> <td style="text-align: right;">99</td> </tr> <tr> <td>Make it less formal</td> <td style="text-align: right;">122</td> </tr> <tr> <td>Provide home-made refreshments</td> <td style="text-align: right;">48</td> </tr> <tr> <td>Make it more interactive</td> <td style="text-align: right;">103</td> </tr> <tr> <td>Others:-</td> <td style="text-align: right;">37</td> </tr> <tr> <td> <ul style="list-style-type: none"> • Publicise it better • Make it a cheese and wine evening • Make it more welcoming • Let people know they are invited </td> <td></td> </tr> </tbody> </table> <p>Overall the Parish Council is perceived to be doing a good job. Better communication of its activities and encouragement to attend the AGM by considering alternatives to the existing format may be of benefit.</p>		No of respondents	Have a topical speaker	99	Make it less formal	122	Provide home-made refreshments	48	Make it more interactive	103	Others:-	37	<ul style="list-style-type: none"> • Publicise it better • Make it a cheese and wine evening • Make it more welcoming • Let people know they are invited 	
	No of respondents														
Have a topical speaker	99														
Make it less formal	122														
Provide home-made refreshments	48														
Make it more interactive	103														
Others:-	37														
<ul style="list-style-type: none"> • Publicise it better • Make it a cheese and wine evening • Make it more welcoming • Let people know they are invited 															

Action steps arising from ‘Local Government’ questions:

Issue	Action
Generally the respondents were pleased with the work done by the Parish Council but communication issues were identified	Parish Council to review how it communicates its activities to the village population, possibility of a quarterly newsletter. Include consideration of improvements to the Annual Parish meetings such as different days, formats etc
Achieving the aims of the Parish Plan	The Parish Council will review/ monitor the Action Plan twice a year at Parish Council meetings and give a report to the Annual Parish Meeting

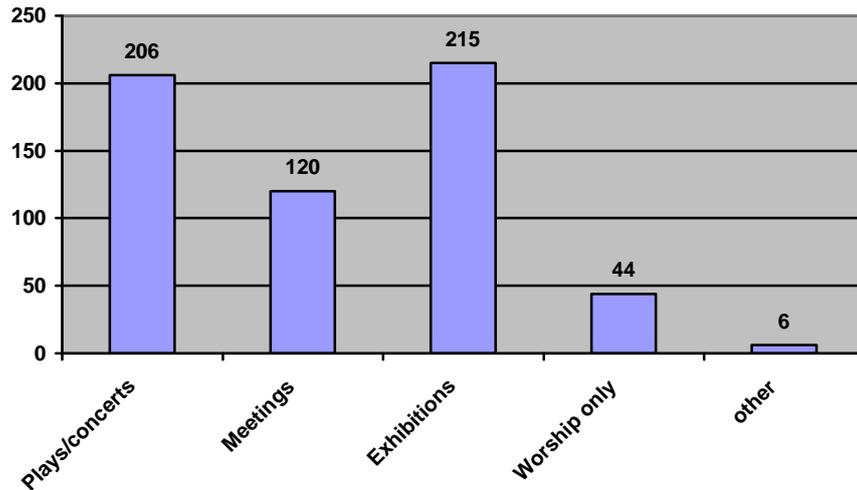
Faith (Questions 75 – 78)

<p>Question 75 (MA)</p> <p><i>“Are places of faith important to you?”</i></p> <p>402 respondents</p>	 <p>Good support is given for worship and ceremonies. The importance as historic buildings will be welcomed by organisations such as the Otley Church Preservation Trust, which assist in maintaining the fabric of St Mary’s Church.</p>
<p>Question 76 (MA)</p> <p><i>“If you have never attended the 'Annual Church/ the Baptist Chapel Meeting' is it because:”</i></p> <p>347 respondents</p>	 <p>The Church and Baptist Chapel may want to ensure people know that they can attend these meetings.</p>
<p>Question 77 (MA)</p> <p><i>“Do the churches/places of worship/ religious leaders fulfil your needs in Otley?”</i></p> <p>352 respondents</p>	

**Question 78
(MA)**

“Would you like to see Otley’s Church/places of worship used for any of the following activities?”

313 respondents

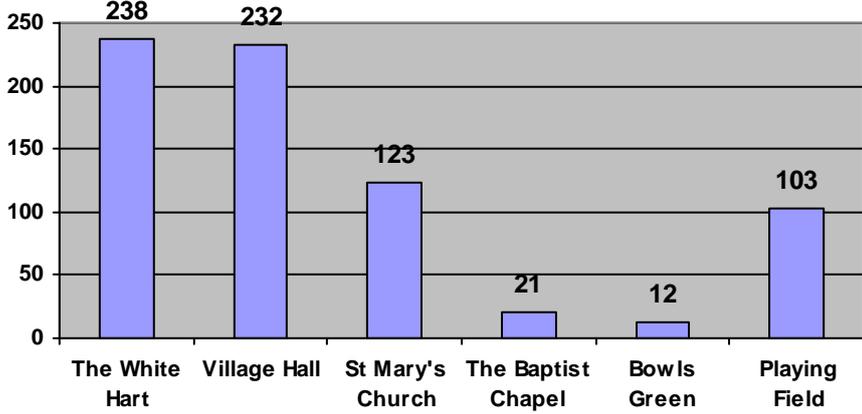


Clearly there is scope here for additional activities within the Church/Chapel, subject to their agreement.

Action steps arising from ‘Faith’ questions:

Issue	Action
Community Use of Church/ Chapel	Concerts or Exhibitions
Types and place of services	Consider nature of services
Maintenance of church building	Ensure buildings are maintained. Promote Otley Church Preservation Trust.

Leisure, Social and Sport (Questions 79 – 85)

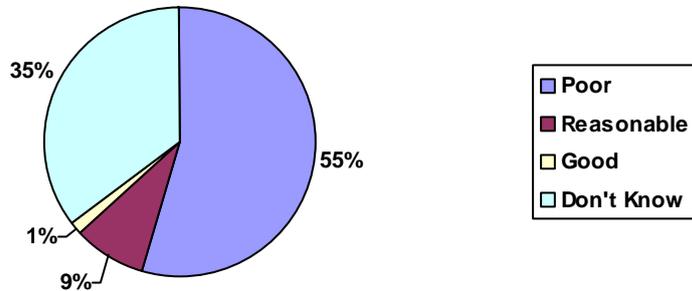
<p>Question 79 (MA)</p> <p><i>“Would you be prepared to help with the following leisure time activities for young people, if a need is identified from the Young People's questionnaire?”</i></p> <p>370 respondents</p>	<p>An encouraging 85 respondents indicated that they would be prepared to help with one or more leisure activities for young people. Support was given to the following:</p> <ul style="list-style-type: none"> • Uniformed organisations 30 responses • Junior TOPS 21 • FFY 17 • Summer play scheme 17 • Playgroup/ Under 5's 16 • Organise team games on the field 16 • After school club 15 • Youth group for 8 –11 years 9 <p>Contact details for these organisations should be made available to volunteers.</p> <p>283 respondents were unable to help.</p>																																												
<p>Question 80 (MA)</p> <p><i>“Do you use the following amenities/ clubs in Otley?”</i></p> <p>353 respondents</p>	<p>Respondents use the following amenities:</p>  <table border="1"> <thead> <tr> <th>Amenity</th> <th>Number of Respondents</th> </tr> </thead> <tbody> <tr> <td>The White Hart</td> <td>238</td> </tr> <tr> <td>Village Hall</td> <td>232</td> </tr> <tr> <td>St Mary's Church</td> <td>123</td> </tr> <tr> <td>The Baptist Chapel</td> <td>21</td> </tr> <tr> <td>Bowls Green</td> <td>12</td> </tr> <tr> <td>Playing Field</td> <td>103</td> </tr> </tbody> </table> <p>And villagers attend or make use of the following clubs and groups:</p> <table border="1"> <tbody> <tr> <td>TOPS</td> <td>43</td> </tr> <tr> <td>Scouts, Brownies, Beavers, Cubs</td> <td>42</td> </tr> <tr> <td>Gardening Club</td> <td>41</td> </tr> <tr> <td>Gym Club</td> <td>24</td> </tr> <tr> <td>Junior TOPS</td> <td>22</td> </tr> <tr> <td>Friendship Club</td> <td>21</td> </tr> <tr> <td>Playgroup/ Under 5's</td> <td>15</td> </tr> <tr> <td>FFY</td> <td>14</td> </tr> <tr> <td>Knitting Club</td> <td>12</td> </tr> <tr> <td>Handbell Ringers</td> <td>10</td> </tr> <tr> <td>Flower Arranging</td> <td>8</td> </tr> <tr> <td>Reading Group</td> <td>6</td> </tr> <tr> <td>Mothers' Union</td> <td>4</td> </tr> <tr> <td>Tiddlywinks</td> <td>4</td> </tr> <tr> <td>Short Mat Bowls</td> <td>1</td> </tr> </tbody> </table>	Amenity	Number of Respondents	The White Hart	238	Village Hall	232	St Mary's Church	123	The Baptist Chapel	21	Bowls Green	12	Playing Field	103	TOPS	43	Scouts, Brownies, Beavers, Cubs	42	Gardening Club	41	Gym Club	24	Junior TOPS	22	Friendship Club	21	Playgroup/ Under 5's	15	FFY	14	Knitting Club	12	Handbell Ringers	10	Flower Arranging	8	Reading Group	6	Mothers' Union	4	Tiddlywinks	4	Short Mat Bowls	1
Amenity	Number of Respondents																																												
The White Hart	238																																												
Village Hall	232																																												
St Mary's Church	123																																												
The Baptist Chapel	21																																												
Bowls Green	12																																												
Playing Field	103																																												
TOPS	43																																												
Scouts, Brownies, Beavers, Cubs	42																																												
Gardening Club	41																																												
Gym Club	24																																												
Junior TOPS	22																																												
Friendship Club	21																																												
Playgroup/ Under 5's	15																																												
FFY	14																																												
Knitting Club	12																																												
Handbell Ringers	10																																												
Flower Arranging	8																																												
Reading Group	6																																												
Mothers' Union	4																																												
Tiddlywinks	4																																												
Short Mat Bowls	1																																												

Question 81

“What is your opinion of the facilities provided in the Children's Play Area?”

404 respondents

The remaining facilities in the children’s play area were held to be poor by almost 55% of respondents to Question 81. Nearly 36% of villagers could not offer an opinion – perhaps a reflection on the current absence (at the time of survey) of much of the equipment:



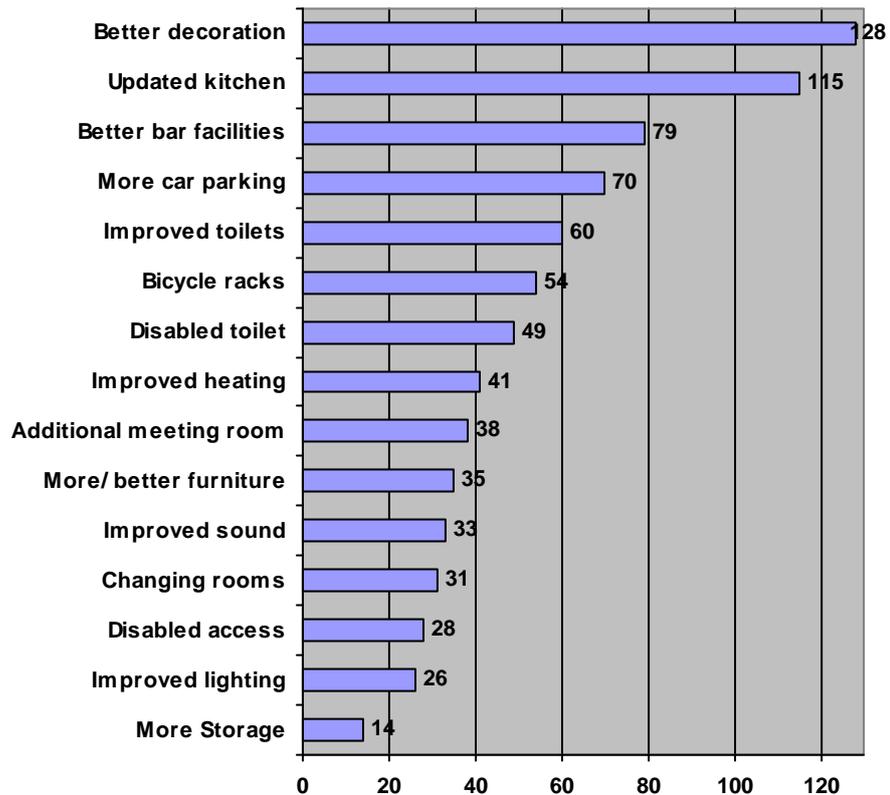
At the time of writing, the first stage of redevelopment is complete on the playing field.

Question 82 (RA)

“What additional facilities would you like to see at the Village Hall?”

244 respondents

The ranked results indicate the following:



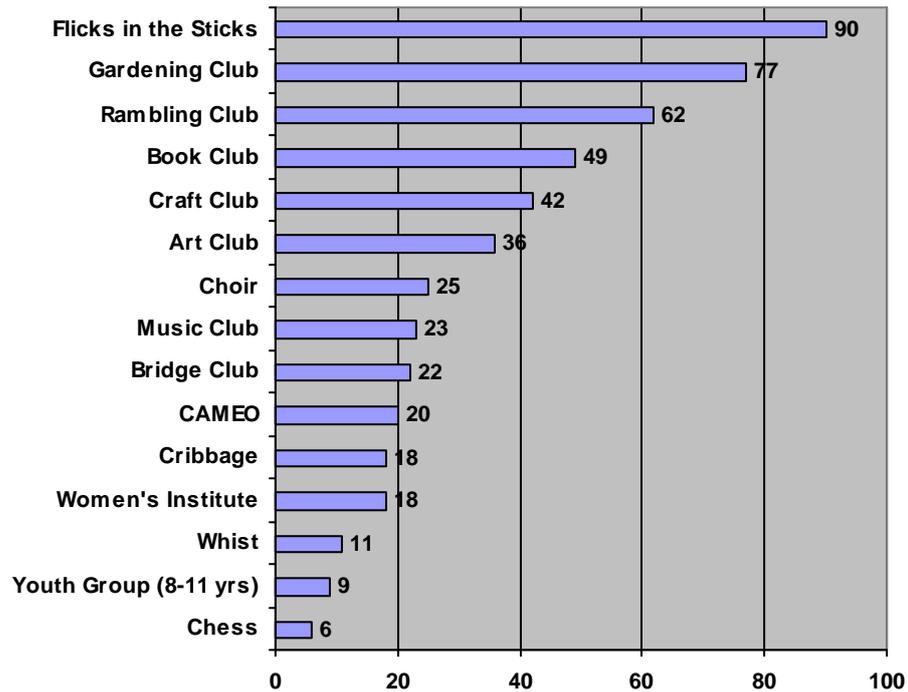
Other suggestions echo earlier remarks, such as improving the entry/ exit, and there are calls for an improved car park surface, better building insulation and baby changing facilities. The Community Council should assess the above and action where possible.

Question 83
(MA)

“Would you be interested in attending new clubs/activities in Otley?”

227 respondents

Support for new clubs and activities listed:



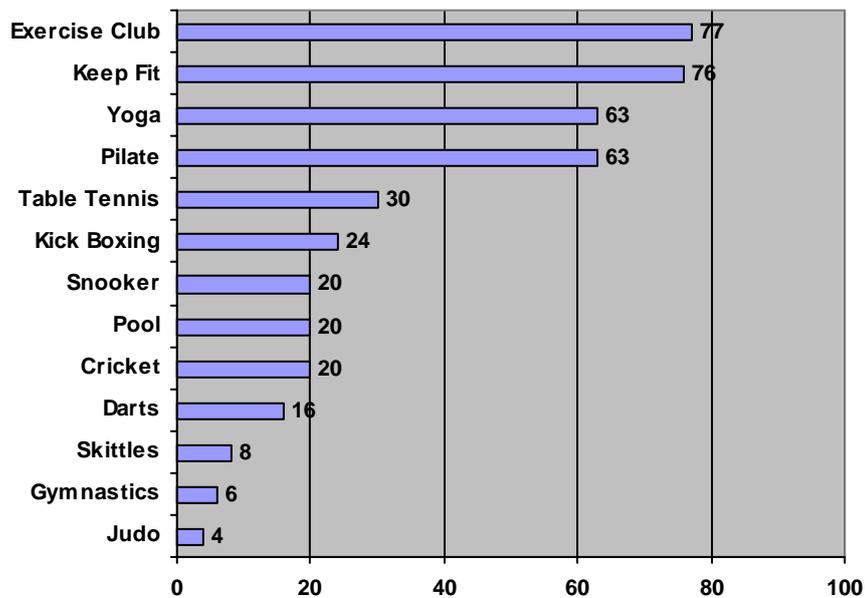
A range of other clubs was suggested, with dancing (in a number of guises) finding favour amongst the many comments. The recently formed Gardening Club, born out of the Needs Analysis event in January 2008, could be used as a model for establishing new clubs. Interested parties should take these ideas forward.

Question 84
(MA)

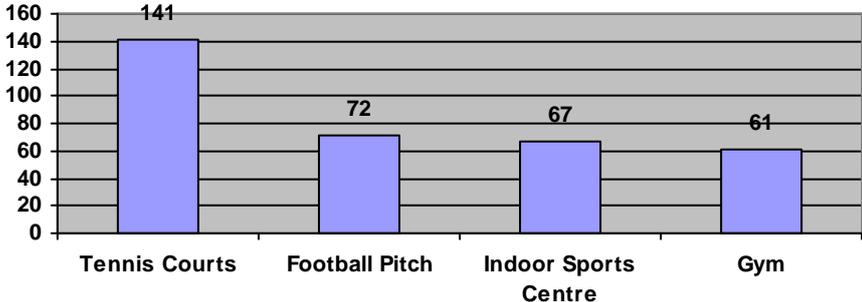
“Would you be interested in attending new sports clubs/activities in Otley?”

206 respondents

On a similar theme, new sports in Otley attracted:



Once again, other sports were suggested and these included tennis, badminton, netball, cricket, football and dancing.

<p>Question 85 (MA)</p> <p><i>“Does Otley need any of the following sports facilities?”</i></p> <p>216 respondents</p>	<p>Of the new sports facilities proposed, tennis courts attracted the most support:</p>  <p>Multi use courts and a cricket pitch are also mentioned. The possibility of using the existing facilities at Otley College is raised by a number of villagers and should be taken up with the College. The Community Council should investigate the viability of a tennis court.</p>
---	--

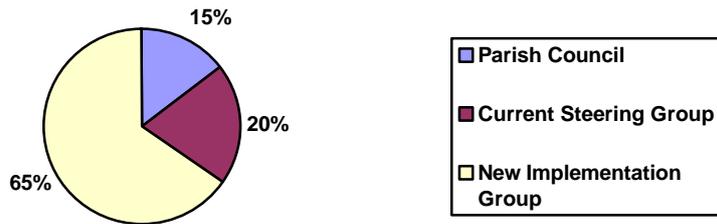
Action steps arising from ‘Leisure, Social and Sport questions’:

Issue	Action
Support for an all-weather sports area	Assess viability and scope for redevelopment of playing field
Poor provision of play equipment	Source new play area
Flicks in the sticks, keep fit/ Pilates/ yoga/ exercise classes	Identify interested parties to progress
New Clubs / sports for adults and young people	Find ‘champion’ for nominated activities. Assess level of interest and potential providers. Use model of Gardening Club.
Sports facilities	Investigate possibilities for tennis court and football pitch on playing field
Limited parking at Village Hall	Community Council to investigate alternative parking options
Entry/ exit to Village Hall problematic	Community Council to consider options for improving
Village Hall signage	Adjust sign at Chapel Road junction. Consider improved signage at Village Hall
Improvements to Village Hall	Community Council to consider and prioritise identified improvements
Hire rates for village hall	Community Council to publicise
Various clubs identified	Interested parties to take forward
Volunteer support for young people’s activities	Organisations to publicise needs and volunteering form with contact details

Question 86

“Who should be responsible for overseeing the implementation of action identified from this consultation?”

349 respondents



Action: It is recommended that the Parish Council forms a new Implementation Group from interested parties.

Finally, space was given for villagers to express any further comments about how they would like to see Otley develop as a community. 67 people responded, with a wide range of suggestions, these are reproduced unexpurgated in Appendix A.

Issue	Action
Oversee implementation of Parish Plan.	Parish Council to appoint new implementation group.

8.2 Household Questionnaire Results

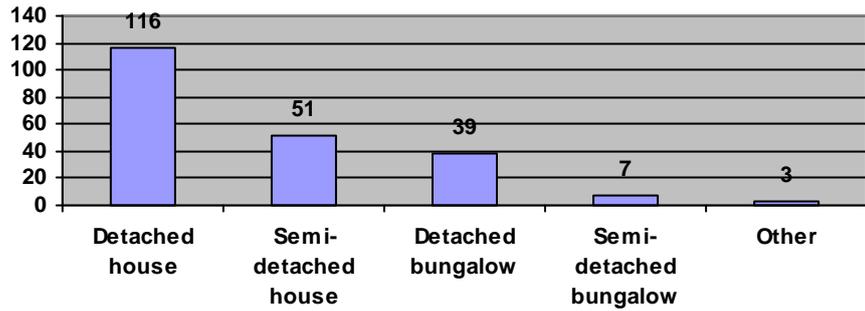
The Household Questionnaire was distributed to each home along with the Main Questionnaire. One person in each household completed this form, 217 people completing the questionnaire. The results are predominantly of statistical interest.

<p>Question 1</p> <p><i>“How many people, including children, normally live in your household? (include young people who spend term-time away at college/university)”</i></p> <p>216 respondents</p>	<table border="1"> <caption>Question 1 Data</caption> <thead> <tr> <th>Number of people</th> <th>Percentage</th> </tr> </thead> <tbody> <tr><td>1</td><td>36</td></tr> <tr><td>2</td><td>89</td></tr> <tr><td>3</td><td>40</td></tr> <tr><td>4</td><td>38</td></tr> <tr><td>5</td><td>7</td></tr> <tr><td>6</td><td>5</td></tr> <tr><td>7</td><td>1</td></tr> </tbody> </table>	Number of people	Percentage	1	36	2	89	3	40	4	38	5	7	6	5	7	1																							
Number of people	Percentage																																							
1	36																																							
2	89																																							
3	40																																							
4	38																																							
5	7																																							
6	5																																							
7	1																																							
<p>Question 2</p> <p><i>“Using the age ranges shown, please enter in the boxes the number of people, including children, in your household”</i></p> <p>197 female respondents</p> <p>190 male respondents</p>	<table border="1"> <caption>Question 2 Data</caption> <thead> <tr> <th>Age Range</th> <th>Female</th> <th>Male</th> </tr> </thead> <tbody> <tr><td>0 to 4</td><td>10</td><td>15</td></tr> <tr><td>5 to 9</td><td>10</td><td>15</td></tr> <tr><td>10 to 14</td><td>15</td><td>15</td></tr> <tr><td>15 to 19</td><td>15</td><td>15</td></tr> <tr><td>20 to 29</td><td>15</td><td>20</td></tr> <tr><td>30 to 39</td><td>25</td><td>20</td></tr> <tr><td>40 to 49</td><td>45</td><td>45</td></tr> <tr><td>50 to 59</td><td>60</td><td>50</td></tr> <tr><td>60 to 69</td><td>40</td><td>40</td></tr> <tr><td>70 to 79</td><td>15</td><td>25</td></tr> <tr><td>80 to 89</td><td>5</td><td>10</td></tr> <tr><td>90+</td><td>2</td><td>5</td></tr> </tbody> </table>	Age Range	Female	Male	0 to 4	10	15	5 to 9	10	15	10 to 14	15	15	15 to 19	15	15	20 to 29	15	20	30 to 39	25	20	40 to 49	45	45	50 to 59	60	50	60 to 69	40	40	70 to 79	15	25	80 to 89	5	10	90+	2	5
Age Range	Female	Male																																						
0 to 4	10	15																																						
5 to 9	10	15																																						
10 to 14	15	15																																						
15 to 19	15	15																																						
20 to 29	15	20																																						
30 to 39	25	20																																						
40 to 49	45	45																																						
50 to 59	60	50																																						
60 to 69	40	40																																						
70 to 79	15	25																																						
80 to 89	5	10																																						
90+	2	5																																						
<p>Question 3</p> <p><i>“Is your place of residence”</i></p> <p>216 respondents</p>	<table border="1"> <caption>Question 3 Data</caption> <thead> <tr> <th>Place of Residence</th> <th>Number of Respondents</th> </tr> </thead> <tbody> <tr><td>Provided as part of employment</td><td>1</td></tr> <tr><td>Owner occupied</td><td>192</td></tr> <tr><td>Privately rented</td><td>12</td></tr> <tr><td>Housing Association rented</td><td>13</td></tr> </tbody> </table>	Place of Residence	Number of Respondents	Provided as part of employment	1	Owner occupied	192	Privately rented	12	Housing Association rented	13																													
Place of Residence	Number of Respondents																																							
Provided as part of employment	1																																							
Owner occupied	192																																							
Privately rented	12																																							
Housing Association rented	13																																							

Question 4

“What type of housing is your dwelling?”

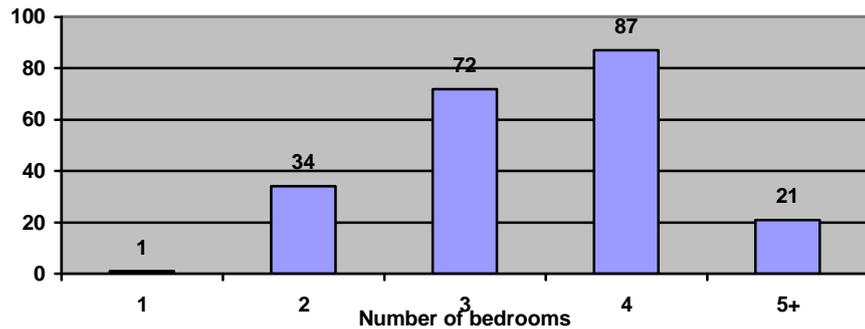
216 respondents



Question 5

“How many bedrooms do you have?”

215 respondents



The predominance of large, detached houses has already been noted.

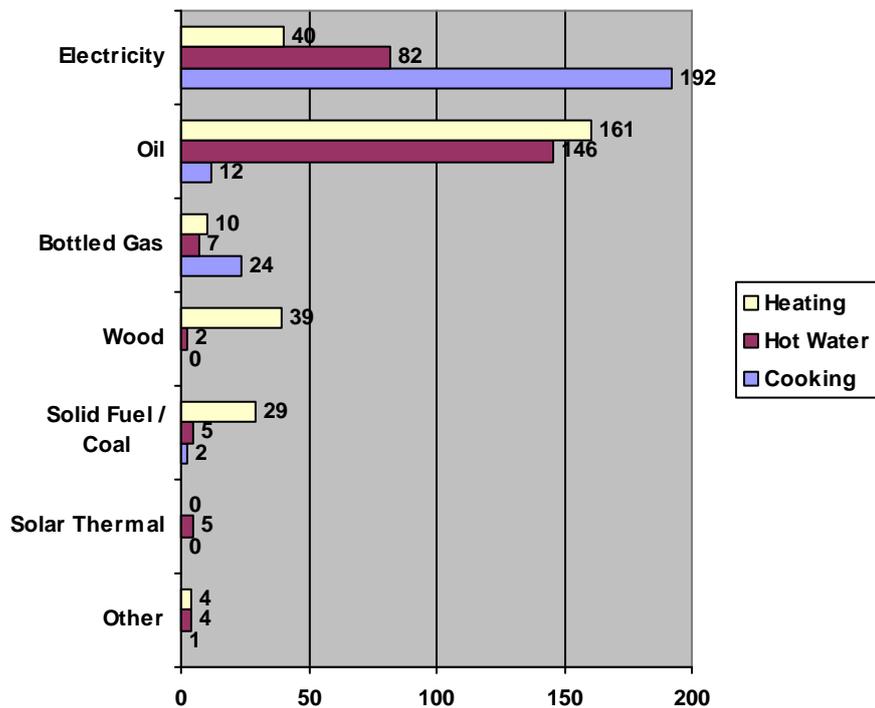
Question 6 (MA)

“What is the main source of energy in your household for heating, hot water and cooking?”

215 respondents (heating)

212 respondents (hot water)

211 respondents (cooking)

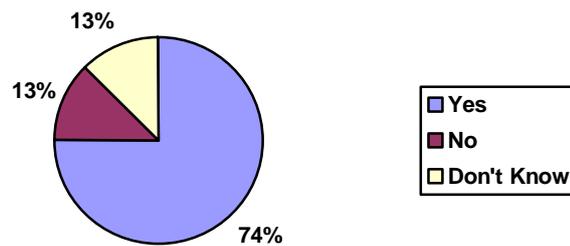


Not surprisingly, oil is the main heating fuel given the absence of gas in the village. Provision of gas to Otley should be investigated. ‘Other’ comments include wood pellet boiler, multi-fuel stove, Calor and LPG gas. Wind power was offered as a power source under all three categories, but attracted no responses.

Question 7

“Would your household be interested in a ‘parish buying group’ that would seek to purchase bulk orders/items such as heating oil, coal, electricity etc. with benefits to the parish and/or yourselves?”

207 respondents

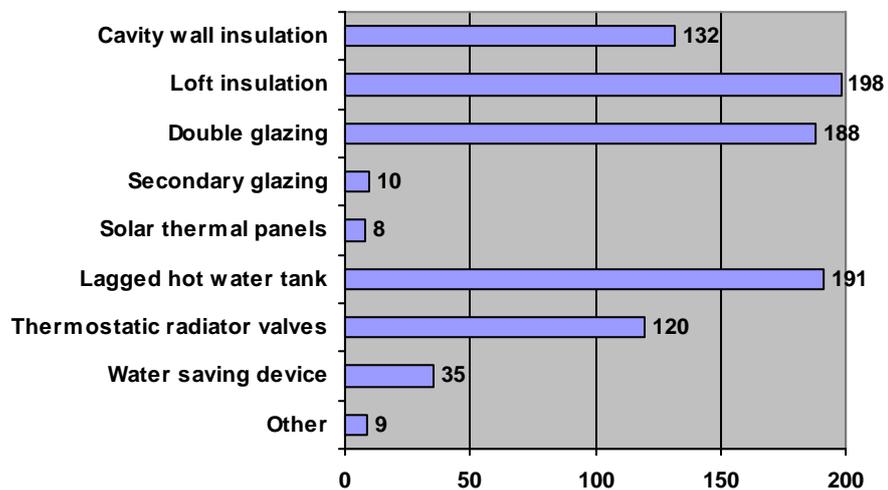


Clear support is demonstrated for this initiative and a small group should be formed to take it forward.

Question 8 (MA)

“Does your property have any of the following energy saving features?”

212 respondents

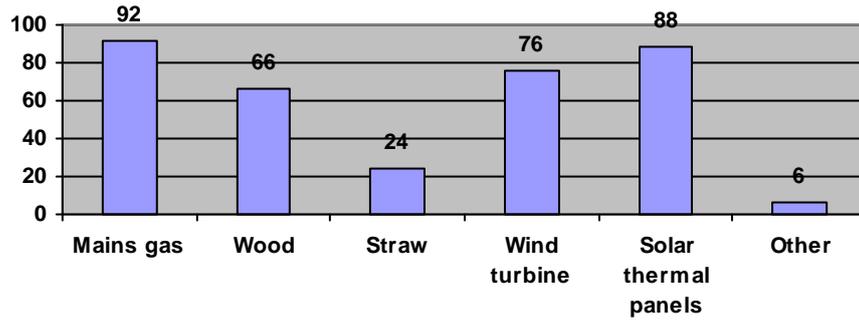


‘Other’ responses included the use of energy efficient light bulbs and thermostatic central heating. Whilst the use of energy saving features such as loft insulation (93% of properties), lagged hot water tanks (90%) and to a lesser extent thermostatic radiator valves (57%) is widespread, there remains a significant number of properties that could benefit from these initiatives. The availability of grants to assist installation should be investigated and the benefits publicised. Following on from Question 7, there were no responses under the ‘wind power’ option.

Question 9 (MA)

“In your household, would you be interested in, and give support to, the following energy sources?”

172 respondents

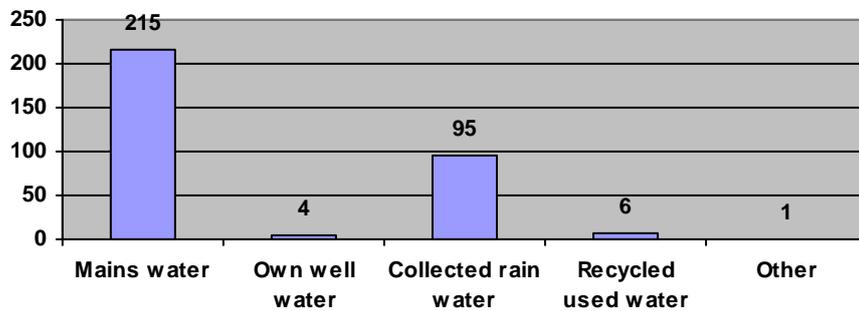


‘Other’ responses included the use of ground source heat pumps. Perhaps use of wood, straw etc could fall within the remit of a ‘Green Agenda’ focus group.

Question 10 (MA)

“Which of the following water sources does your household use?”

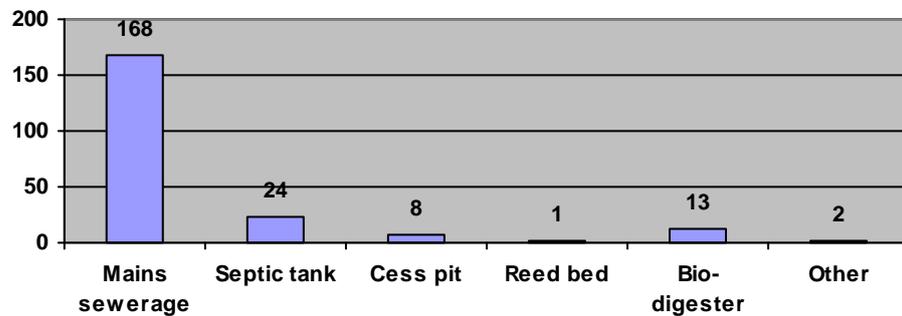
215 respondents



Question 11 (MA)

“Which of the following sewerage systems does your household use?”

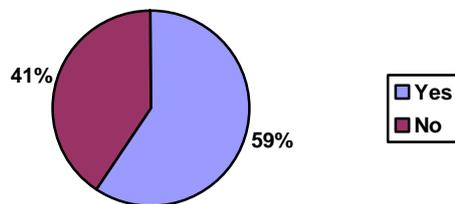
213 respondents



Question 12

“If your house is not connected to the mains sewerage system, would you be interested?”

49 respondents

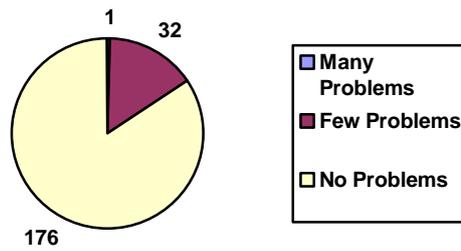


Extension of the existing mains sewerage network should be investigated.

Question 13

“Does your household suffer from flooding caused by surface water or storm damage?”

209 respondents



Question 14 (MA)

“Where does your household usually recycle the following?”

122 respondents (village hall)

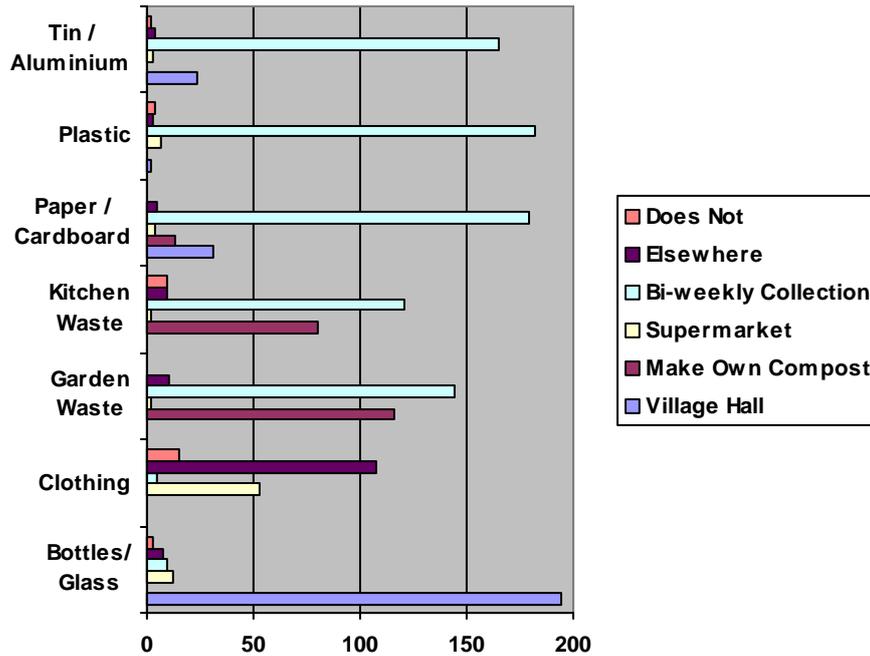
122 respondents (make own)

64 respondents (supermarkets)

211 respondents (bi-weekly)

122 respondents (Elsewhere)

27 respondents (Does not)

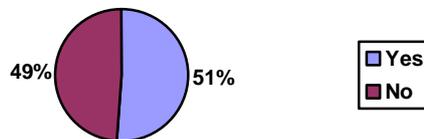


Extensive use is made of the various recycling facilities.

Question 15

“Would your household be interested in additional recycling banks in Otley?”

180 respondents

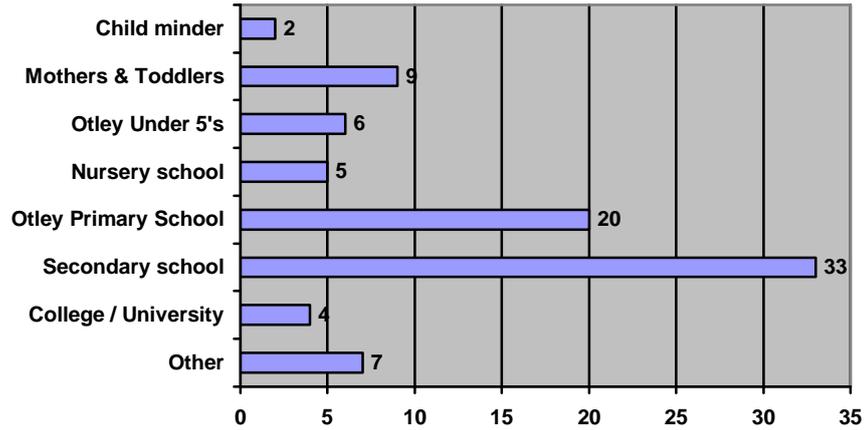


Additional recycling facilities for clothing and shoes were by far the most popular requests. Also favoured was a community composting scheme and facilities for plastic, waxed carton and battery recycling.

Question 16
(RA)

“Enter the number of children in your household who attend the following:”

60 respondents

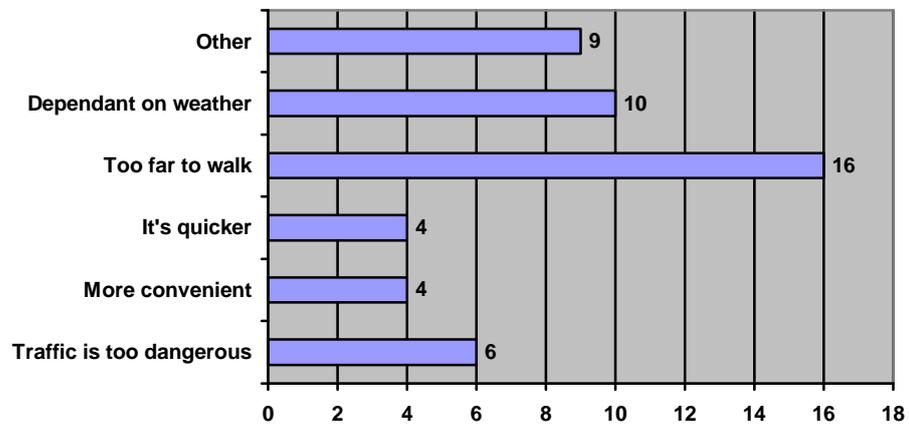


There were no responses to the options of 'School for those with Special Needs', 'Boarding School' and 'Otley College'.

Question 17
(MA)

“If you drive your child/children to school please give the reason:”

33 respondents

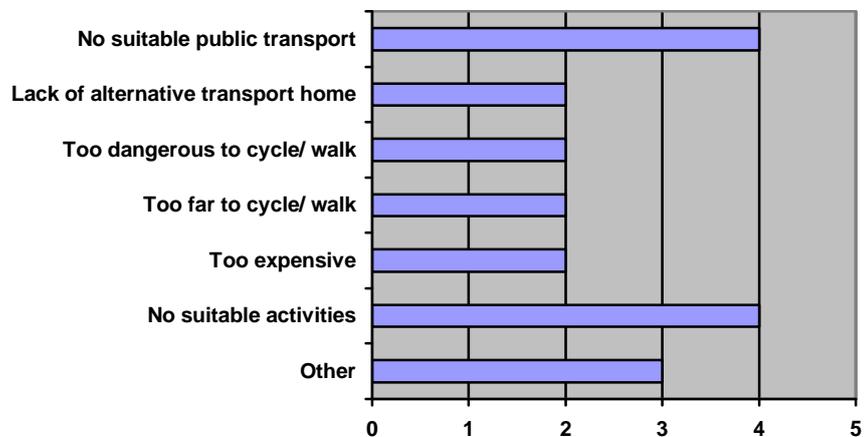


Happily, 'Stranger Danger' received no responses. 'Other' reasons cited included lack of footpaths and the drop off being combined with another journey (eg to work).

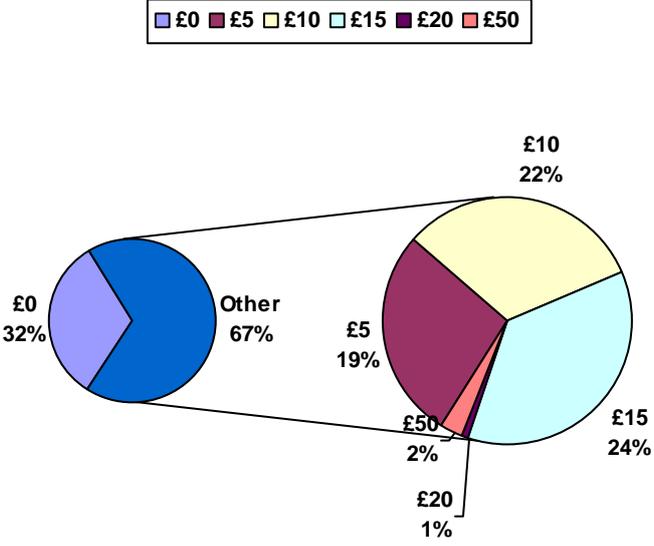
Question 18
(MA)

“If any of your children under 18 are unable to take part in out of school activities, please give the reason why:”

11 respondents



The option 'Special needs not catered for' received no responses.

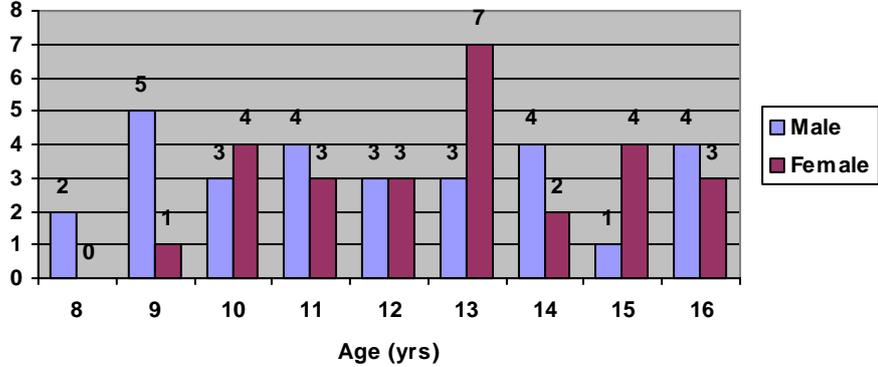
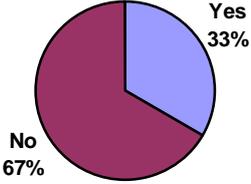
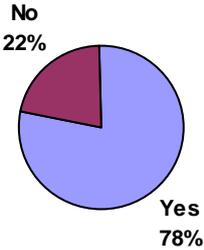
<p>Question 19</p> <p><i>“Please enter the number of children in your household who have a special educational need:”</i></p> <p>2 respondents</p>	<p>Two questionnaires indicated two children in the household with special educational needs.</p>																
<p>Question 20</p> <p><i>“Is there anyone in your household with problems due to long-term illness, disability, loneliness etc. that would benefit from some sort of help?”</i></p> <p>184 respondents</p>	<p>Of the 184 responses, 178 (97%) answered ‘No’. Of the 6 people answering ‘Yes’, needs included help with cleaning, gardening and companionship. A group should be formed to assist, if appropriate. See also Question 65 in the Main Questionnaire.</p>																
<p>Question 21</p> <p><i>“If the Parish Council assured you that the money would be spent on local projects, how much extra would you be willing to pay as a precept on your Council Tax?”</i></p> <p>198 respondents</p>	<div style="text-align: center;">  <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Amount</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>£0</td> <td>32%</td> </tr> <tr> <td>Other</td> <td>67%</td> </tr> <tr> <td> £10</td> <td>22%</td> </tr> <tr> <td> £15</td> <td>24%</td> </tr> <tr> <td> £5</td> <td>19%</td> </tr> <tr> <td> £50</td> <td>2%</td> </tr> <tr> <td> £20</td> <td>1%</td> </tr> </tbody> </table> </div> <p>67% of respondents would support extra spending on local projects, whilst 32% do not wish to pay any extra. Of those supporting, the favoured option is £15, which is about the current level of the precept.</p>	Amount	Percentage	£0	32%	Other	67%	£10	22%	£15	24%	£5	19%	£50	2%	£20	1%
Amount	Percentage																
£0	32%																
Other	67%																
£10	22%																
£15	24%																
£5	19%																
£50	2%																
£20	1%																

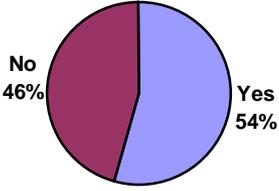
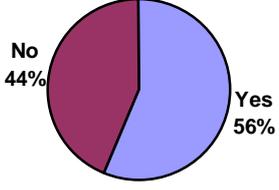
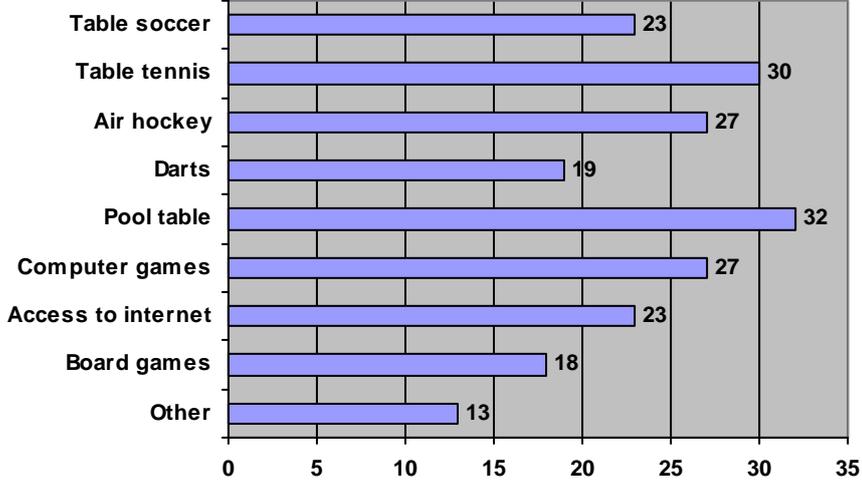
Action steps arising from the Household Questionnaire:

Issue	Action
Parish Buying Group	Investigate viability of a Group for the bulk purchase of oil and any other services
Green Issues	Consider whether a group should be formed to address issues such as energy efficiency, carbon neutrality, additional recycling etc
Additional recycling facilities	Investigate provision of additional facilities, in particular for clothing
Energy saving initiatives	Publicise benefits of energy saving schemes such as lagged hot water tanks, thermostatic radiator valves, loft insulation and energy saving bulbs. Identify any potential grants towards improvements.
Mains sewerage	Investigate possibilities of extending mains drainage to those properties currently off the system
Precept level	Parish Council to consider level of precept and whether any specific additional local projects could be funded by an increased precept

Youth Questionnaire Results

The Youth Questionnaire was offered to all children aged between 8 and 16 years, inclusive. It was designed in conjunction with FFY (Fun For Young), the Otley Youth Group. 57 people completed the questionnaire.

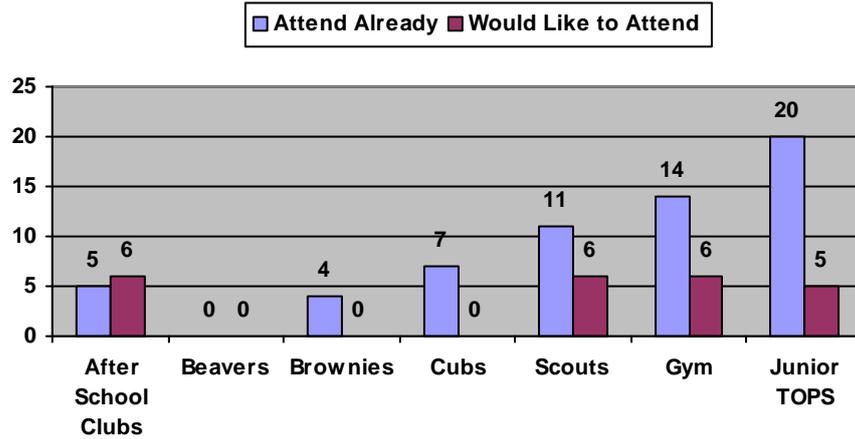
<p>Question 1</p> <p><i>“What is your age / gender?”</i></p> <p>56 respondents</p>	 <p>A bar chart showing the number of male and female respondents by age group. The x-axis is labeled 'Age (yrs)' and ranges from 8 to 16. The y-axis ranges from 0 to 8. Blue bars represent males and maroon bars represent females. Data values are: Age 8: Male 2, Female 0; Age 9: Male 5, Female 1; Age 10: Male 3, Female 4; Age 11: Male 4, Female 3; Age 12: Male 3, Female 3; Age 13: Male 3, Female 7; Age 14: Male 4, Female 2; Age 15: Male 1, Female 4; Age 16: Male 4, Female 3.</p> <table border="1"> <thead> <tr> <th>Age (yrs)</th> <th>Male</th> <th>Female</th> </tr> </thead> <tbody> <tr><td>8</td><td>2</td><td>0</td></tr> <tr><td>9</td><td>5</td><td>1</td></tr> <tr><td>10</td><td>3</td><td>4</td></tr> <tr><td>11</td><td>4</td><td>3</td></tr> <tr><td>12</td><td>3</td><td>3</td></tr> <tr><td>13</td><td>3</td><td>7</td></tr> <tr><td>14</td><td>4</td><td>2</td></tr> <tr><td>15</td><td>1</td><td>4</td></tr> <tr><td>16</td><td>4</td><td>3</td></tr> </tbody> </table>	Age (yrs)	Male	Female	8	2	0	9	5	1	10	3	4	11	4	3	12	3	3	13	3	7	14	4	2	15	1	4	16	4	3
Age (yrs)	Male	Female																													
8	2	0																													
9	5	1																													
10	3	4																													
11	4	3																													
12	3	3																													
13	3	7																													
14	4	2																													
15	1	4																													
16	4	3																													
<p>Question 2</p> <p><i>“There is a Youth Club in the village for 11-16 years. Do you use it?”</i></p> <p><i>(If ‘Yes’ go to Question 6)</i></p> <p>57 respondents</p>	 <p>A pie chart showing the percentage of respondents who use the Youth Club. The chart is divided into two segments: 'Yes' (33%) and 'No' (67%).</p> <table border="1"> <thead> <tr> <th>Response</th> <th>Percentage</th> </tr> </thead> <tbody> <tr><td>Yes</td><td>33%</td></tr> <tr><td>No</td><td>67%</td></tr> </tbody> </table> <p>FFY should consider ways to encourage use of the Club.</p>	Response	Percentage	Yes	33%	No	67%																								
Response	Percentage																														
Yes	33%																														
No	67%																														
<p>Question 3</p> <p><i>“Do you know it is held at the Village Hall?”</i></p> <p>36 respondents</p>	 <p>A pie chart showing the percentage of respondents who know the Youth Club is held at the Village Hall. The chart is divided into two segments: 'Yes' (78%) and 'No' (22%).</p> <table border="1"> <thead> <tr> <th>Response</th> <th>Percentage</th> </tr> </thead> <tbody> <tr><td>Yes</td><td>78%</td></tr> <tr><td>No</td><td>22%</td></tr> </tbody> </table>	Response	Percentage	Yes	78%	No	22%																								
Response	Percentage																														
Yes	78%																														
No	22%																														

<p>Question 4</p> <p><i>“Do you know it is held on the 1st and 3rd Wednesday of each month?”</i></p> <p>35 respondents</p>	 <p>A pie chart with two segments. The larger segment on the right is light blue and labeled 'Yes 54%'. The smaller segment on the left is maroon and labeled 'No 46%'.</p>																				
<p>Question 5</p> <p><i>“Would you like to see a Youth Group for younger children (8 -11 years)?”</i></p> <p>50 respondents</p>	 <p>A pie chart with two segments. The larger segment on the right is light blue and labeled 'Yes 56%'. The smaller segment on the left is maroon and labeled 'No 44%'.</p> <p>Interested parties could pursue this initiative.</p>																				
<p>Question 6 (MA)</p> <p><i>What activities would you like to see available at the Youth Club?”</i></p> <p>50 respondents</p>	 <p>A horizontal bar chart with blue bars. The x-axis is labeled from 0 to 35 in increments of 5. The y-axis lists activities. The number of respondents for each activity is written at the end of each bar.</p> <table border="1"> <thead> <tr> <th>Activity</th> <th>Number of Respondents</th> </tr> </thead> <tbody> <tr> <td>Table soccer</td> <td>23</td> </tr> <tr> <td>Table tennis</td> <td>30</td> </tr> <tr> <td>Air hockey</td> <td>27</td> </tr> <tr> <td>Darts</td> <td>19</td> </tr> <tr> <td>Pool table</td> <td>32</td> </tr> <tr> <td>Computer games</td> <td>27</td> </tr> <tr> <td>Access to internet</td> <td>23</td> </tr> <tr> <td>Board games</td> <td>18</td> </tr> <tr> <td>Other</td> <td>13</td> </tr> </tbody> </table> <p>‘Other’ suggestions included cricket, band practice, model wargaming and rounders. There is also a wish for access to the Otley College sports facilities.</p>	Activity	Number of Respondents	Table soccer	23	Table tennis	30	Air hockey	27	Darts	19	Pool table	32	Computer games	27	Access to internet	23	Board games	18	Other	13
Activity	Number of Respondents																				
Table soccer	23																				
Table tennis	30																				
Air hockey	27																				
Darts	19																				
Pool table	32																				
Computer games	27																				
Access to internet	23																				
Board games	18																				
Other	13																				

Question 7 (RA)

“Do you or would you like to attend any of the following in Otley?”

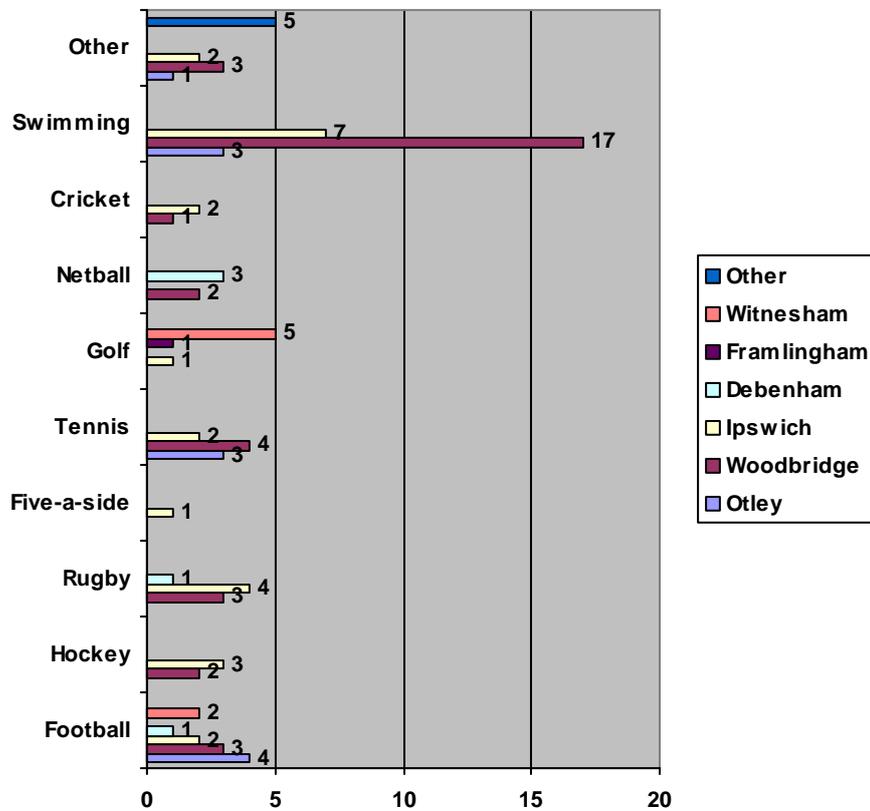
39 respondents



Question 8 (RA)

“Where do you go to take part in the following activities?”

33 respondents

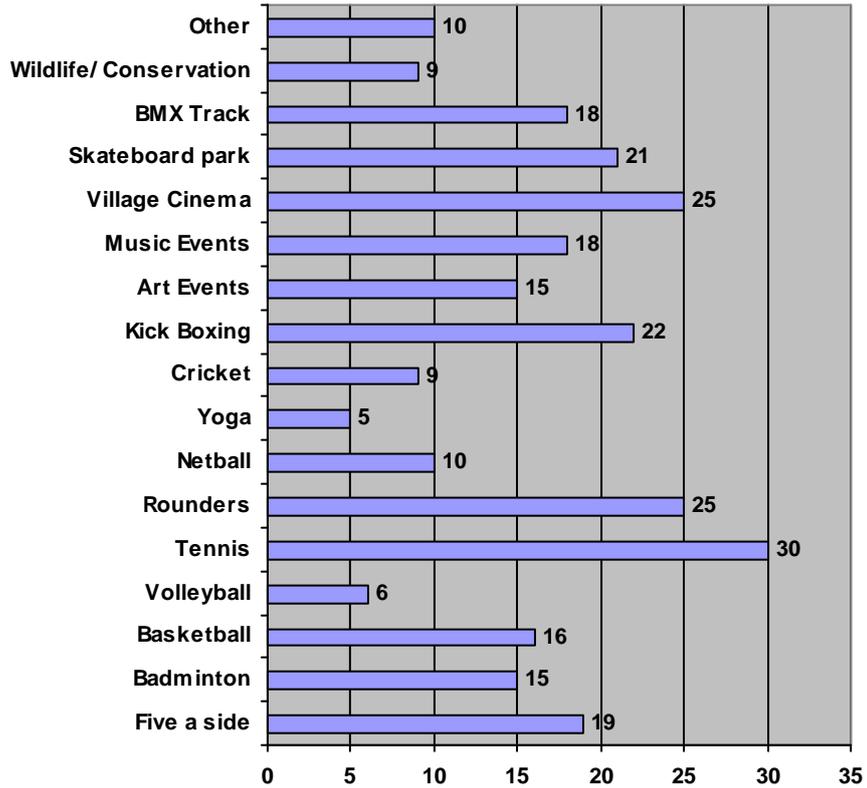


Swimming in Clopton received 4 responses. Other answers included horse riding in Grundisburgh and swimming in Stowmarket.

Question 9 (MA)

“Which new sports/clubs would you attend in Otley if they were provided?”

22 respondents

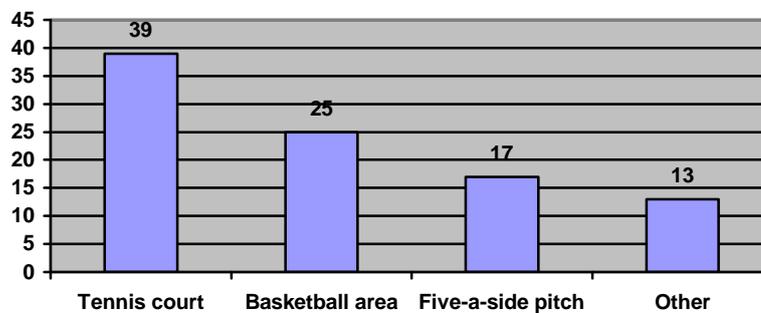


‘Other’ activities included karate, archery, hockey, football and touch rugby.

Question 10 (MA)

“Would you like to see any of the following in Otley?”

51 respondents

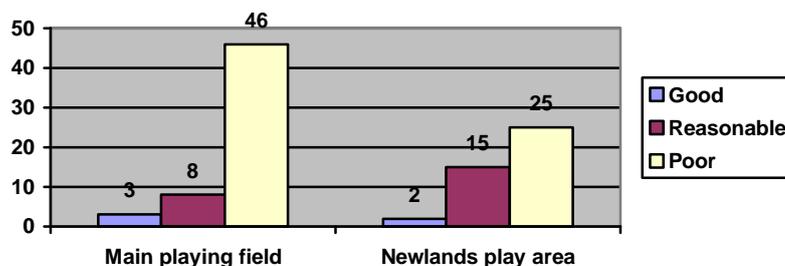


‘Other’ options include a place for band practice, cricket pitch, BMX/ Skateboard park and a netball pitch.

Question 11 (RA)

“Please rate the facilities provided in the play areas:”

56 respondents



The results echo the findings from the Main Questionnaire (Q81).

Question 12

“Are there other pieces of equipment you would like available in the play areas?”

48 respondents

31 respondents specified equipment. This included:

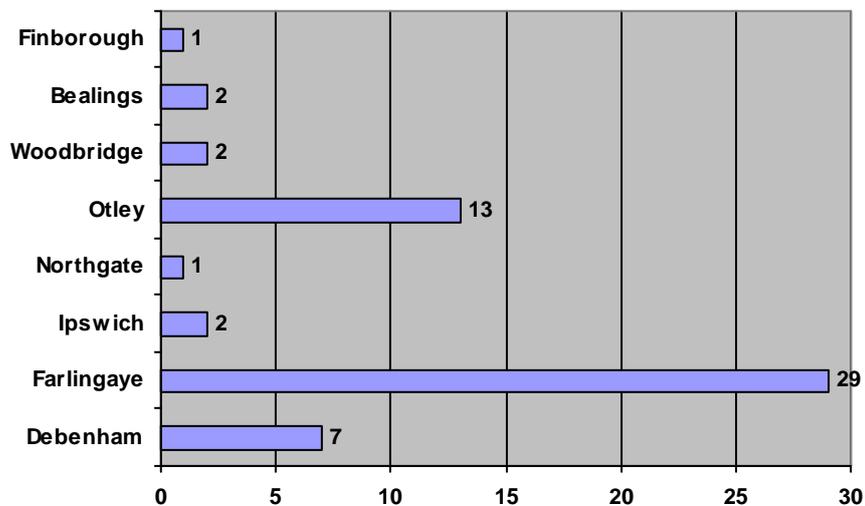
Equipment	No. of responses
Swings	7
Aerial Runway/ Zip Wire	6
Climbing frame/ tower	5
Roundabout	3

Several respondents stressed the need for *any* equipment on the playing field given the current lack of facilities.

Question 13

“Which school do you go to?”

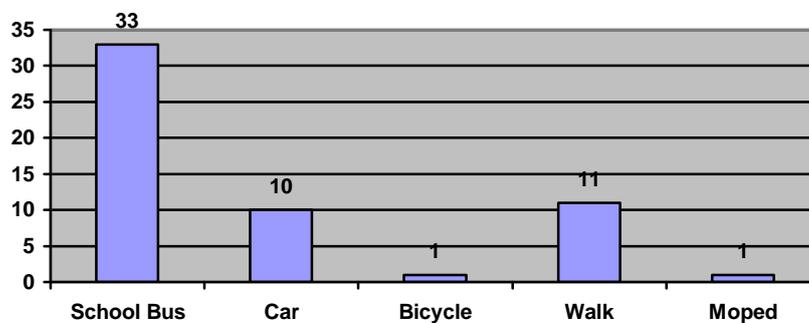
57 respondents



Question 14

“How do you normally get to school?”

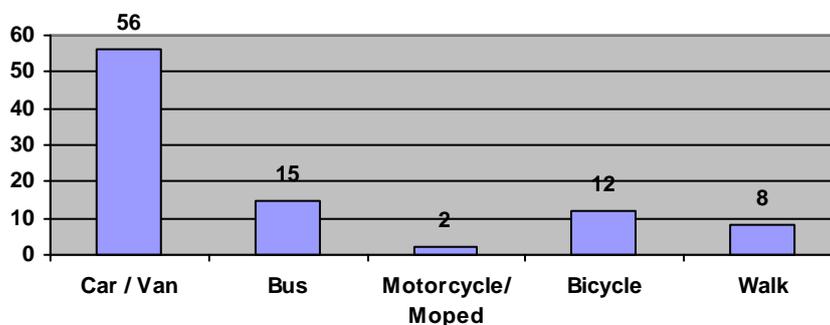
55 respondents



Question 15 (MA)

“How do you get to places outside Otley?”

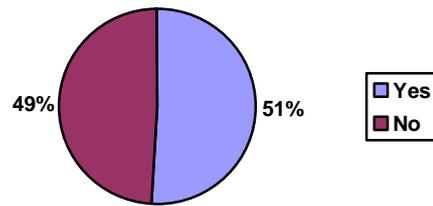
57 respondents



Question 16

“If there were more buses / a mini bus would you use them?”

54 respondents



Question 17

“If yes, where would you like to go to and at what time?”

42 respondents

Various return destinations were given. Starting from Otley and Otley College, these can be summarised as:

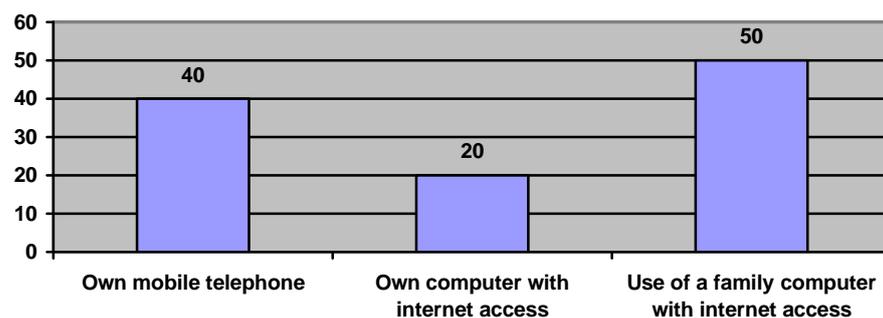
Destination	Responses
Woodbridge	19
Ipswich	12
Grundisburgh	2
Framsden	2
Martlesham	2
Norwich	1
Stowmarket	1
London	1
Colchester	1
Bluewater	1

Timings vary, although they can be broadly summarised as departing Otley mid-morning, returning late afternoon. A more regular service is a frequent request. Interestingly, Woodbridge is the preferred destination; by comparison, adults travel far more frequently to Ipswich than any other destination (Question 44, Main Questionnaire).

Question 18 (MA)

“Do you have the following?”

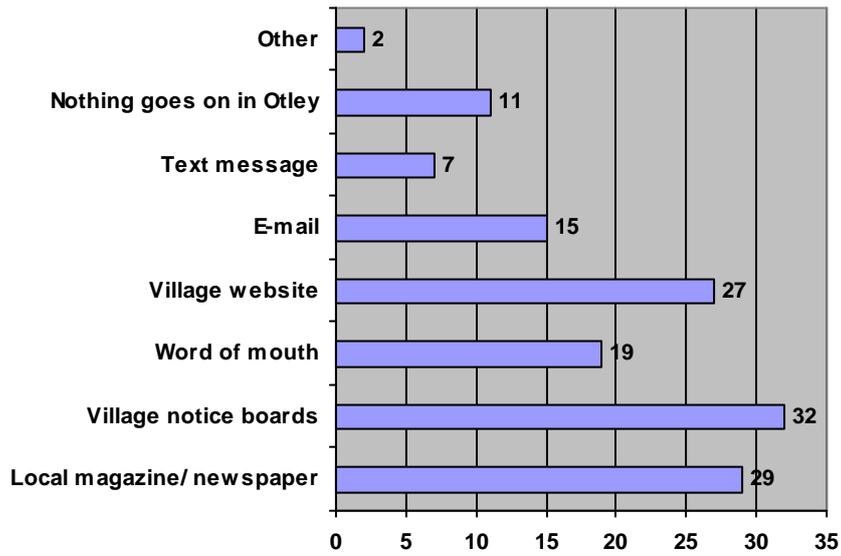
57 respondents



Question 19
(MA)

“How would you like to find out what is going on in Otley?”

54 respondents



‘Other’ responses were ‘Not Much Anyway’ and ‘Flyer’. Development of the existing village website should be investigated.

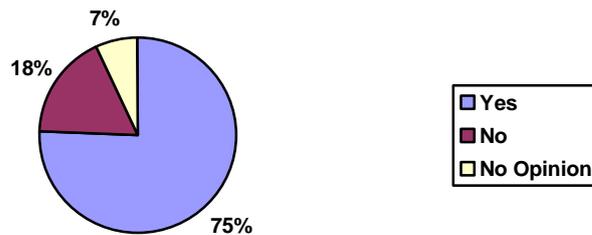
Question 20

“Do you feel safe in Otley?”

If ‘Yes’, please go to Q22

If ‘No’ please complete Q21

56 respondents



Happily, a significant majority of young people do feel safe in the Village.

Question 21

“Where do you feel unsafe in Otley and why?”

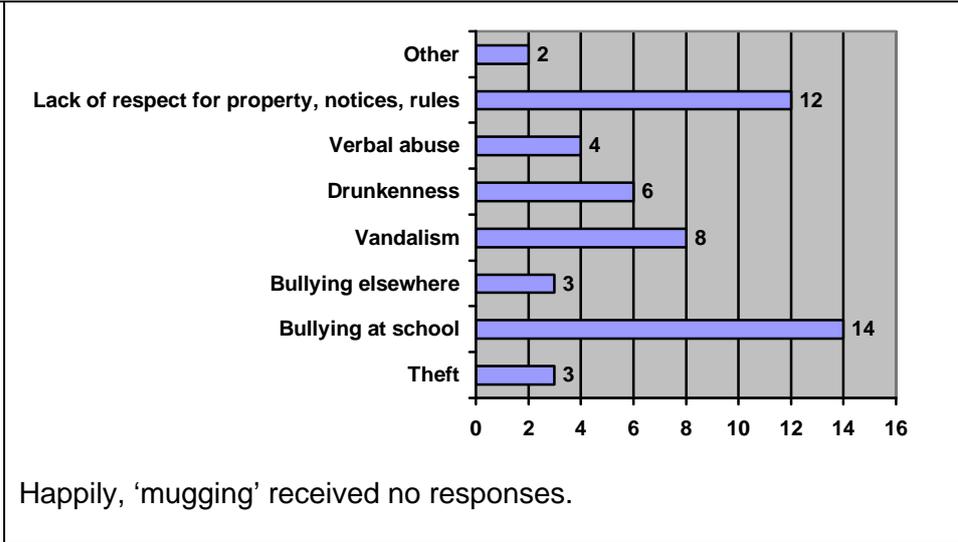
11 respondents

Areas without streetlights are identified as places where young people feel unsafe. Speeding cars on Helmingham Road are also cited. This latter issue resonates with concerns raised in the Main Questionnaire about speeding traffic in the village. Extension of the pavements would help address this problem.

Question 22
(MA)

“Have you been affected by any of the following crimes and anti-social behaviour in Otley?”

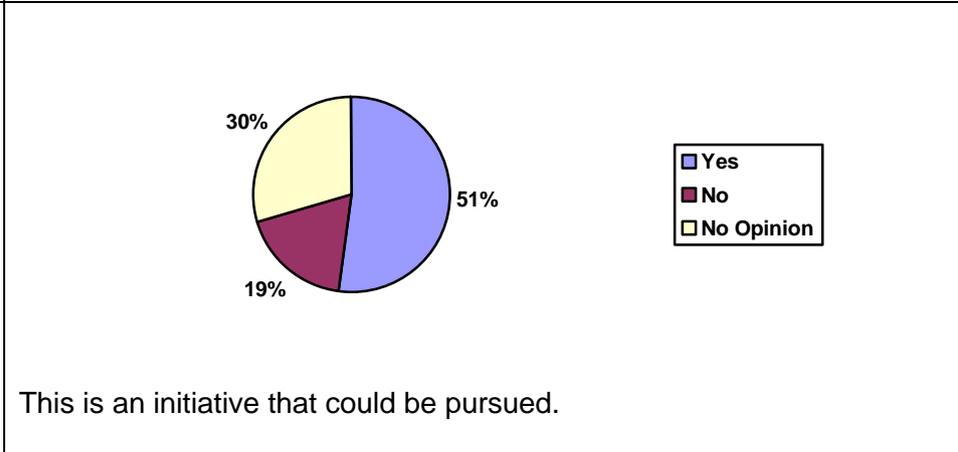
27 respondents



Question 23

“Do you think Otley should have a Youth Council?”

54 respondents



Question 24

“What do you like best about living in Otley?”

50 respondents

A full list of responses is contained in Appendix C. Recurrent themes in the answers include:

- Friends/ friendly people in village
- Quiet
- Countryside
- Sense of community
- Ability to walk everywhere
- Safe
- The clubs

Question 25

“What do you least like about living in Otley?”

44 respondents

A full list of responses is contained in Appendix C. Recurrent themes in the answers include:

- Far from friends/ towns/ school
- Boring for young people
- Not enough to do
- Lack of facilities
- Speeding traffic

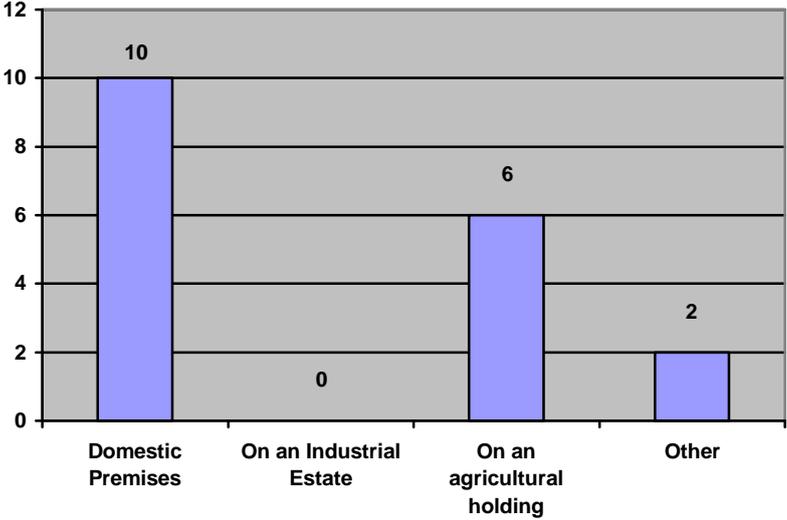
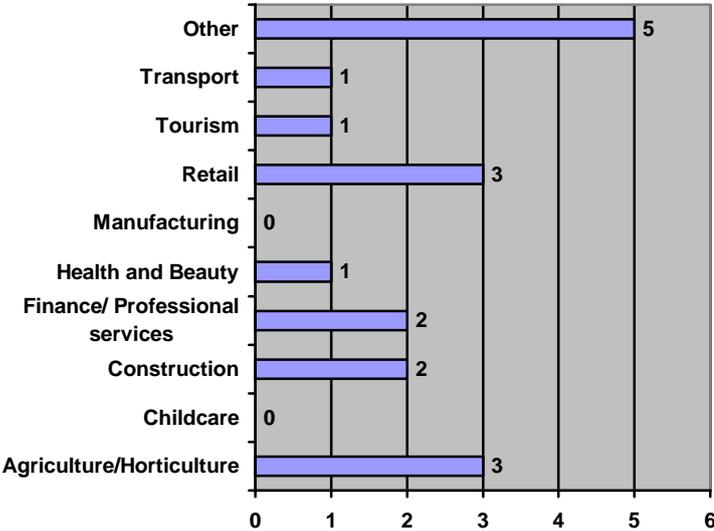
Action steps arising from the Youth Questionnaire:

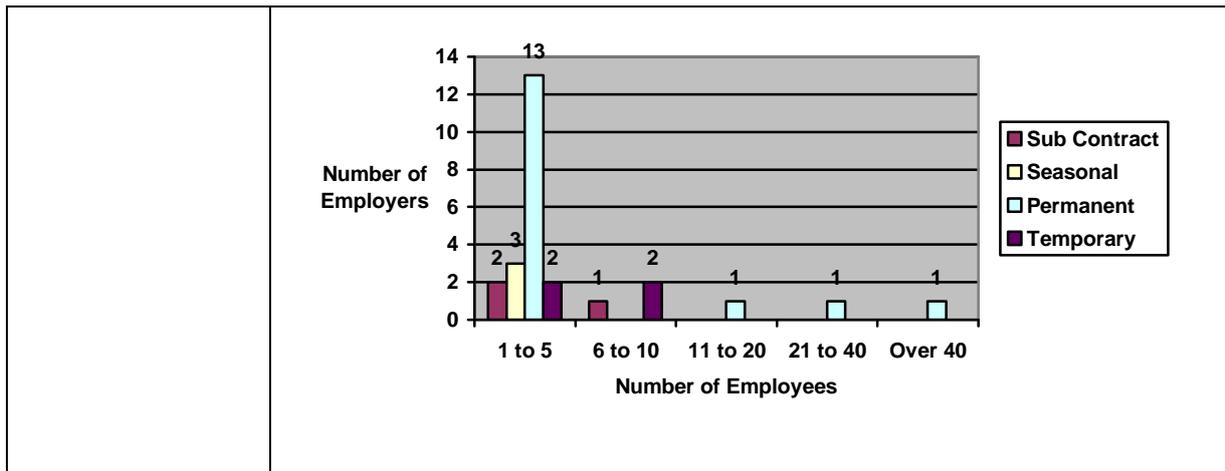
Issue	Action
Youth Club activities	FFY to review list of activities and consider whether any additional activities can be provided
Youth Club awareness	FFY to consider additional promotion of its activities – eg in Grundisburgh News / Parish Magazine
Youth Council	Investigate whether forming a Youth Council is a worthwhile initiative
Awareness of organised activities for young people	Publicise activities such as Junior TOPS, scouts, gym etc
Youth Group for 8 –11 years	Identify 'champion' to investigate viability

8.3 Business Questionnaire Results

This Questionnaire was offered to all households, along with the Main and Household Questionnaires, and was taken as appropriate. In addition, the more obvious businesses, such as Otley College, Hubbard Products, Soames etc, were also offered a Questionnaire.

18 returns were received and given this more manageable number, the full comments are reported in this section, rather than as a separate appendix.

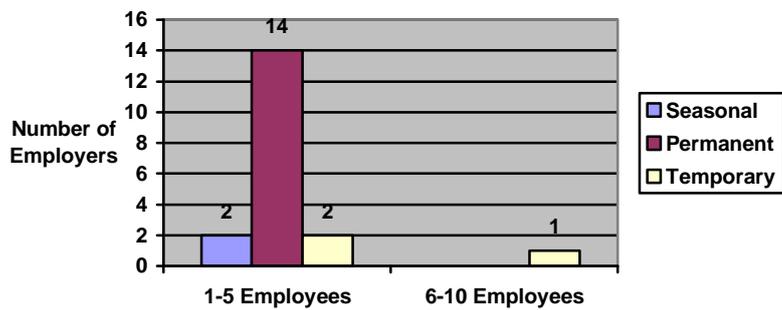
<p>Question 1</p> <p><i>“Is your business located in:?”</i></p> <p>18 respondents</p>	 <table border="1"> <caption>Question 1 Data</caption> <thead> <tr> <th>Location</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Domestic Premises</td> <td>10</td> </tr> <tr> <td>On an Industrial Estate</td> <td>0</td> </tr> <tr> <td>On an agricultural holding</td> <td>6</td> </tr> <tr> <td>Other</td> <td>2</td> </tr> </tbody> </table>	Location	Count	Domestic Premises	10	On an Industrial Estate	0	On an agricultural holding	6	Other	2												
Location	Count																						
Domestic Premises	10																						
On an Industrial Estate	0																						
On an agricultural holding	6																						
Other	2																						
<p>Question 2</p> <p><i>“Which category best describes your business?”</i></p> <p>18 respondents</p>	 <table border="1"> <caption>Question 2 Data</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Other</td> <td>5</td> </tr> <tr> <td>Transport</td> <td>1</td> </tr> <tr> <td>Tourism</td> <td>1</td> </tr> <tr> <td>Retail</td> <td>3</td> </tr> <tr> <td>Manufacturing</td> <td>0</td> </tr> <tr> <td>Health and Beauty</td> <td>1</td> </tr> <tr> <td>Finance/ Professional services</td> <td>2</td> </tr> <tr> <td>Construction</td> <td>2</td> </tr> <tr> <td>Childcare</td> <td>0</td> </tr> <tr> <td>Agriculture/Horticulture</td> <td>3</td> </tr> </tbody> </table>	Category	Count	Other	5	Transport	1	Tourism	1	Retail	3	Manufacturing	0	Health and Beauty	1	Finance/ Professional services	2	Construction	2	Childcare	0	Agriculture/Horticulture	3
Category	Count																						
Other	5																						
Transport	1																						
Tourism	1																						
Retail	3																						
Manufacturing	0																						
Health and Beauty	1																						
Finance/ Professional services	2																						
Construction	2																						
Childcare	0																						
Agriculture/Horticulture	3																						
<p>Question 3</p> <p><i>“How many people do you employ (including yourself)?”</i></p> <p>17 respondents</p>	<p>It can be seen that the majority of businesses (13) employ between 1 and 5 permanent employees. Opportunities for seasonal and sub contract work are more limited, although 2 employers offer temporary work to between 6 and 10 employees.</p>																						



Question 4 (RA)

“How many of these employees do you understand to live in Otley?”

14 respondents

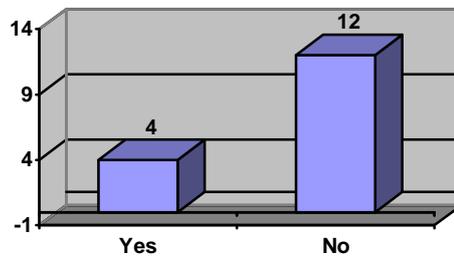


It can be seen that 14 employers offer between 1 and 5 permanent jobs to Otley residents; 2 employers offer 1 – 5 seasonal jobs and 1 – 5 temporary jobs; and 1 employer is providing between 6 and 10 temporary jobs to Otley residents.

Question 5

“Do employees have problems in finding appropriate local accommodation?”

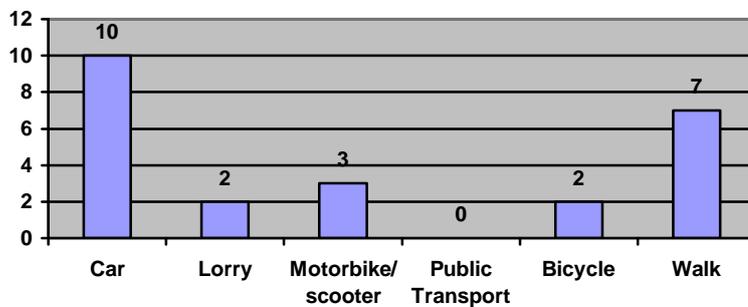
16 respondents



Question 6 (MA)

“How do your employees travel to work?”

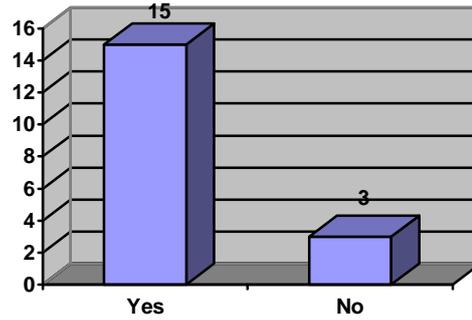
16 respondents



Question 7

“If you needed to expand the size of your business premises would you be able to do that in Otley?”

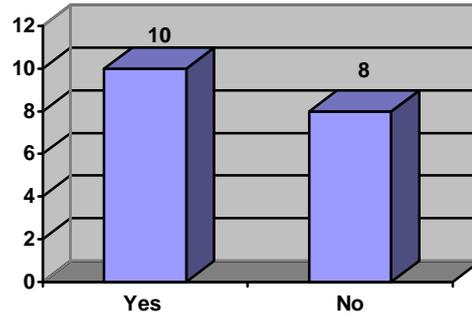
18 respondents



Question 8

“Do you expect to create job opportunities?”

18 respondents

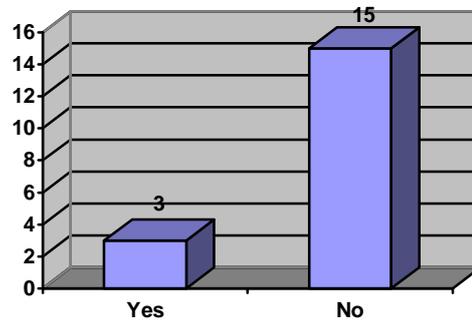


These findings were taken prior to the credit crunch/ recession suddenly deepening in September 2008.

Question 9

“Do you have a shortage of unskilled employees?”

18 respondents



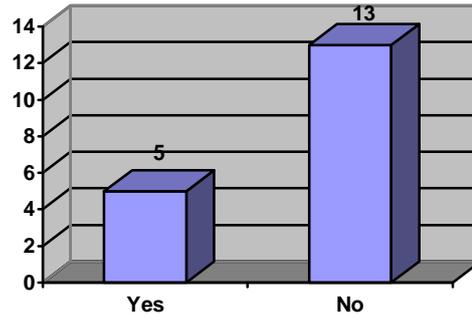
Shortages identified included:

- Vocational assessors
- Chef jobs – permanent
- CT+ / inet programming skills in area of computer telephony integration / speech recognition
- IT

Question 10
(MA)

“Do you have a shortage of skilled employees?”

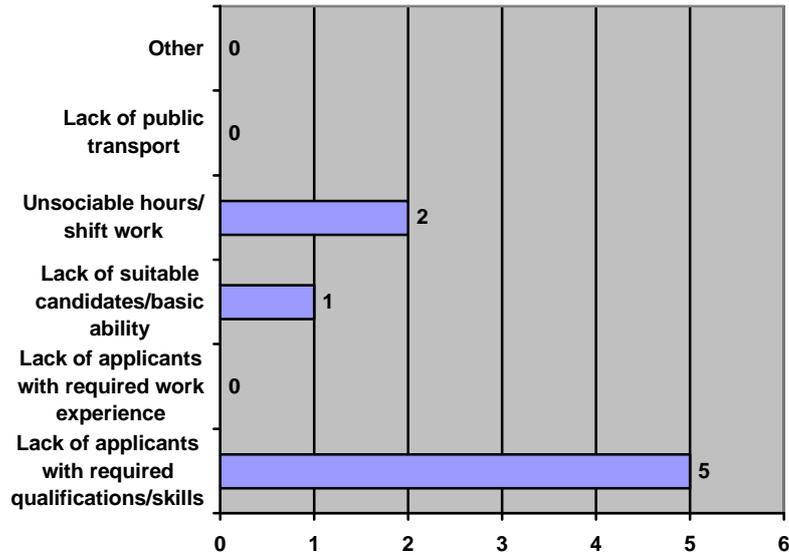
18 respondents



Question 11
(MA)

“If you have had problems filling job vacancies over the last 12 months, was it because of:”

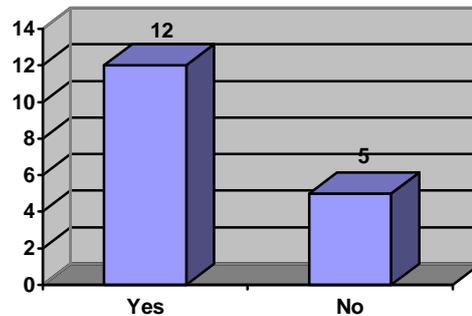
5 respondents



Question 12
(MA)

“Are the roads adequate and satisfactorily maintained throughout the year for your business needs?”

17 respondents



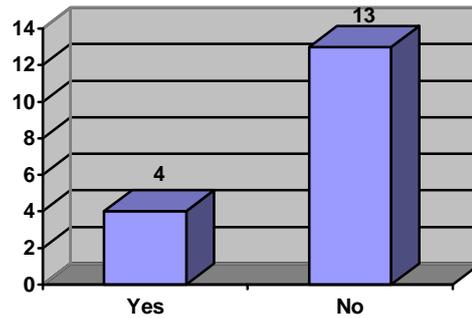
Comments relating to negative responses:

- Lay-by badly resurfaced
- Particularly when it snows
- B1079 in very poor condition

Question 13

“Do you advise drivers making deliveries to use a specific route?”

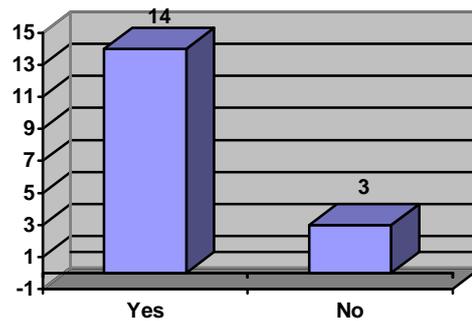
17 respondents



Question 14 (MA)

“Are signposts adequate?”

17 respondents



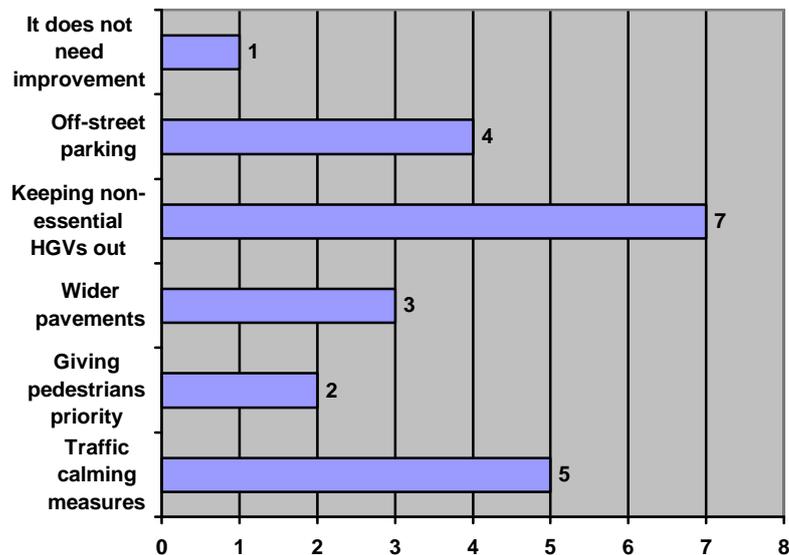
Comments relating to negative responses:

- No sign to the village shop. Have tried many times through highways commission for signs at Otley Bottom and Helmingham junction. We need to advertise shop!
- Useful for our business to be signed from A12 and A14 on best route.

Question 15 (MA)

“Could the centre of the village be improved by any of the following schemes?”

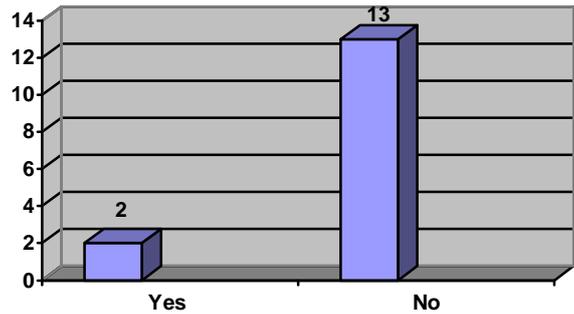
16 respondents



Question 16

“Do you feel there is a shortage of suitable business premises?”

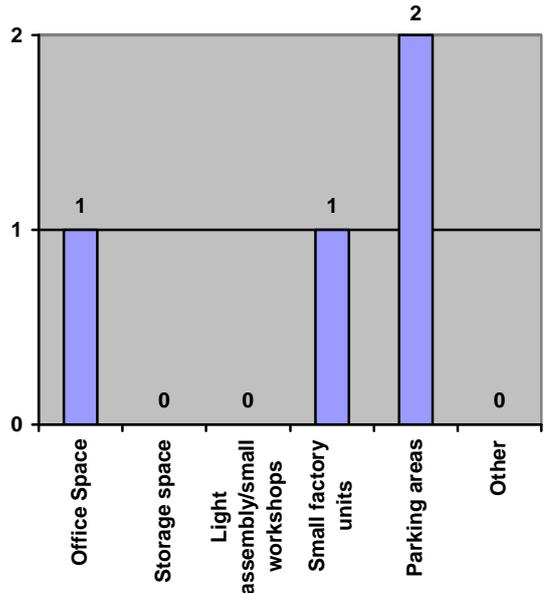
15 respondents



Question 17 (MA)

“If you feel there is a shortage of suitable premises does the shortage relate to?”

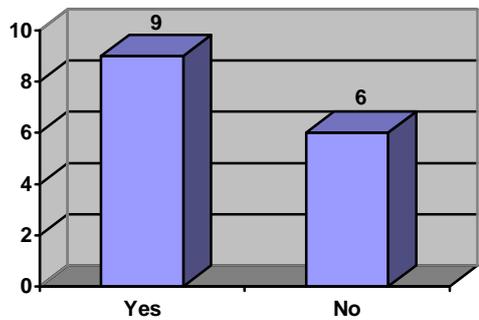
4 respondents



Question 18

“Do you have experience of the local planning authority?”

15 respondents



Question 19 (MA)

“Are there any improvements in the planning process or administration that you would like to see?”

9 respondents

- Parish Council**
- Have been very supportive
 - Good
 - Very supportive
 - Could be more positive towards proposals which will improve the village and its prosperity
 - Often irrelevant. Feel this should be a central government issue
 - No

Suffolk Coastal District Council

- Speed and process of communication
- Have been supportive
- More car parks. Keep cars off roads
- Grants readily available to ensure safety for pedestrians, as the road is very dangerous
- Inconsistent interpretation of national planning policies
- Good specific advice; rather slow in responding
- Untimely and not always efficient in following process
- More competent and fluid in their actions

Suffolk County Council

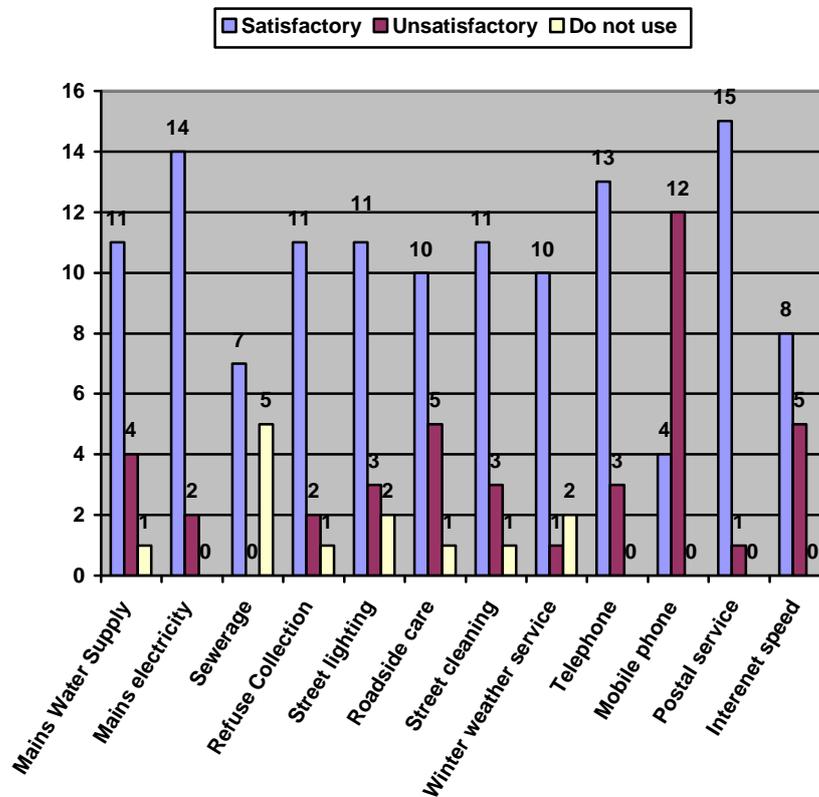
- Little activity with SCC

Question 20 (RA)

“Please rate the following services:

Please explain any problems”

17 respondents



- Low water pressure
- Some sort of street lighting would be good.
- Very low pressure on mains water. Roadside verges damaged by HGVs. Poor mobile phone reception.
- Hedges need cutting back more frequently. Postal service more frequent collections. Rubbish in verges/ poor response to telephone failures. Mobile reception non-existent at Otley Bottom. Internet very slow.
- Depends on provider
- Water - bad taste and scummy. Electric - we are at the end of a route and power is low. Verges need cutting more often. Phone - we are at the end of a route and signal is not good.

	<ul style="list-style-type: none"> • Water pressure very poor. As is mobile phone reception. Landline telephone often crossed line. <p>Many of these comments echo findings from the Main Questionnaire.</p>
<p>Question 21</p> <p><i>“What can local businesses do to help the community?”</i></p> <p>11 respondents</p>	<ul style="list-style-type: none"> • Employ local people if possible • I feel local businesses work well within the community and are supportive of village occasions and projects already. • Local businesses do already support the community but would do more if asked. • Local businesses provide employment for your village • Local villagers to use facilities • Not gossip so much! • Sponsorship • Sponsorship of local projects. • Support events through sponsorship and donations. • Try to maintain community spirit. Employ local people. Support local manufacturers and producers. What can the community do to help local businesses!! • Use local resources

Section 9 Action Plan

This is the key document arising from the Parish Plan process, a road map that should help to influence and shape the future growth and development of Otley. It sets out a list of prioritised issues, suggested actions and partners for action based on the findings of the questionnaires. The Plan is a 'living document', charting progress of the issues over the coming months and years. An initial timeframe of 5 years is envisaged for tackling the issues set out in the plan.

The Steering Group recommends the formation of a new Implementation Group to take forward the issues identified and suggests that the next step in the Parish Plan process is for the Parish Council to convene this group from interested parties. Much of the work may already fall within the remit of established organisations, such as the Parish and Community Councils. However, there are many areas, such as the proposed 'Green Agenda' group, that could be formed as sub-groups under the auspices of an Implementation Group.

The Steering Group also recommends that the Parish Council reviews the Action Plan twice a year at Parish Council meetings and gives a report to the Annual Parish Meeting.

It should be stressed that the Action Plan presented here is largely the result of the current Steering Group's analysis of the data gathered, presented and validated at the community event on 22 March 2009. It is entirely possible, and indeed appropriate, that fresh eyes may find new or different issues to address from the findings.

Anyone wishing to be involved with taking forward issues arising in the Action Plan, or elsewhere in the Parish Plan Report, should contact the Parish Council in the first instance.

OTLEY PARISH ACTION PLAN ~ 2009 - 2014

Category	Issue	Action	Lead Organisation & Partners	Priority	Progress
Access to Healthcare	Lack of local dentist.	Investigate better access to dental services.	Local Health Authority & Surgery	High	
	Hard to access physiotherapist, chiropractor and osteopath.	Investigate possibilities of having these practitioners attend the surgery.	Local Health Authority & Surgery	Medium	
	No alternative medicine.	Investigate making alternative medicine available through surgery.	Local Health Authority & Surgery	Low	
Affordable Housing	Affordable housing for local people.	Housing needs survey to identify need.	PC, SCDC and Housing Associations	Medium	
Market Housing	The questionnaire responses give feedback on future development within the village.	Parish Council to use the questionnaire information to respond to SCDC's proposals in the LDF and to assist with a strategy to respond to any Planning Application for future development in the village.	PC	Medium	Response has been made to SCDC on proposed sites for development.
	Future of Hubbard's site. Small scale development or infilling.	Parish Council to review all possible options in light of feedback on future development within the village.	PC, SCDC and Hubbard Products	Medium	
	Do not extend village envelope.	Feedback to LDF consultation.	PC, SCDC	High	
Facilities for teenagers	Youth Club activities.	FFY to review list of activities and consider whether any additional activities can be provided.	FFY	High	
	Youth Club awareness.	FFY to consider additional promotion of its activities – eg in Grundisburgh News / Parish Magazine.	FFY	Low	
	Youth Council.	Investigate whether forming a Youth Council is a worthwhile initiative.	FFY and PC	Low	

OTLEY PARISH ACTION PLAN ~ 2009 - 2014

Category	Issue	Action	Lead Organisation & Partners	Priority	Progress
	Support for an all-weather sports area.	Assess viability and scope for redevelopment of playing field.	OCC, PC and SCDC	Low	
Facilities for young children	Poor provision of play equipment.	Source new play area.	OCC	Low	First stage now complete.
	Awareness of organised activities for young people.	Publicise activities such as Junior TOPS, scouts, gym etc.	FFY, Scouts, OCC and other interested parties	Medium	
	Lack of childcare/ minding for under 3's. Also noted as a barrier to employment.	Investigate possibilities.	Playgroup, PC	Low	
	Support for playgroup and school.	Canvass volunteers.	Playgroup, School	Medium	
	Youth Group for 8 –11 years.	Identify 'champion' to investigate viability.	FFY	Low	
Facilities for older people	Flicks in the sticks, keep fit, Pilates, yoga, exercise classes.	Identify interested parties to progress.	OCC and interested parties	High	
Cultural, Sporting & Recreational Facilities	New Clubs / sports for adults and young people.	Find 'champion' for nominated activities. Assess level of interest and potential providers. Use model of Gardening Club.	OCC and FFY	Low	
	Sports facilities.	Investigate possibilities for tennis court and football pitch on playing field.	OCC and SCDC	Medium	
	Demand for allotments.	Investigate possible sites.	PC & Gardening Club	Medium	
	Benches and litter bins on Playing Field.	Investigate provision and siting of benches, bins.	OCC, PC & SCDC	Low	
Community Safety	Issues of crime and anti-social behaviour have been identified by the responses.	Consider methods to reduce crime and anti-social behaviour and in particular to consider:	PC, Suffolk Constabulary & Neighbourhood Watch coordinator	High	

OTLEY PARISH ACTION PLAN ~ 2009 - 2014

Category	Issue	Action	Lead Organisation & Partners	Priority	Progress
		<ul style="list-style-type: none"> • Random Police speed checks • Random foot patrols by police • Road safety training for young people • Extended Neighbourhood Watch area 			
Public Transport	More buses desirable. Also noted as a barrier to employment.	Investigate schedules and routing. Better publicity of buses – eg publish routes in village directory.	PC, SCC and bus companies	High	
Community Transport	Car sharing schemes.	Investigate setting up a local scheme and publicise – eg http://www.suffolkcarshare.com/	PC, Interested parties and Suffolk ACRE	Low	
Traffic Management	Speeding traffic through village.	Enforce existing 30mph limits through random speed checks. Ensure current 30mph signage clearly visible. Investigate traffic calming measures – eg flashing 30mph signs, rumble strips etc on entering village.	PC, SCC and Suffolk Police	High	
	Traffic speed outside existing 30mph limits.	Investigate extending existing 30mph limits through Otley Green and Otley Bottom.	PC and SCC	Low	
	Main road danger spots identified at Otley Bottom; Chapel Road/ Church Road; Helmingham Road; B1079 down to Otley Bottom; Charity Lane/ B1078.	Consider options for improving safety at these sites, eg 'Stop' sign at Otley Bottom, better road marking on B1079 to Otley Bottom, reducing gravel on road and flooding through Otley Bottom.	PC and SCC	Medium	

OTLEY PARISH ACTION PLAN ~ 2009 - 2014

Category	Issue	Action	Lead Organisation & Partners	Priority	Progress
	Road safety around School.	Investigate whether improvements can be made for children crossing from existing pavement to school – eg zebra crossing or school patrol morning and afternoon.	PC & SCC	Low	
	HGV/ Bus traffic in village, down hill and through Otley Bottom.	Consider management of HGV/ Bus traffic through village.	PC, local businesses, SCC & SORR	Medium	
Parking	Limited parking at Village Shop, St Mary's Church and Bowls Club causing congestion.	Investigate alternative parking provision.	PC, Village Shop & PCC	Medium	
	Limited parking at Doctors' Surgery.	Investigate possibilities for extending car parking.	PC & Surgery	Low	
Road & Footpath Maintenance	Footpath maintenance and dropped kerbs.	Existing footpaths to be surveyed for maintenance issues (eg between Chapel Road and Newlands) and also whether further dropped kerbs at key locations are required.	PC & SCC	Low	
	Flooding of roads.	Investigate sites of surface flooding in village, particularly through Otley Bottom. Identify problems and possible solutions. Check current drain clearance schedule. Inform Highways Agency.	PC & SCC	Medium	
	Damage to verges.	Consider options for reducing damage to roadside verges.	PC & SCC	Low	
Public Rights of Way	Footpath / circular walk map and Rights of Way Map.	Re-publish and make available the footpath map for Otley.	PC & SCC	Low	
	Footpath maintenance.	Check footpaths are adequately signposted, maintained and clear of obstructions (eg Otley to Ashbocking).	PC, SCC and Parish Paths Partnership	Low	

OTLEY PARISH ACTION PLAN ~ 2009 - 2014

Category	Issue	Action	Lead Organisation & Partners	Priority	Progress
	Cycle tracks (eg from Village to Otley College).	Investigate possibilities.	PC, SCC & Otley College	Low	
Jobs & Local Economy	Advertisement board for local jobs including jobs at Hubbard Products.	Provide board and use Otley Web.	PC & local employers	Medium	
	Demand for a village skills register.	Create a skills register.	PC	High	
Shopping & Services	Parish Buying Group.	Investigate viability of a Group for the bulk purchase of oil and any other services.	PC	High	
Provision of Local Schools	Strong support for Village School and willingness of some residents to help.	School to ask for local help with activities.	Otley School & PTA	High	
Access to training and skills development	Demand for information on training schemes and small business support systems.	Create specific notice board and use Otley Web.	PC	Medium	
		Liaise with Otley College on survey findings and future possibilities.	PC & Otley College		
Built Environment	No pavements from centre of Otley to St Mary's Church and The White Hart.	Investigate provision of footpaths to these key services.	PC & SCC	High	
	Footpath to Otley College.	Investigate possibility of link to Otley College bypassing Otley Bottom.	PC & Otley College	Medium	
	Mains sewerage.	Investigate possibilities of extending mains drainage to those properties currently off the system.	PC & Anglian Water	Low	

OTLEY PARISH ACTION PLAN ~ 2009 - 2014

Category	Issue	Action	Lead Organisation & Partners	Priority	Progress
	The questionnaire identified people's concerns about several aspects of the village infrastructure.	Consider whether any improvements can be made to the village infrastructure including <ul style="list-style-type: none"> • Mobile Phone reception • Broadband • Digital TV reception • Mains water supply/Pressure • Provision of gas • Community Police Officer 	PC, Open Reach, Anglian Water, utility suppliers, Suffolk Police	High	
	Name plate for Little Meadow Drive.	Provide.	PC & SCDC	Low	
Natural Environment	Verge and hedge cutting.	Review current provision to ensure satisfactory.	PC	Low	
	Nature reserve/ village wood/ Orchard.	Identify possible sites.	PC, St Mary's & Gardening Club	Medium	
	Village green.	Identify possible site.	PC	Medium	
	Garden Bird Survey.	Identify volunteers to coordinate.	Volunteers, RSPB, Grundisburgh News, Parish Magazine	Low	
	Wildlife and Biodiversity Group	Identify volunteers to coordinate.	Volunteers	Low	
	Soft landscaping at Soames bus depot.	Investigate whether screening is viable.	PC & Soames	High	
Environmental Health and Pollution	Littering.	Form a group (eg 'Keep Otley Tidy') to champion litter removal and review existing litter bin provision.	PC	High	

OTLEY PARISH ACTION PLAN ~ 2009 - 2014

Category	Issue	Action	Lead Organisation & Partners	Priority	Progress
	Green Issues.	Consider whether a focus group should be formed to address 'Green' issues such as energy efficiency, carbon neutrality, nature reserve, community orchard, additional recycling, etc.	PC and OCC	Low	
	Pig smells.	Investigate reducing smells from pig farm.	PC & Haag's	Medium	
	Light pollution from Otley College and Hubbard Products.	Investigate possibilities of reducing light pollution.	PC, Otley College & Hubbard Products	Medium	
	Noise from Otley Hall.	Ensure licence requirements are met.	PC & Otley Hall	Low	
	Dog fouling	Investigate designated dog exercise area. Encourage owners to avoid their dogs fouling footpaths.	PC, OCC	Medium	
Recycling & Waste Management	Additional recycling facilities.	Investigate provision of additional facilities, in particular for clothing.	OCC, PC & SCDC	Medium	
	Community Composting scheme.	Investigate.	PC & interested volunteers	Low	
Energy	Energy saving initiatives.	Publicise benefits of energy saving schemes such as lagged hot water tanks, thermostatic radiator valves, loft insulation and energy saving bulbs. Identify any potential grants towards improvements.	PC, SCDC and Carbon Reduction Project (CRed)	Low	
Risk Management (flooding)	No issues identified.	N/a	N/a	N/a	

OTLEY PARISH ACTION PLAN ~ 2009 - 2014

Category	Issue	Action	Lead Organisation & Partners	Priority	Progress
Access to Information	Publicising events.	Review the Otley website to see if greater use can be made of this facility. Investigate possibility of e-mail database.	Laurie Baker (?) and PC	Medium	
	Village Notice Boards.	Renew notice board near Spring Park/ Newlands. Notice board outside Village Hall.	PC and OCC	Low	
	The respondents felt that additional information is needed in Otley.	Consider the preparation and circulation of: <ul style="list-style-type: none"> • A welcome leaflet • Village Directory • Parish Council Newsletter • Village map • Village history 	PC, Interested Individuals and SC Councillor	High	
	A significant number of people did not know how to contact key people.	Consider the preparation and circulation of a contacts directory.	PC	Medium	
Local Democracy	Precept level.	Parish Council to consider level of precept and whether any specific additional local projects could be funded by an increased precept.	PC and Suffolk Association of Local Councils (SALC)	Medium	
	Generally the respondents were pleased with the work done by the Parish Council but communication issues were identified.	Parish Council to review how it communicates its activities to the village population, possibility of a quarterly newsletter. Include consideration of improvements to the Annual Parish meetings such as different days, formats etc.	PC	High	
	Oversee implementation of the Parish Plan.	Parish Council to appoint new implementation group.	PC and interested volunteers	High	

OTLEY PARISH ACTION PLAN ~ 2009 - 2014

Category	Issue	Action	Lead Organisation & Partners	Priority	Progress
	Achieving the aims of the Parish Plan.	The Parish Council will review/ monitor the Action Plan twice a year at Parish Council meetings and give a report to the Annual Parish Meeting.	PC	Medium	
Community Assets	Limited parking at Village Hall.	Community Council to investigate alternative parking options.	OCC	Low	
	Entry/ exit to Village Hall problematic.	Community Council to consider options for improving.	OCC	High	
	Village Hall signage.	Adjust sign at Chapel Road junction. Consider improved signage at Village Hall.	OCC	Low	
	Improvements to Village Hall.	Community Council to consider and prioritise identified improvements.	OCC and Suffolk ACRE	Low	
	Hire rates for Village Hall.	Community Council to publicise.	OCC	Low	
	Community Use of Church/ Chapel.	Concerts or Exhibitions.	St Mary's PCC and Baptist Chapel	High	
	Types and place of services.	Consider nature of services.	St Mary's PCC and Baptist Chapel	Medium	
	Maintenance of church building.	Ensure buildings are maintained. Promote Otley Church Preservation Trust.	PCC & OCPT	Medium	
	Letterboxes and telephone box.	Seek to retain these.	PC and Post Office	Medium	
Emergency Planning	The majority of respondents thought that an advice network would be of assistance.	Establish an Information and Advice Network, linked to the proposed Skills Register, for use in emergencies.	PC	Low	
Voluntary &	Volunteer support for young people's activities.	Organisations to publicise needs and volunteering form with contact details.	Individual groups as needed	Low	

OTLEY PARISH ACTION PLAN ~ 2009 - 2014

Category	Issue	Action	Lead Organisation & Partners	Priority	Progress
Community Activity	Spring Clean Day.	Organise a Spring Clean Day.	PC & OCC, interested volunteers	High	
	Village of the Year competition.	Investigate entering Village of the Year.	PC & OCC, interested volunteers	Low	
	Support for people living on their own.	Provide neighbourhood support visits for pension collection, shopping etc – a Good Neighbour Scheme	Friendship Club, Ministry Team, Pastoral Committee & Suffolk ACRE	High	
	Various clubs identified.	Interested parties to take forward.	OCC & Interested parties	Low	

Key

FFY Fun For Young
 OCC Otley Community Council
 OCPT Otley Church Preservation Trust
 PC Otley Parish Council
 PTA Parent Teachers Association
 SCC Suffolk County Council
 SCDC Suffolk Coastal District Council
 SORR Save Our Rural Roads

Section 10 Steering Group Members and Acknowledgements

Many people have played a part in the Parish Plan to a greater or lesser extent. Indeed, the wide and willing involvement of the community throughout the whole process is a major reason for its successful outcome. Participation on the Steering Group was voluntary and any input and assistance along the way was welcomed.

However, it would be disingenuous not to identify those who have played significant roles in bringing the Parish Plan to its conclusion. The following people have attended almost all the meetings since September 2007 and have undertaken the vast majority of the work:

Ian Beaumont (Steering Group Chairman)*
Hilary Player (Secretary)*
Jane Hall
Martin Liddell
Isabel Lincoln*
David Papworth

* Part of the original (May 2006 – July 07) Steering Group

The original Steering Group had the following additional members:

Tony Barrett	Maureen Mayhew
Mike Bullock**	Arnaud Thérin ** (Chairman May 06 – July 07)
Tony Catesby**	Lisa Thorpe
David Chittock**	Richard Vaughan**
Andrew Graham**	Margaret Watson
Marilyn Mackley	

** Attended one or more meetings post September 2007.

Julia Denny also joined several Steering Group meetings post September 2007. Mike Bullock resigned from the Steering Group in June 2008.

The piloting, distribution and collection of questionnaires was a major activity, and the Steering Group is particularly grateful to the following for piloting:

Nigel Cooper	Rose Rogerson
Nigel Dye	Malcolm Smith
Helen Jay	Dennis Stratford
Harry Lincoln	Alan Taylor
Russell Ling	Anne Welsh
Peter Rogerson	Mary Wood

and for distributing and collecting:

Penny Bowers	Helen Jay
Nigel Cooper	Ian Liddell
Julia Denny	Sam Liddell
Nigel Dye	Isabel Lincoln
Diane Elmer	Russell Ling
Audrey Farley	Bronwyn Nicholls
Tania Graham	David Papworth
Jane Hall	Peter Rogerson
Sue Hirne	Rose Rogerson

Malcolm Smith
Tig Sweet
Chris Taylor

Anne Welch
Mary Wood
Peter Wood

The vast amount of data collected all had to be inputted to a secure database. The Steering Group is most thankful to the following who undertook this time consuming task:

Ian Beaumont
Penny Bowers
Alyson Chilvers
Nigel Cooper
Lynne Howland
Sam Liddell

Isabel Lincoln
Malcolm Smith
Tig Sweet
Chris Taylor
Jayne Vaughan
Bill Wood

Particular thanks to Lynne Howland who also re-typed all the master questionnaires into the Suffolk ACRE software.

We are grateful to Otley Parish Council and Suffolk ACRE for providing financial support and assistance during the course of the project.

Appendix A

The following is a complete list of the questions in the Main Questionnaire along with an unexpurgated account of all comments entered against individual questions.

Comments were normally entered on the questionnaires by ticking a box (such as 'Other') and adding relevant text. Frequently another respondent in the same household also ticked the 'Other' box without adding any additional comment; it was therefore assumed that this indicated agreement with the comment as stated by the first respondent and the comment was entered again during data inputting to reflect correctly the total number of consenting views. However, to facilitate easy reading of the comments in the appendices, exact repetition of a comment has generally been substituted by x2, x3 etc. Where the gist of the comment is similar, but not identical, no reduction has been made in order to give a true reflection of the comments gathered.

Question 1 Where in the village is your house located?

Question 2 Is this your principal private residence?

Question 3 What is your gender?

Question 4 To which age group do you belong?

Question 5 How long have you lived in Otley?

Question 6 What is most important to you about Otley?

- Family catchment area
- Close to work
- Family home
- Shop & Doctors (x2)
- Otley College

Question 7 Are you in need of alternative accommodation in Otley, now or within the next ten years?

Question 8 What type of accommodation will you be needing?

Question 9 Should new housing be built in Otley? If yes, who should it cater for?

- Bungalows
- Local people only
- Not a big development but need to provide for local young people to help them stay in the village.
- I'm happy for new housing as long as the infrastructure (schools etc) are planned in properly too. And what about local jobs for people living here? All needs to be thought about in the decision.
- More "Social Housing" at affordable rents, with "no right to buy"
- Homes 1 to 2 bedrooms (no Flats)

Question 10 What scale of housing development would be acceptable in Otley?

Question 11 Should the Hubbard site be developed for housing (if the site is vacated)?

Question 12 Should the village development boundary be expanded?

Question 13 If there is further housing development in Otley, what additional infrastructure is required to support the development?

- Sewage
- Cable for cheaper satellite TV, and broadband. Buses to Woodbridge.
- Larger school
- Road safety-speed limits, pavements/cycle paths (x2)
- Local green power; better mobile signal (x2)
- Improve pavements especially to public house & along Chapel Road
- Day nursery & footpath from Helmingham Road (x2)
- Lighting
- Consider school needs as a very small school at present
- Cable
- Improved road surfaces (x2)
- School
- Pavements through main road.
- Improved pavements (x2)
- Paved footpath to Otley College
- Better bus service (x2)
- Improved public transport
- Not required
- Improved and extra pavements with some street lighting eg to the White Hart
- Extension to school hall (x2)

Question 14 Should the following businesses be encouraged in Otley?

- Tea/coffee shop
- Co-operative enterprise schemes

Question 15 If you run a business in Otley, into which category does it fall?

- Coffee shop (x2)
- Fencing and tree surgery (x2)
- Music production, guitar lessons
- Painting & decorating
- Animal care (x3)
- Gymnastics club
- On line retail
- Teaching
- Pub
- I T support
- Driving tuition.
- Roofing contractor
- Catering/ food processing and retail (x2)

Question 16 Which of the following best describes your situation?

Question 17 How far do you travel to your main place of study/work/occupation?

A1) Situated in Otley {**60 (14.78%)**}

Comments:

- On site
- Otley College

A2) Less than 10 miles away {**98 (24.14%)**}

Comments:

- Debenham
- Framsdon
- Helmingham
- IP2 0AH
- Ipswich (x9)
- Levington
- Martlesham
- Waldringfield
- Wattisham
- Woodbridge (x3)

A3) 10 - 30 miles away {**66 (16.26%)**}

Comments:

- Ardleigh
- Badingham
- Cookley
- Sizewell (x2)
- Wilby
- Eye
- Gt. Blakenham
- Ipswich (x5)
- Varies also work from home at times
- Ipswich town centre
- Martlesham (x4)

A4) More than 30 miles away {**32 (7.88%)**}

Comments:

- Abroad
- Canterbury
- Norfolk area
- Heathrow International
- Welling & all over
- London (x2)

A5) Not applicable {**134 (33%)**}

A6) Please state the location of your main place of work {**16 (3.94%)**}

Comments:

- Bramford
- Clopton
- Colchester
- Crowfield
- Domiciliary private health care could be up to 60 miles away
- Felixstowe
- Ipswich (x4)
- Needham market
- Otley College
- Sizewell / Ipswich (x2)
- Stowmarket

Question 18 Would you find the following useful?

Question 19 If you are actively seeking work, are there any barriers that are preventing you from taking up employment, training, or study opportunities?

Question 20 Would you be interested in employment at Hubbard Products?

Question 21 How important is Otley's Primary School to the local community?

Question 22 Is there a need, or a continuing need, for any of the following in Otley?

- Youth club
- Cubs and scouts
- Need childcare for under threes (x2)
- Youth club (x2)
- Not needed for us but very probably for lots of other residents
- Lack of registered child minders meant we could not send children to Otley School

Question 23 Would you be interested in a wider variety of educational facilities in Otley (provided by Otley College)?

Question 24 Would you be interested in any of the following if they were available through Otley College?

- I.T. (x3)
- Computer studies
- Art & craft groups
- Language, alternative energy systems, energy saving methods
- Dancing
- Pilates
- Business studies
- Arts and crafts
- Accountancy/book keeping (x2)
- Health & safety/ professional qualifications
- Social based studies - those listed above are mostly available so do not understand the question
- Climbing wall
- Foreign languages (x2)
- AutoCAD
- Cake decorating in the evening
- Health/ beauty
- Bridge
- Local history (x2)
- Cookery, computers
- Leisure clubs- art/craft/pottery

Question 25 Do you think Otley should be kept clean and tidy by? (NB some options would require additional payment through the parish precept)

Question 26 Which of the following street furniture enhances the character and appearance of Otley's street-scene?

- Please could we have a name plate for Little Meadow Drive
- Get rid of bus garage

- No more suburbanisation such as street lights
- Additional notice boards (x2)
- Village sign
- Footpath from Helmingham Road (x2)
- Flowerbeds
- Village sign
- Otley village sign
- Well maintained public open spaces/ greens
- Flower beds and tubs (x2)
- Street lighting as current - not expanded
- More pavements
- More elegant street lights
- More street lights near the Church
- Improved railings/signage at village hall, litter bins & lots of benches would help
- Shop sign (x2)

Question 27 What could be done to help protect and enhance the local environment of Otley?

- Flower borders/ displays
- Footpath along Helmingham Road (x2)
- Keep village hall area clean & tidy - more bins needed there
- Create more short term, off road parking areas.
- Traffic calming
- Footpaths very overgrown between Otley and Ashbocking
- Reduce number of second homes.
- Reduce heavy traffic / removal of Soames bus company
- Move Soames coaches to a discreet location
- A decent, safe, clean, glass-free and usable children's play area as soon as possible.
- Alternative energy options i.e. Wind turbine to produce electricity for the village.
- Reduce speed of some motorists through village
- Reduce traffic speed through village
- Pavement and lighting to pub
- More lighting
- Tree warden
- Relocate bus garage
- Speed ramps
- Provide a central village green.
- Clean up the alleyway linking Chapel Road and Newlands and do something about the weeds too.
- Footpath from centre of village to pub with lights (x2)
- Remove 'Hubbard' sign at junction of Chapel Road and Helmingham Road

Question 28 Should the following be encouraged in and around Otley?

- Stop parking in front of recycling points
- Making Otley carbon neutral
- None
- Mountain boarding, skateboarding, longboarding
- Community heating system
- Walking (x2)
- More walking routes.

- Allotments
- Keep horses off public footpaths (x2)
- Footpaths kept clear
- More village activities (x2)

Question 29 Hubbard Products currently operates working hours of 07.00 to 17.30 Monday to Friday and 06.00 to 14.00 on Saturdays. In principle, would you support the extension of these operating hours?

Question 30 Do any of the following cause you a problem in Otley?

- Dog fouling on footpaths (x2)
- Lorries on country roads
- Motorists speeding on Helmingham Road
- Garage operation is a risk
- Noise
- Sunday grass cutting noise
- This is a particular problem worse since Otley College expanded
- Light pollution from Otley College car park
- Traffic congestion at certain times i.e. 9am and 4.30pm especially by shop and Hubbards
- HGV lorries
- Loud noise from Otley Hall on summer evenings!
- Loud noise/music from Otley Hall on summer evenings!
- Speed of traffic (x4)
- Prolonged use of gas guns. Lamping, shooting close to residential areas (x3)
- Traffic speed
- Otley College car park lights
- Speeding traffic (x2)
- Speeding vehicles
- No speed limit on Monewden Road (x2)
- Traffic speed
- Light pollution from Otley College
- From Otley College
- Light pollution from rear of Hubbards especially in winter x 2
- Excessive speeding along lanes
- Parking at PO/village store and anti social neighbour parking
- Speed of some traffic, inconsiderate parking at shop
- Garden fires
- Fireworks at the Hall
- Long term building noise from a neighbour
- Loud music late into evening coming from Otley Hall
- Speeding cars
- Hubbard's rear floodlights (x2)
- At Otley College
- Light pollution from Spring Park (x2)
- Poor control of school children at playtimes – noise (x2)
- Loud music from Otley Hall
- Noise from the pub
- Smell from Haig's farm and smell from Haig's farm pigs
- Otley Hill, lack of space for pedestrians and cycles

- Public buses using our drive to drop off passengers when there are lay-by's available (x2)
- Interesting to see that noise from functions @ Otley Hall have been excluded from your list - this does not show your survey to be rounded or just...
- The children at No.3 throwing stones, bottles and other dangerous objects over their garden fence
- The increased level over the past four years is incredible. Low flying light aircraft & military helicopters are noisy & disruptive

Question 31 Would you be interested in the following in Otley?

Question 32 Would you be interested in taking part in any of the following environmental projects?

- No (x3)
- Making Otley carbon neutral
- I wish that I had time / plant woodland (x2)
- Creating a community woodland
- Wood (x2)
- Domestic heating oil buying co-operative
- If this was linked with gardening club, this could really work
- Footpath maintenance
- Garden volunteer group

Question 33 What do you think could be done to improve the countryside and wildlife in Otley?

- Working with farmers to improve wildlife habitat (x2)
- Keep all footpaths clear
- Duck pond
- Better management of overgrown hedgerow. Footpaths should be maintained. Roadside verges protected from HGV's
- Clean drains every month at least
- Farmers encouraged to use less harmful crop sprays
- Birdboxes & habitat boxes placed at sites & monitored

Question 34 If you're responsible for a vehicle, where do you usually park it?

- In my garden on the drive

Question 35 Are you presently experiencing any of the following situations in Otley?

- Congestion at the bus garage in the mornings (unsafe)
- Unnecessary vehicle noise, over revving
- More parking around PO Would be good - not sure this is possible though
- Outside shop inconsiderate parking
- Dangerous parking on corners
- Excessive/ illegal parking at post office junction (x3)
- Parking on blind corner
- Congestion at post office
- Parking and turning by village store (x2)
- Parked vehicles near junction, obscuring the view
- Dangerously parked vehicles at village stores/PO
- Inconsiderate parking at village shop

- Vehicles parked both sides of road at village shop
- Poorly parked cars outside post office on Helmingham Road (x2)
- Turning left at post office into Church Road-unable to see traffic approaching from Helmingham Road
- Buses should use lay-by's
- Parking near shop (x2)
- Parking near shop
- Bus depot
- Post office corner and Chapel Road near Vine Road (x2)

Question 36 Do you think Otley needs more car parking space?

- | | |
|---|---|
| <ul style="list-style-type: none"> • Near the shop (x3) • Post office area (x2) • Outside village shop • Otley shop (x2) • Around the shop area • Outside post office (x3) • Around PO • At the entrance to Hubbards • Surgery & post office (x2) • Newlands • Post office/ Soames (x3) • Otley village stores • Possibly Hubbards • Near to the shop • Post office corner and Church (x3) • By the post office (x2) • For the village shop (x2) • At post office (x2) • Post office (x2) • Shop and doctors (x2) • The village shop/post office/Church • Doctors/ school (x2) • Hubbard frontage • Adjacent to PO Stores • Post office (x2) • Around post office/shop • Village shop and village hall • The village shop and certain times when village hall, scout hut and doctors all in use • For shop (x3) • St Mary's Church • Around post office • At the shop • At the shop. At the Drs. Surgery • Newlands • Outside post office (x2) | <ul style="list-style-type: none"> • Outside shop & Church • Post office • Village hall, Church, bowls, shop (x2) • Church/ shop/ doctors • Nearer to shop • At the shop and Dr's surgery • Outside shop (x2) • Near shop • Outside shop • Near the PO/shop • Post office corner/Soames garage area. Church roadside area • Near shop (x2) • Village hall • Village centre • Next to shop (x2) • Doctors/village shop • Church area (x2) • At the village hall • Outside village stores & Church • Village stores & Church • Hubbards (x2) • Herringbone outside PO • Village hall (x2) • PO & shop (x2) • Post office (x2) • When new houses are to be built • Extend village hall • Outside post office • Otley surgery, shop, village hall • Outside village shop (x2) • Near shop • Near village shop/Hubbards (x2) |
|---|---|

- Bigger car park at village hall (x2)
- At the shop/post office
- PO/ village store (x2)
- At the shop (x2)
- Village hall & surgery (x2)
- Outside shop & Church
-
- Round by shop
- Church, shop, doctors
- Village hall/ doctor
- Near shop and heritage houses near Soames
- Outside village shop (x2)

Question 37 Do you think that traffic problems in Otley are related to any of the following?

- Helmingham Road (x2)
- T-junction at Otley Bottom
- From Chapel Road to Helmingham Road, impaired view right
- T junction from Otley College onto Otley Bottom (x4)
- T junction B1078/B1079 Otley Bottom
- Right turn from Chapel Road to Helmingham Road (B1079) obscured by advertising sign & hedge shop corner, narrowing of road between Ling farm and village hall area due to wide hedge on Chapel Road
- T-junction @ Otley Bottom
- Turning right a T-junction near shop
- Junction by shop and Hubbards
- Bend by Vine Cottage
- By the coaches
- Bend on hill going down to Otley Bottom
- Helmingham Road motor bike speed
- Excessive speeds leaving village to Cretingham. Multiple accidents witnessed (x3)
- Noise of lorries before 6.30am! Hubbard traffic arriving/leaving-speeding on entering around the bend after Church
- Otley Bottom
- Turning to Charity Lane
- Entrance/ exit for Otley College
- Lack of footpath Helmingham Road (x2)
- Overgrown hedges between (College & Otley Bottom) & (Otley Bottom & village) (x2)
- Otley College
- Pulling out of village hall. Blind on left hand side because of bend
- Helmingham Road (x2)
- Church Road near Church entering village (bend at high house lane) (x2)
- Otley Bottom and junction (x2)
- Cattery junction (Otley Bottom) (x2)
- At T-junction, Calor gas sign out at PO/stores, overgrown hedges in Chapel Road, entrance to village hall (x2)
- Gravel at the Bottom of Otley Hill
- Road to College needs footpath and road widened as coaches and lorries try to take you off road
- Pulling out of the village hall car park. It's dangerous if someone is speeding round the corner
- Just around Shrubbery Farm bends
- Village hall entrance and positioning of signs on corner opposite village shop obscuring road vision for the short motorist

- Corner of Helmingham Road & Chapel Road (x2)
- T-junction at Helmingham Road & Chapel Road Restricted view at junction when turning right into Helmingham Road. Traffic fails to stop at junction. Parked cars on Helmingham Road too close to junction
- Blind spot on right exiting Chapel Road into Church Road (hedge and shop sign)
- Helmingham Road and Gibraltar Road
- Outside Jasmine Villa in Chapel Road
- Jasmine Villa - Chapel Road
- Speeding in 30mph limit - Helmingham Road
- Speeding traffic coming into Otley from Otley Bottom, and hitting the bend too fast
- Otley Bottom
- School and village hall entrances
- Otley Bottom hill too narrow (x2)
- Gibraltar Road / Swilland crossroads (x2)
- Otley Bottom (x2)
- Natural pinch points along Chapel Road. HGV's on road to Woodbridge - road too narrow
- Right turn exit from village hall
- Corner coming into village from pub - blind corner, people driving too fast (x2)
- Otley Bottom junction (x3)
- It is not possible to walk to the pub on pavement (x2)
- Excess speed through Otley Green (x2)
- Soames coaches blocking Chapel Road whilst turning
- Otley Hill, especially for pedestrians
- T junction at top of Chapel Road especially when people park vehicles right on the corner
- Otley Bottom - poor visibility on bends before junction
- Near the Church and outside the shop
- T-junction Otley Bottom/Swilland Road
- Traffic travelling at speed near school
- Village shop parking too close to junction (x2)
- Junction Helmingham/ Chapel Roads

Question 38 Does Otley need any of the following traffic speed control measures?

- Flashing signs on the approach to Otley from Helmingham
- Widen road on Chapel Road next to horse yard
- 7.5 tons load restriction
- Chapel Road to slow down large vehicles & machinery from Holmes
- No more suburbanisation any of these things would help destroy Otley as a village (x2)
- On Chapel Road, Church Road, Helmingham Road. Keep 30mph signs clear of foliage
- Roundabout at post office corner
- Measures should be taken to slow traffic passing the school. Also slow the traffic coming into the village from either end of Church Road/Helmingham Road. A lot of traffic is regularly passing our house at speeds well in excess of 30 mph
- Entry exit of village when coming from Cretingham. Rumble strips near school
- Flashing 30mph signs at 3 main entry points
- Lower speed limit at Otley College
- Speed limit enforcement (x2)

- Priority to longboards
- As ticked
- Enforce existing 30mph limit (x2)
- Reduce speed limit from 40 to 30mph outside Otley College on Swilland Road (x2)
- 20 plenty speed limit around the school, widening at Otley Bottom
- 20mph speed limit - Helmingham Road + Chapel Road shop - village hall
- Proper speed limit enforcement!
- Helmingham/Cretingham Roads
- None of the above work! Use speed cameras but no fine. Driver must then attend awareness course & gets points on licence.
- Flashing 30mph signs in school zone
- Any active speed control system around school
- Helmingham Road and Chapel Road (x2)
- Coming into Otley along Church Road before reaching the top of the hill
- Sleeping policemen from Hall Lane to Vine Road
- Police speed checks
- Bend on Church Road near Church Road and High Road
- At the entrance to the village each end of Helmingham Road (x2)
- Helmingham Road (straight)
- Visibility exiting village hall to be improved
- I would hate to see any additional roadside furniture (x2)
- Extend 30mph - Otley Bottom and road between Otley and Woodbridge. Traffic island at crossroads, village centre for post office etc
- As you enter village 30mph bands. Rumble strips close to the pub & near to shop
- Weight limits
- A 'thank you for driving carefully' sign on entering the village (x2)

Question 39 Do you think Otley could be improved by any of the following schemes?

- Size restrictions included on rural roads
- Signs for Otley Bottom (x3)
- Same issue about suburbanisation (x2)
- Improvements to footpaths may reduce trespassing on countryside stewardship field margins (x3)
- Re-tarmacing
- If I find many more suggestions like these, I will not continue this exercise!!
- Anti skid surfacing is a hazard to motorcyclists
- A playground, a club for 17+ year olds i.e. Pool table etc.
- A safe children's playground
- Maintain/upgrade existing notice boards
- P/O and shop signs (x2)

Question 40 With regards to paths and street lights, would you like to see any of the following in Otley?

- Streetlights between the farm (opposite school) and Newlands. Pedestrian crossing at school
- In general
- Opposite shop at both angles of road
- School / village hall
- Grass/thistle cutting from behind College down to Otley Bottom
- Pavement to the Church

- No more street lights in Chapel Road
- From post office to public house; wider pavement along Chapel Road (x2)
- Link from village to College for cyclists
- Along the road to the Church and the pub (x2)
- In and around Otley village for cycle paths and footpaths. Wider footpath outside the school. More lighting and footpaths along Helmingham Road leading to the pub
- Streetlights up to pub (x2)
- Footpath/cycle path Helmingham Road (x2)
- Otley Bottom to village
- Towards the pub
- Fewer street lights in Spring Park, street lights to turn off at midnight
- Cycle path - Ipswich Road; more footpaths - from pub to village; lights from pub to village; circular walk from pub via Hall
- Footpath to Church
- Continuation of street lights on Chapel Road towards Chapel and onwards
- School and Post Office
- Somewhere to walk towards Otley College
- Footpath to the Church and College. More street lights between Otley and Newlands and near the Church
- No streetlights on Chapel Road
- Chapel Road to shop; Cretingham Road to shop; Otley Bottom to shop; Helmingham Road to shop; Ipswich Road to shop (x2)
- Footpath from village to pub
- Crossing at school
- Helmingham Road to pub. Ipswich Road/Gibraltar Road. Behind Wood Farm & also byway beside south of pond in Green Lane by the Hall. Byway between Villa Farm/Warrens Farm.
- Street lights up Helmingham Road (x2)
- Dropped kerb by school - more street lights in unlit stretches of Chapel Road
- Lights from village to Newlands
- Bottom of High House lane to meet the path from High House to Doctors' Surgery. Extend pavements to reach Church and pub
- Footway from village centre to public house
- Pavements on the other side of road pedestrian crossing outside school. Pavements to pub
- Crossing at school
- Fewer streetlights all areas other than school/village hall (x2)
- Continue footway on Church Road from Moselle to Church entrance
- From shop to past village hall, some of the driveways a bit high - Vine Road, one side; from Newlands to Swiss farm, outside the school
- Joining the main village to Otley Green
- Footpath extended to pub along Helmingham Road
- Extension of pavement/lay-by area near Church & to accommodate pedestrians using Otley hill
- Pedestrian crossing at the school
- Crossing by village school. Cycle path / village loop
- Pavement on approach to White Hart and possibly 2nd pavement in Chapel Road on other side of road
- Footpath between centre of village & pub. Footpaths need cleaning along Chapel Road. Pushing double buggy is difficult if hedges & grass cover path. Footpath from Otley College into village. Many students walk in 60mph zone. Footpath at back of Spring Park joining Hall Lane overgrown

- Extend footpath on north side of Chapel Road up to school -street lights on Helmingham Road
- Cretingham Road/Helmingham Road/ Church Hill
- More streetlights in Chapel Road.
- Pedestrian crossing for school / village hall

Question 41 What improvements could be made to local roads, lanes, paths to make Otley more attractive?

- 7.5 ton load restriction
- Grass cutting on verges and playing field to encourage wild flowers. Wildlife planting on doctors' surgery front garden (x2)
- Suggest to Suffolk wildlife trust that calling police to hedge cutting is a waste of tax payers money (on "wildlife" site too) (x3)
- Footpath along Helmingham Road (x2)
- Removal of fence at Swiss Farm as established millennium hedge was supposed to replace this eyesore.
- Seasonal hedge cutting only, but carried out throughout the village
- Promote more personal involvement
- Clear pathway between Chapel Road & Newlands
- Resurface roads (x2)
- Suitable litter bins more attractive
- Wash signposts we do have (x2)
- Continue to cut paths regularly (x2)
- Enforce regulations re dog fouling
- Keep village clean/tidy group
- Flooding (Otley Bottom)
- Blocked drain along Chapel Road
- Spray weeds on footpaths

Question 42 Which of the following is your major means of transport?

Question 43 How often do you experience transport difficulties in travelling from Otley to other places?

- Flooding at Otley Bottom or general congestion usually at drop off time at school (x2)
- Congestion at Otley Bottom-volume of traffic. Large vehicles negotiating narrow road approaching hill to College (x2)
- Flooding at Otley Bottom - must nothing else
- Junction with Swilland Road could be improved
- Heavy vehicles meeting on narrow roads (x2)
- Cost of taxi from Ipswich (x2)
- The flow of surface water from College down road into Otley Bottom road ways
- Shop area / Soames area congested
- Bus/coach/HGV traffic near Otley Bottom: accidents/congestion in this area (x2)
- Flooding and large vehicles blocking the road as they pass through Otley Bottom
- Very large vehicles attempting to pass each other and blocking the road (x2)
- Road water
- Buses are not very frequent, particularly returning from Ipswich to Otley
- Flooding at Otley Bottom. Big lorries turning right at cattery-blocking junction (x2)
- Flooding
- Flooding at Otley Bottom (x13)

- Flooding between Otley and Woodbridge
- Some flooding on local roads, trees falling on roads
- Road work repair - HGV traffic
- Flooding
- HGV traffic unable to pass each other
- Flooding and diversions (x2)
- Otley Bottom/Otley Hill
- Traffic at Otley Bottom
- Roadwork diversions
- Return of flooding since new car park built at College
- Railway level crossing at Westerfield not re-opening. Delay at crossroads by water tower at end of Gibraltar Road
- When roads get flooded and bad weather eg snow, ice
- Flooding and delays whilst two long vehicles try to pass going in opposite directions on narrow roads
- Flooding at Otley Bottom in extreme weather (x2)
- Cannot always go in car to hospital. Sometimes cannot go by bus to Ipswich bust hospital
- 2 HGVs meet and cannot pass
- Flooding
- HGVs buses meeting on rural roads
- Slow moving lorries too large for our roads. Multiple road work at the end of financial year when the council is trying to spend our money as fast as possible
- Bus shortage (x2)

Question 44 How many times a month do you use the bus service to:

- Sometimes to Ipswich but very rarely
- Sometimes to Ipswich but rarely
- Occasionally we use "park and ride" Ipswich to Martlesham
- Occasionally we use the "park and ride" Martlesham to Ipswich
- Bus to Ipswich once every 2-3 months
- 4-6 times a year to Ipswich
- Three times a year
- I use park and ride into Ipswich
- Occasionally approx 0.25 per month

Question 45 Would you like to see any improvements to the Bus Service with regards to the following?

Question 46 Would you be interested in sharing private vehicles for any of the following reasons?

- No, we both work out of village (x2)
- No (x5)
- Evening trips to Ipswich (x2)
- Already in operation (x2)
- Perhaps for school run in the future
- Transport to Woodbridge
- No interest
- Away sports matches

Question 47 Which of the following services in Otley are NOT satisfactory?

Question 48 If an application was made to erect a mobile phone mast within the parish boundary, how would you feel about it?

Question 49 Is there a need for an 'Information and Advice Network' for use in the event of a local emergency, such as severe weather or utility strike/breakdown?

Question 50 Which, if any, of the following crimes and anti-social behaviour concern you in Otley?

- Farm smells
- Smell from slurry (x2)
- Uncontrolled dogs loose on roads/ private land, trespassing (x3)
- Rubbish dumped on country roads (x2)
- Smell from pig farm (x2)
- Bonfires (x2)
- Racism (x2)
- Children at No.3 throwing dangerous objects over my fence
- Damage to village hall

Question 51 If you suffered a crime or anti-social behaviour in Otley in the last 3 years and did not report it to the police, was it because you?

Question 52 Do you think any of the following measures are needed in Otley?

Question 53 Do you use the following local shops and services within 3 miles of Otley?

Question 54 Do you shop in Otley because.....?

- I rarely use the shop only for emergency bits
- Few items bought in Otley
- Very friendly & helpful staff in village shop (x2)
- Ambiguous, don't do all shopping for reasons listed
- The owners and staff are friendly & helpful
- Convenience
- Shop has some good local produce too

Question 55 If you do NOT shop in Otley, is it because.....?

- Bi-weekly shopping in quantity is carried out
- Have found service unfriendly on occasions

Question 56 What changes would you like to see at Otley's Shop/Post Office to encourage you to use the facility more or to visit for the first time?

- Lower prices
- Cheaper prices (x4)
- Bigger shop (x2)
- Easier parking/turning (x2)
- It's great as it is
- Cheaper goods (x2)
- Lower prices of essential products
- Better, safer parking
- More parking (x3)
- Different owners. Cheaper products (basic) (x2)
- Easier, less congested parking

- More attractive prices
- BOGOF
- Parking spaces
- Cheaper wine, dairy free products.
- It is good as it is (x4)
- A good place to tie up dogs
- Better parking
- Could be more competitive (x2)
- Its ok as it is
- Competitively priced products
- Competitively priced products and better parking
- Easier/ safer parking
- Better parking
- Improved parking (x2)
- More competitive prices
- Lower price
- More organic products
- Shop / post office is excellent
- Price
- No changes needed
- Cheaper! (x3)
- Items to be cheaper as find Otley post office too expensive
- Excellent comprehensive service already provided (x2)
- More parking
- Car park (x3)
- None
- Car parking
- We think it's a great facility
- Less expensive prices

Question 57 Are you aware that the Village Store offers the following services?

- Cash for NatWest cards (x2)
- Pay point (x3)
- Take-away curry once a week
- Car tax/passport leaflets

Question 58 Do you use the local Post Office in Otley for any of the following?

Question 59 How important is The White Hart Public House to the local community?

Question 60 Which of the following should the White Hart offer, or continue to offer?

- Beer garden
- Senior citizens' meals (reduced rate)
- Good food (x2)
- No market for it (x2)
- More attractive appearance
- Meal deals and special touches for special occasions e.g. Valentines Day, a rose on the table, red decorations and themed foods.
- Quiz nights
- Seasonal, locally sourced food as previously (x3)
- Outside seating
- Play facilities for children
- Cheaper drinks
- Quietness
- Pensioner meals/offers (x2)
- Social atmosphere suitable for families
- No dogs (x2)
- Haven't really had chance to go since changed hands
- Take away service
- Take-away
- Good beer (x2)
- A play area for children

- Links with other local ph's
- Drink/driving laws ultimately spell the death knell for local village pubs
- Friendly welcome
- Move live music to Saturday evening
- "Local" beers & ales
- Front area and all front sectors should be improved to give good feel ambience
- Vegetarian options (x2)
- Social venue for village (x2)
- Weekly / monthly lunch for retired

Question 61 Are you able to make an appointment to see your Doctor at a convenient time to yourself?

Question 62 Do you find it difficult, when required, to get to access the following medical services?

- NHS dentist
- Would like to see some natural Practitioners- e.g. Osteopath, acupuncture (x2)
- Hours of opening are not compatible with working people's ability to attend
- NO
- Why are half the car parking spaces as well as those nearest the door reserved for the staff!!
- Not found any real problems
- Chiropractor

Question 63 Are there any health clinics/therapies/services that you would like to see in Otley?

- | | |
|--|-------------------------|
| • Chiropractor | • Mobile therapist (x2) |
| • Screening schemes for cancer - breast, bowel, ovarian, prostate (x2) | • Chiropodist (x3) |
| • Blood donation (x2) | • CBT counselling |
| • Dentist and optician | • Surgery stay in Otley |
| • Alcohol & drug counselling | • Mobile screening |
| • Well person clinic | • Family planning |
| • Mobile screening services | • Dentist |
| • NHS dentist | • Osteopath (x2) |
| • Keep fit | • Weight loss clinic |
| • Dentist (x7) | • None |
| • Physiotherapy (x2) | • Alternative therapies |

Question 64 Are you caring for a member of your household who has a physical/mental health problem/disability?

Question 65 Is there a need for the following Care/Support services in Otley?

Question 66 Can you offer any help, at Otley School, with the following activities?

- Yoga
- They could visit our alpacas and weaving studio
- School trips, help with events - eg setting up for a play
- Could help with other activities at certain times of year
- Keeping safe from CSA

- No (x2)
- Cooking
- Not at the moment. In the future perhaps we will
- I already help at primary school on a regular basis one afternoon a week in/during term time

Question 67 Where do you obtain information about activities/events taking place in Otley?

Question 68 In relation to information, do you think Otley needs any of the following?

Question 69 Do you use the following in Otley?

Question 70 Do you know how to contact the following?

Question 71 If you have attended a Parish Council/Committee meeting in the last 3 years was it for the following reasons?

Question 72 Please tick if you agree with the following statements concerning Otley Parish Council:

Question 73 Should the Parish Council try to buy land to provide the following local amenities?

- | | |
|--|--|
| • Village green (x10) | • No (x6) |
| • Extend play area - football pitch, etc. (x2) | • Community wood (x2) |
| • Woodland. | • Wood (x2) |
| • Skatepark. | • Only if demand exists. |
| • Woodland area (x2) | • For a play area as we do not have one. And the one we did have was very poor |
| • Tennis court (x2) | • Composting scheme/orchards |
| • Duck pond | • Children's play area |
| • Sports centre (Hubbards land if available) | • Leisure project |

Question 74 What improvements could be made to the statutory 'Annual Parish Meeting' to encourage more parishioners to attend?

- Make it more accessible - don't know when it is on
- Advertise more (x2)
- Make people aware that they are invited (x3)
- Make it a cheese and wine evening
- Let us know when meetings are
- When is it?
- When are they?
- We did not find the last meeting "formal" (x2)
- Send out invitation to homes
- Inform households of date with plenty of notice (x2)
- Tell me why it is beneficial for me to attend
- Make it fun
- Better promotion - when, where and agenda
- Better promotion
- Publicity

- Just publicise it more
- Better publicity
- Flyer the date - if it does not already
- Be more welcoming to villagers who are not known to them. Be more encouraging for other people to join the committee
- Don't know (x2)
- More advertising
- None
- Publicise well in advance
- Do a webcast so people can see it from their computer
- Rotate the day of the week it is held from year to year (x2)
- Parish Council meetings like all other public authority meetings are unlikely to attract more people to attend. Proceedings are considered to be far too boring to attract interest
- Publicise it better
- Publicise the event more-leaflets, posters etc
- Parish Council newsletter might help to encourage more people to attend meetings
- Parish Council newsletter

Question 75 Are places of faith important to you?

Question 76 If you have never attended the 'Annual Church/ the Baptist Chapel Meeting' is it because:

Question 77 Do the churches/places of worship/religious leaders fulfil your needs in Otley?

Question 78 Would you like to see Otley's Church/places of worship used for any of the following activities?

- Skatepark
- Songs of praise service more often (x2)
- Any community use for which there is no other building
- Interfaith activities
- Should be the decision of the Church

Question 79 Would you be prepared to help with the following leisure time activities for young people, if a need is identified from the Young People's Questionnaire?

Question 80 Do you use the following amenities/ clubs in Otley?

Question 81 What is your opinion of the facilities provided in the Children's Play Area?

Question 82 What additional facilities would you like to see at the Village Hall?

- A better car park surface
- New hall
- Baby changing bench/mat
- Better building insulation
- Cooling in summer
- Improved entrance/exit

- Improve existing meeting room
- Better car maintenance

Question 83 Would you be interested in attending new clubs/activities in Otley?

- More family events
- Fishing
- Sports activities that families can do together
- Photographic club
- Draughts club
- Yoga/ Pilates
- Weight loss club
- Local history/family history
- Latin/ballroom dancing
- Astronomy/science
- Sports clubs i.e. football, karate, kickboxing, dance
- Dance classes
- Smallholders group. Swap club/ "letts group" (skills exchange)
- Calligraphy classes/line dancing
- Ballroom dancing
- Meditation group (weekly) & dog agility/obedience classes
- Yoga/ gym/ aerobics
- Ballroom dancing/ salsa
- Ballroom / salsa
- Drive in cinema
- Ballroom dancing
- Trefoils
- History
- Mahjong

Question 84 Would you be interested in attending new sports clubs/activities in Otley?

- Angling
- At weekends
- Badminton (x4)
- Ballroom dancing
- Dancing classes
- Football (x2)
- Netball
- I would use the village hall if it was more modern, warmer, cleaner, better furnished and curtained
- No (x2)
- Over 50's cricket
- Rugby, hockey, basketball.
- Tai chi (x2)
- Tennis (x4)
- Types of dancing

Question 85 Does Otley need any of the following sports facilities?

- Witnesham wasps always looking for pitches
- Swimming pool
- Hard area for skateboarding/basket ball etc
- Cricket pitch (x2)
- Cricket
- Basketball court/net
- Sports centre would be good but is Otley large enough-doubtful
- Use facilities Otley College (x2)
- Fishing lake (x2)
- Cricket pitch
- A five a side pitch would be fine
- Multi use court (x2)
- Multi courts
- Badminton
- Not a full size soccer pitch but an all weather surface for ball games. A hard area for skateboards, roller skates etc.

Question 86 Who should be responsible for overseeing the implementation of action identified from this consultation?

Please use the space provided below to make any further comments about how you would like Otley to develop as a community?

- A community works well because of its people not because of its infrastructure or buildings. Beware of providing more facilities than we can maintain properly. Have we consulted young people properly?
- A far better balance of "affordable" and "executive" type housing
- A few flowers such as hanging baskets and a few flowers on verges. Things do not all have to be done at once - do something every year.
- A leaflet drop every few months stating what's happening where would be good for people who are not already involved in the community.
- A lot less movement of buses from Soames garage to the park near the school and the continuous up and down and turning round daily and weekends.
- A lunch club or similar for any age once a month. Better play and games area for the young and not so young. Informal meeting club i.e. Cafe once a week in village hall.
- A new improved playground. I would like to see a footpath/cycle path from Helmingham Road to the village, uniting the village.
- Allotments are desperately needed! Clean up and maintain the alleyway between Chapel Road and Newlands. Better publicity of how to contact/interact with Parish Council etc. Better use of the Otley web site (i.e. should be 'an up to the minute' portal of knowledge and communication for the whole village).
- Any affordable housing should be located towards the centre of the village/community and must only be for village/local people and not to contribute to the "county pool of social housing". (x2)
- As one of the more elderly Otley residents accustomed to a rural environment I feel it important for the future that this & similar small village communities need to retain the peaceful character that still exists.
- At Church Road/Helmingham Road, by the local shop, coming onto those roads is often difficult to judge; perhaps some mirrors would be useful to judge how safe it is to pull out.
- Brown (garden waste) bins need to be bigger
- Concern regarding continued expansion of Soames (now also parking at old school garage site). Bad position in village for what is now a very large coach company.
- Continue to achieve the delicate balancing act between development and stagnation - the village has grown extensively in recent years - not all housing is to the benefit of the village - infrastructure is probably near it's limit.
- Could not answer questions re Parish Council - they obviously need to be more proactive. As I approach retirement I look forward to having more time to devote to community activities - so hope there will be some for people my age.
- Effort to make "t" junction in village more attractive especially at bus/Soames coach park - by screening planting for instance. As a community promoting a mix of people and maintaining current Fêtes/shows/progressive dinner etc, which help people feel involved/part of village.
- Evening classes and allotments would provide an opportunity for villagers without school-aged children to get to know each other. Tennis courts would be good. More bellringers required to keep the tower going.
- Everyone to use remaining facilities instead of requesting more that they probably won't even use. Some lighting on the streets as it is very dangerous in the dark even if it is reflective signs on the road so that torches can be used in conjunction. Something needs to be done.
- I am surprised at the state of the play area - it is dangerous and unusable. Lots of other villages have good play areas - why don't we? The village hall could do with improvement and it would be good to provide Otley School with a hall. Being still new to the village, I am surprised that we still know nothing of what the Parish Council do.

Other comments were made alongside questions on the form: don't know what the village development boundary is at present (Q12 on form); verges are not mown well by council (Q41); should relocate notice board to by village shop (Q68); did not know many of the clubs existed (Q80) [n.b. Database Q numbers will differ].

- I basically like Otley very much as it is - very few improvements would be welcome but I feel any great changes - such as extensive building - could spoil the character of the village.
- I consider the village is sufficiently integrated to adopt the many new services although some of the services exist already instigated by the Parish Council e.g. Tree warden, footpath officer. The real need in the village is a sports area covered in astro turf, big enough to contain a full size basketball court, 5-a-side area, a tennis court, netball pitch and marked in different colours. Not confusing to players. Vandal proof, supervised when in use, locked when not in use and a key holder.
- I do not think boards advertising events should be placed near the war memorial. They denigrate the memorial and distract drivers negotiating an often busy and dangerous junction.
- I hope for:- limited building of houses especially on Hubbards. No building on field surround Church. Reduce lorry traffic. Reduce or move Soames coaches from the centre of the village.
- I think allotments would provide a lovely opportunity to meet fellow villagers. I'd like to see a community renewable energy scheme, maybe done as a partnership with the private sector. I'd like to see more respect shown to residents by motorists travelling through the village.
- I think the village should be allowed to grow at a sustained rate. I think the biggest problem the village has is speeding traffic. I hope this can be addressed before someone is seriously hurt or killed.
- I would like to encourage people to use the local pub so that we do not close it. It would also be great to start a running club/cycling club. Art and exhibitions in the village hall.
- I would like to see a children's new improved play area for our grandchildren, also a community centre like Old Newton have one for social events every week.
- I would like to see a play area with swings and slides etc. Play equipment. And a community centre for everyone in Otley.
- I would like to see a very good play area, as has been in Otley 17.5 years and don't think the play area we had was much good. Now have children and have been waiting a good 7.5 yrs for a play area for my children. I think it's very sad to have to take your children out of the village to another play area. It would be really nice to have a new hall. I think the hall we have now is not too bad but really needs new curtains and painting etc. We really need bigger bins
- I would like to see Otley as it was years ago - less people, but friendly ones - becoming more as a self sufficient village - helping each other instead of trying to make money out of other villagers.
- In many villages, new village halls have priced their hiring fees out of the range of the small clubs that use them. I appreciate they need to do this, but wonder if a small room could be made for this in any plans.
- Information is the key. People should be able to opt in to have Parish Council notes e-mailed to them. Obviously notice boards still to be posted. It would be a good idea if (saving paper) we could subscribe to the Church magazine and have that e-mailed too. Event lists would reduce paper & number of houses to be visited to post hard copies. Often hear too late of events/meetings to be able to attend.
- Less division between "haves" and "have nots"
- More communication to the residents of the village of activities that are on. Not to make the village overcrowded without the infrastructure put in place.
- More starter homes to keep youngsters in village.

- More starter homes. Less Soames bus movement.
- No houses on Anglia timber site should it ever be sold! It needs tidying up but has a wealth of wildlife in it. It could be good as a nature reserve.
- Not having lived in Otley very long, it is hard to put across views in certain areas. However, the main things I would comment on is that both the village hall and scout hut could do with modernisation. The village hall is in poor repair and lacks children's play equipment. Otley School is in need of a main hall for school dinners, assemblies and activities, etc.
- Not many people use the bus so have smaller mini buses instead
- Otley College should be approached to use their sports facilities
- Otley has a charm of a small friendly village. I would not like it to change too much. It is not, and should not aspire to be a bright, bustling town.
- Otley is a wonderful place. The shop and pub are essential for the future of the community spirit. Shop is safe but we need to find ways to support the pub. Linking clubs/social organisations closer to pub might help. Otley is a village. Street lights, road signs etc all help to destroy that special atmosphere of an English village. We must take care that gut reactions such as "more street lighting is a good thing" and preserve what we have.
- Otley village has a good community atmosphere and we should do all we can to maintain this.
- People who grew up here should have the opportunity to live here.
- Q25-if this would ensure that dogs did not foul paths and that villagers would clean up after their dogs not take them from their own garden to foul someone else's! Q61 doctors in Woodbridge
- Re Q87, I cannot judge groups b & c, as I have received no information about this composition or how the members were selected.
- Recycling for soft plastic.
- Remove all temporary signs from the war memorial green.
- Small houses, bungalows would be of benefit, but no more large houses, as most occupants from the last developments do not participate in village life.
- The village would be much prettier if we didn't have Soames coaches right in the middle of it. Could be more attractive with flowers. A nice walking path through the village to the pub so people can use it and help the village, bring pub more into village. And lighting.
- To be as "green" as possible. To be as "fair trade" as possible. To encourage building to be within a workable village plan - not random.
- To become more self sufficient, less need to travel for goods and services
- To keep it a safe and enjoyable place for children to grow up
- Turn Anglia timber site into a nature reserve or allow local properties to buy site and extend their gardens to grow vegetables or develop own nature reserve.
- Twinning with one or more villages or comparable size - either within UK or Europe.
- Village hall - it would be a great help to be able to rent the chairs for home functions.
- We are fortunate to have a village with so many facilities and efforts should be made to retain these-shop, P.O., pub. The play area needs urgent action.
- Where possible keep the youth of the village involved, so that they have an interest in their village too. Otley works well as a village because of the community spirit and willingness to do - this is because it is a small village so any expansion has to be controlled.
- Without any significant improvement to the infrastructure (roads & services), there should be no major developments. All in all I like Otley the way it is, which is why I have chosen to live here.
- Would just like to compliment the group on putting an excellent questionnaire together - brilliant!

- Would like to know when the PC meetings are.
- Would love to have a new updated children's play area (I know money is being raised) and maybe reconsider its location to nearer the village hall rather than in the corner of the playing field where it used to be.
- You can hardly enhance the character (Q26) with a large bus garage in the centre does not promote an appearance of this village. Q37 not only congestion but also unsafe road usage. There should be a review on "transport on rural roads" the transport size has now outgrown the roads. Hopefully this will stop the shortcutting of heavy transport from the A14 through Coddenham to the A12. There is enough technology to restrict the heavy traffic.

Appendix B

The following is a complete list of the questions in the Household Questionnaire along with an unexpurgated account of all comments entered against individual questions.

Question 1 How many people, including children, normally live in your household? *(include young people who spend term-time away at college/university)*

Question 2 Using the age ranges shown, please enter in the boxes the number of people, including children, in your household:

Question 3 Is your place of residence:

Question 4 What type of housing is your dwelling?

- Detached chalet bungalow
- Public House with accommodation upstairs
- Cottage

Question 5 How many bedrooms do you have?

Question 6 What is the main source of energy in your household for heating, hot water and cooking?

Heating:

- Multi fuel stove
- Calor gas
- LPG gas
- Wood pellet boiler

Hot Water:

- Calor gas
- and oil
- LPG gas
- Wood pellet boiler

Cooking

- LPG Gas

Question 7 Would your household be interested in a 'parish buying group' that would seek to purchase bulk orders/items such as heating oil, coal, electricity etc. with benefits to the parish and/or yourselves?

Question 8 Does your property have any of the following energy saving features?

- Part cavity wall insulation, part loft insulation, part double glazing
- Use of low energy bulbs
- Electric usage monitor
- Woodburner
- Very efficient oil burner; energy saving light bulbs
- Fluorescent lighting and energy saving lamps
- In addition to water butts have tool tank

- Light bulbs
- Thermostatic central heating

Question 9 In your household, would you be interested in, and give support to, the following energy sources?

- Hydrogen fuel cell
- Ground source heat pump (x2)
- No
- Have to do whatever SHHA decides to do
- Wood pellet

Question 10 Which of the following water sources does your household use?

- Water butt for the garden

Question 11 Which of the following sewerage systems does your household use?

- Private sewage pumped into mains sewage
- Klargestar

Question 12 If your house is not connected to the mains sewerage system, would you be interested?

Question 13 Does your household suffer from flooding caused by surface water or storm damage?

Question 14 Where does your household usually recycle the following?

Question 15 Would your household be interested in additional recycling banks in Otley?

- | | |
|--|------------------------------------|
| • Additional garden refuse | • Clothing/fabric |
| • Anything that does not involve a trip to Foxhall tip | • Composting as a community scheme |
| • Batteries, paint, ink cartridges etc | • Garden waste (x3) |
| • Batteries, printer cartridges | • Garden waste, clothing |
| • Bottles, glass, clothing | • Green waste |
| • Cardboard, plastic bottles | • Large green waste bin |
| • Clothes and shoes (x6) | • Metals |
| • Clothes bin | • Old books, metal foil |
| • Clothes, plastic (x3) | • Paper/cardboard plastic |
| • Clothes, shoes, electricals | • Plastic (x7) |
| • Clothing (x25) | • Plastic / cardboard |
| • Clothing and books (x2) | • Plastic packaging |
| • Clothing and drycell batteries | • Shoes |
| • Clothing bank | • Shoes/ batteries |
| • Clothing, battery | • Tetra packaging |
| • Clothing, shoes and book bank | • Textiles (x2) |
| • Clothing, shoes, batteries | • Textiles/batteries |
| • Clothing, shoes, plastics | • Waxed cartons |
| • Clothing/books/shoes | |

Question 16 Enter the number of children in your household who attend the following:-

Question 17 If you drive your child/children to school please give the reason:

- Occasionally I need to head off quickly after the drop
- If going to work then take boys by car
- Only for school clubs
- Need to go straight to work after dropping children off at school
- Takes the school bus (drive only when late or not available/special occasion)
- Helmingham Road no footpath
- Drive to bus pick-up point
- Walk to school
- No footpath from Helmingham Road to school

Question 18 If any of your children under 18 are unable to take part in out of school activities, please give the reason why:

Question 19 Please enter the number of children in your household who have a special educational need:

Question 20 Is there anyone in your household with problems due to long-term illness, disability, loneliness etc. that would benefit from some sort of help?

- Garden
- Someone to sit with them occasionally
- One to one in school as my boy has (not specified)
- Cleaning
- Home help when required

Question 21 If the Parish Council assured you that the money would be spent on local projects, how much extra would you be willing to pay as a precept on your council tax?

- Depends on what it was spent on.
- Would need to be consulted about what the project was!
- £50 Ideally to support renewable energy schemes
- Do not pay Council Tax
- Depends on the project
- £20
- £50 (x3)

Appendix C

The following is a complete list of the questions in the Youth Questionnaire along with an unexpurgated account of all comments entered against individual questions.

Question 1 What is your age / gender?

Question 2 There is a Youth Club in the village for 11-16 years. Do you use it?

Question 3 Do you know it is held at the Village Hall?

Question 4 Do you know it is held on the 1st and 3rd Wednesday of each month?

Question 5 Would you like to see a Youth Group for younger children (8 -11 years)?

Question 6 What activities would you like to see available at the Youth Club?

- Band practice
- Cricket
- Squash / badminton
- Play station 2
- I don't go to youth club
- Trips and outings
- Access to the facilities at Otley College
- Proper sports
- Table football
- Model wargaming
- Rounders, tennis, badminton

Question 7 Do you or would you like to attend any of the following in Otley?

Question 8 Where do you go to take part in the following activities?

- Swimming in Clopton (x4)
- Rowing
- Basketball
- Rounders
- Dancing
- Horse riding in Grundisburgh
- Swimming in Stowmarket
- Trampolining and fencing

Question 9 Which new sports/clubs would you attend in Otley if they were provided?

- Karate
- Archery
- Hockey
- Pilates/ Keep fit
- 11-a-side football, hockey
- Mobile ice rink
- Touch rugby

- Swimming (x2)
- Archery, acting, singing or dance clubs

Question 10 Would you like to see any of the following in Otley?

- Places for people's bands to practise (x2)
- Cricket pitch
- Skate park
- Skateboard park/ BMX track
- Bike/ Skate park
- Short grass in the field for playing sports
- None
- Mobile skate park / bouncy castle
- Netball area/ badminton courts/ cricket pitch/ skateboard park
- Netball pitch
- Swimming pool
- Netball court

Question 11 Please rate the facilities provided in the play areas:

Question 12 Are there other pieces of equipment you would like available in the play areas?

- A roundabout
- A whole play area - everything
- Aerial runway
- Anything
- Anything - there's not anything there!
- Basketball hoop
- BMX track/ sandpit
- Climbing frame
- Climbing frame, swings
- Don't mind
- Just equipment
- Just equipment I can use safely
- Monkey bars/ climbing net/ death slide/ activity tower
- More swings
- Obstacle course
- Ramps and courts
- Roundabout
- See saw
- Slides
- Something to climb on
- Somewhere to sit and toilets
- Swings (x3)
- Swings and climbing frame in the playing field area
- Swings, slides and netball court
- Things for the older kids
- Zip wire (x3)
- Zip wire and roundabout

Question 13 Which school do you go to?

- Suffolk College
- Bealings (x2)
- Finborough

Question 14 How do you normally get to school?

- Car once a week
- Moped

Question 15 How do you get to places outside Otley?

Question 16 If there were more buses / a mini bus would you use them?

Question 17 If yes, where would you like to go to and at what time?

Question 18 Do you have the following?

Question 19 How would you like to find out what is going on in Otley?

- Not much anyway
- Flyer

Question 20 Do you feel safe in Otley?

Question 21 Where do you feel unsafe in Otley and why?

- Dodgy people
- Evenings and strangers
- Helmingham Road because there are so many speeding cars
- Helmingham Road because there is no path and the cars go too fast
- I don't feel safe around Hall Lane and unlit (street lights) areas because they are spooky.
- I feel unsafe in Otley because there is no police patrolling in Otley
- No lights about
- Not enough streetlights from Village Hall to Newlands
- Streets with no lights
- Walking about at night - no street lights
- When a man in a green car sits at the village hall watching me for not doing nothing

Question 22 Have you been affected by any of the following crimes and anti-social behaviour in Otley?

Question 23 Do you think Otley should have a Youth Council?

Question 24 What do you like best about living in Otley?

- All my friends and friendly people around the village
- All the activities like Fête, TOPS and flower show.
- Because it is quiet and the air is clean and fresh.
- Being in the countryside
- Being with friends

- Can't comment
- Everyone knows everyone in Otley
- Everything
- Everything is within walking distance
- Friends
- I can walk to school and I know everyone in my school. I can walk to my friend's houses.
- I don't
- It has a real sense of community and a lot of people are involved within the village.
- It is a friendly atmosphere, the majority of people say hello when you walk past them
- It is in the countryside and it is peaceful
- It is quite quiet most of the time
- It's a nice and peaceful place to live
- It's a quiet village
- It's a small village so everyone knows each other.
- It's fun
- It's in the countryside. I feel safe and able to see my friends.
- It's nice and quiet and peaceful
- It's nice for bike riding
- It's peaceful. It is easy to keep in touch with friends.
- It's quiet
- It's reasonably quiet.
- It's very scenic and there are lots of good bike routes
- Mates
- My job and socialising within it
- Nice friends
- Nice scenery
- Not busy, quiet
- Peaceful
- People in Otley, but nowhere to go when bored or in holidays
- Quiet, very little/ no crime
- Safe and quiet
- Safe, quiet, good. Very happy living in Otley.
- Space, countryside, community
- That we have our own school. We have some clubs to go to.
- The cleanness and the clubs (rounders night, hog roast and village Fête).
- The countryside
- The fact that it is quite small and everyone knows each other
- The gardens and open spaces. The clubs.
- The shop. I know lots of people in the village - it makes me feel safe.
- The size of Otley and the community based activities here as well
- The type of community we live in and the people who live in the village. Also the events that happen.
- There's a tuck shop in gym and it's a small area to wander about
- Very sociable

Question 25 What do you least like about living in Otley?

- Bonfires in the daytime
- Bonfires in the daytime when out in the garden
- Boring
- Cannot think of anything

- Distance from Ipswich
- Far from town and not enough buses
- It is far away from my school and most of my friends
- It tends to be very boring for the youth
- It's boring and full of gossipers. I spend more time out of Otley.
- It's far away from everything
- It's far away from town and facilities
- Littering. Strangers walking in the streets.
- No comment
- No fun places to go
- Not being able to easily get to places where things are happening. Feeling cut off.
- Not enough going on. No places to get food.
- Not enough play areas
- Not enough sports clubs/ activities
- Nothing
- Nothing - I like all of it
- Nothing to do
- Nothing to do except for the pub. Being far away from friends/ asking parents for lifts all the time.
- Nothing, although I am hoping we still have plenty of space to play rounders/ baseball when the new play area is installed.
- Nowhere to go and have fun with friends
- Nowhere to go when bored or with friends
- One family's child is disorderly, ignorant and generally not nice
- People driving too fast down the road
- Sometimes there is nothing to do and everyone seems to be in different groups and barely anyone can hang out with others.
- The chavs that all live down my end! And the boredom.
- The lack of public transport and things to do
- The litter and dangerous drivers going too fast
- The park and the Hubbards place
- The park at the bottom of the playing field hasn't got any swings anymore.
- The parks are rubbish.
- The people
- The speeding cars
- The weather.
- There is not a market place in Otley
- There's no facilities and it smells of poo. And we need a mobile mast on top of the Church. And people don't pick up after their dogs - there should be a fine.
- There's not enough facilities
- Too far away from everyone
- Traffic
- Traffic on the roads

Appendix D Findings of the Needs Analysis Event on 26 January 2008

As well as the five stations inviting comments, the following data was gathered:

What Area of the Village Do You Live In?

Chapel Road	20
Church Road	16
Clopton Green Lane	1
Cretingham Road	1
Helmingham Road	12
Ipswich Road	3
Newlands	2
Otley Bottom	4
Pearl Close	2
Spring Park	12
The Green	2

Total of 75 respondents

Age Profile

26 January 2008

	Male	Female	Total
Under 18	1	5	6
18 – 24	0	0	0
25 – 44	6	10	16
45 – 59	12	16	28
60 –74	10	14	24
75+ Years	7	5	12
Total	36	50	86

Village Fête 1 July 2006

	Male	Female	Total
Under 18	14	9	23
18 – 24	1	2	3
25 – 44	9	19	28
45 – 59	5	12	17
60 –74	9	9	18
75+ Years	1	1	2
Total	39	52	91

The above figures include four residents, each of whom has lived in Otley for more than 75 years.

For how long have you lived in and around Otley?

26 January 2008

	Male	Female	Total
Don't live here	0	0	0
< 1 yr	0	1	1
1 – 5 yrs	8	14	22
6 – 10 yrs	8	12	20
11 – 25 yrs	7	8	15
> 25 yrs	13	12	25
Total	36	47	83

Village Fête 1 July 2006

	Male	Female	Total
Don't live here	2	4	6
< 1 yr	1	4	5
1 – 5 yrs	11	9	20
6 – 10 yrs	10	11	21
11 – 25 yrs	8	16	24
> 25 yrs	9	6	15
Total	41	50	91

The above figures include four residents, each of whom has lived in Otley for their whole life.

Visitor Flow

9.30 – 10am	20
10 – 10.30am	16
10.30 – 11am	23
11 – 11.30am	11
11.30 – 12pm	9
12 – 12.30pm	7
Total	86

Community Involvement

	Male	Female	Total
Scouts/ Brownies/ Beavers/ Cubs	5	8	13
Bowls	5	2	7
School PTA	3	3	6
Neighbourhood Watch	12	4	16
Gym Club	2	4	6
Playgroup / Under 5's	3	2	5
Short Mat Bowls	1	2	3
Fun for Young	0	5	5
Friendship Club	3	5	8
Church	11	19	30
TOPS/ Junior TOPS	3	6	9
Baptist Chapel	1	1	2
Total	49	61	110

Other Organisations Mentioned:

- Reading Group
- Tiddlywinks
- Flower Evening
- Community Council (x2)
- School Governors (x3)
- Village Show
- Parish Council (x4)
- Otley Local History Recorder
- Handbells (x2)
- Farm Watch

Name & Address Sheets

34 sheets completed.

19 people ticked 'Yes' to helping with the distribution and collection of questionnaires

9 people ticked 'Yes' to helping input data onto software

The following were listed under 'Present Involvement in the Parish' and 'Interests':

Involvement in Parish

- Neighbourhood watch
- 'Tawny Owl' at Brownies
- Handbell ringing, delivering Church mags, joining in friendship club outings
- Independent examiner of Otley School PTA accounts
- Church janitor (!), neighbourhood watch
- Attend most functions, Church
- Parish Council Chairman
- Community Council
- TOPS
- Community Council
- Community Council (play area), primary school, gym, cubs, junior TOPS
- Bell ringer, walk a lot using the footpaths
- Helping with Beavers and Village Show
- Neighbourhood watch coordinator, police watch
- Resident
- Scouts
- Reader in this Parish, PCC, editor of Church Magazine for the benefice
- Beaver leader
- Scouts treasurer, Community Council
- Lived in Otley most of my life, Friendship Club, Mothers Union, Chapel Woman Fellowship and Scout Bingo
- Parish Councillor and Churchwarden
- Organist, bell ringer and handbell ringer, deliver Grundisburgh News and Parish Mag
- Newcomer to village – yet to commit to anything in particular

Interests

- Golf, computers
- Conservation, SSAFA – Forces help, Church
- Yoga, dancing, riding for disabled
- Cycling, walking, cooking, football, bell ringing and gardening
- Sport and drama
- Outdoors
- Gardening
- Play area, cycling and walking
- Walking, cycling, organic gardening, renewable energy, bell ringing
- Walking, bird watching
- Gardening, DIY, walking and holidays
- Walking, bird watching, golf, gardening and architecture
- Gardening and walking dog
- Music, literature
- Walking, opportunities to keep fit, meeting and supporting people in the village
- Bird watching, caravanning and travelling
- Painting and art
- Music and Sport
- Music, gardening, cycling, walking and more
- Local history
- Art, gardening and walking
- Many

Comments Made At Individual Stations:

Station 1 Parish Council Effectiveness & Housing

Good Points

- I think Parish Council do a good job – they seem to have influence in keeping the village rural but still moving with the times.
- Council minutes available via internet.
- Good involvement with District Council. I feel it is a helpful listening council.
- They do a good job and should be supported.
- Parish Council appear effective and are easy to contact.

Issues

- More information about work of Parish Council for newcomers would be appreciated.
- My husband was on Parish Council years ago. Not much contact since. Water pressure could be better in upper Chapel Road. Concern about “many houses that could be built on Hubbard’s site.
- I don’t really know anything about the Parish Council although I think I know a couple of people on it. The last PC meeting I heard about and came to was the parish plan 18 months ago!
- New housing Hubbard’s site? In keeping with village.
- No involvement with PC! Don’t really know what they do.
- More involvement in planning issues not aware PC consults.
- More affordable housing for young families but planned environmentally friendly.
- Desperate need for some smaller “starter” homes. Location – Helmingham Road between Ipswich Road and pub – both sides.
- Any likelihood of mains gas?
- Install mains gas.
- Mains gas would be great.
- Development of the area at the back of Newlands for housing for first time buyers.
- Know very little about councils.
- Those who say they don’t know what Parish Councillors do/who they are should attend the APM, which is advertised.
- Middle of the road housing needed. We have enough social housing.
- Let’s keep Otley a village any further expansion should be controlled and not allow us to become and overflow for Ipswich.
- Beware of District and County Councils trying to “dump” responsibilities (like road cleaning etc) on to Parish Councils.
- Housing development is important – just depends where – Hubbard’s area would be good because it is close to the centre.
- Never heard if Parish Council has achieved any of their aims.
- Parish Councillors should not be speed enforcement officers. Could lead to bad feeling and confrontation.
- Does anyone know whether planners are allocating new homes to the village? If so, would they go on the Hubbard’s site? What about employment opportunities?
- Sorry very ignorant about Parish Council! (Perhaps an information booklet?)
- No housing on Anglia Timber Yard site or Hubbards.
- Affordable housing for Otley people.
- Parish Councillors not evident enough. Perhaps an information sheet on the officers?
- New housing - sheltered housing for the elderly.

- Concerned about scale of Hubbards & plans for housing. Can the village cope with extra influx of people? Sewerage, school, traffic. The field between Hubbards and the Church should not be built on!
- ?Hubbards ?Industry ?Housing – I think this should be at a small minimum growth.
- If there's new housing get a mix of types not all giant houses. Suffolk's 1st sustainable village – what renewable energy could we use?
- Careful thought needs to be put into the development and any developer should contribute to the community possibly through providing amenities, new village hall etc.
- The right housing at Hubbards would bring much needed children into the village. However, we do not need a "Grange Farm" on the site.
- Housing needs to be affordable if Hubbards comes up for development.
- More use of public notice boards.
- Affordable housing
- The play area plans should be implemented a.s.a.p. Can Parish Council fund?

Station 2 Social Aspects

Good Points

- A good varied number of social clubs
- Community Council and local club events are good fun, low budget events
- Lots of events, clubs, activities for all age groups - excellent
- Lots of activities going on
- Gym Club, scout group, Brownies - great to have
- The village hall is a great facility
- Village hall very well used
- Excellent that we have a village hall, great Fêtes
- Good social life in village with the various clubs arranging fundraisers. Excellent drama productions
- Local entertainment in village, plays are good
- Village hall a great amenity- good range of events, village show, TOPS productions, quizzes etc
- Village show is excellent
- Excellent social village. Events well attended.
- Fête very good, TOPS excellent – Pub we must keep, excellent shop.
- Good village pub and church activities - keep them running
- Excellent village pub – evening classes would be good
- Church pastoral care is good
- Good community spirit, there is lots to get involved in. Help with organising the village Fête is needed.
- Wonderful shop – plays are very good
- Friendship club- very good

Suggestions

- Gardening club (x5)
- Local History
- Lunch club
- Befriending club
- Some way of getting info about social events well in advance. Notice board? Otley Calendar delivered. Parish mag is good but more could be done.
- Could we have a village allotment site?

- Some sports facilities for all
- Additional use of the church (more interest encourages upkeep/finances etc)
- Gardening Club would be wonderful
- Bird watching and Rambling
- Some evening classes for adults, possibly use Otley College?
- Befriending club for all age groups during the day or evening.
- Yoga – Pilates
- How about closer links with Otley College - eg if they have sports facilities eg squash, tennis – they could be made available for the village
- Evening classes would be good (x2)
- Use of village hall for adult leisure and educational classes
- Village hall notice board needs to show what is on and when
- Good school – must improve on intake numbers to keep it up
- Scout group desperate for assistants and leaders

Issues

- The village bears the brunt of Otley College traffic and we should enjoy some of the benefits eg use of College sports facilities
- Health visitor hours have been reduced for the baby clinic, only in village once a month- should be a minimum of two visits
- Village show too late in the year – could it be July/Aug?
- No play area for kids
- The village hall needs financial help to refurbish
- Need play area, need to refurbish hall
- Much better play facilities needed for all aged children.
- More needed for teenager, ie skate park or hard area.
- Better play facilities needed for all age children
- Shame there is no baby club in village –toddler group needs improving
- Village pub should be more user friendly
- More for kids
- Evening use of Village hall for exercise classes, yoga should be encouraged
- If anyone is interested we hope our venue at Willowmead, Otley Bottom could be used for classes – any suggestions from potential tutors or students
- Village hall needs improving

Station 3 Traffic, Transport and Highway Matters

- Speeding – 30 mph limit at Otley Bottom please
- Traffic Dangers a) Junction by shop – limited visibility to the right when pulling out of Chapel Road. View obstructed by Calor Gas sign b) Chapel Road – on left before the barn (going East) the road is constricted by an overgrown hedge
- Try again for the extension of footpath from outside 'Moselle' as far as the Church
- Footpath on Helmingham Road all the way down to village outskirts. Flashing speed signs on Helmingham Road
- Traffic too fast through village
- Roads not swept enough after leaf fall and drains cleaned soon after
- Size of lorries on our local road inappropriate and dangerous
- Publicise the bus to Woodbridge – two people have travelled on the bus to Woodbridge in 3 months
- Ensure pavements are kept clear and gutters kept clean
- More parking outside village shop

- Cycle routes to local villages
- Speed of traffic needs to be looked at – Helmingham and Chapel Roads
- School zebra crossing
- Speed limit is not adhered to – large HGV's causing problems in narrow lanes
- Speed of traffic still far too fast
- Pavements are good but too much potholes
- Speeding – 30mph to Shrubbery Farm on Cretingham Road
- Speeding traffic from Otley Bottom along Church Road
- Parking at the Church
- Dangerous pull out at T-junction by shop. Could speed restriction be put on Helmingham Road?
- A new public footpath (paved) from the village to the White Hart would help to increase use of pub
- Too many large lorries at Otley Bottom and in village
- Too many coaches reversing and turning near junction/ shop
- Shop parking / double parking
- Pavement to Church and onto the bowls club very hazardous walking after dark as I do
- Cycle parking and car share clubs
- Speeding on Church Road is awful – how many accidents have there been on that bend?
- Parking at shop could be improved – otherwise good upkeep
- Possibility of mini roundabout at Post Office corner
- Reasonable bus service to Ipswich – would be good to have a bus service to Woodbridge
- Speeding vehicles – perhaps flashing speed limit signs or community speed guns?
- Flooding on pavements and roads – eg by Drs surgery
- Some hedges on Ipswich Road need cutting back. If you are a walker or a cyclist you cannot use the side of the road because of hedges sticking out
- Buses – need better service to and from Ipswich especially for people who work in the town. How about a bus route to Woodbridge?
- Would be nice to have a 'shoppers bus' again coming round Ipswich Road (it was a bus route to Ipswich for 70 yrs or so). Even one service a week would be useful (not Tuesday)
- The school 20mph limit is of limited use – can road markings be improved?
- Great footpaths – well maintained
- Would not like extra lighting, speed bumps or yellow lines. This is a village not a town
- It is only the odd driver who speeds and probably always will
- Pleased with road maintenance, footpaths, hedges and lighting – all good for a village
- Direct bus routes to Woodbridge
- Hubbards – could Soames use this?
- Parking access for the shop
- Cycle routes in and around village
- Speed limit is not adhered to – village used as a motorbike testing area
- The footpaths are well maintained
- Pedestrian footpaths are not clear/ wide enough for prams single or double. Some clearing needed
- Regular buses to Ipswich
- Bulk deliveries of Central Heating oil seems a good idea
- Dogs fouling the pavement
- Speed of traffic entering the village from Cretingham
- Well maintained footpaths

- Holes and uneven road surfaces
- Speeding along Chapel Road – can something be done?
- Speeding along Chapel Road
- Roads need resurfacing
- Lower speed limits around the village
- Local roads being used as rat runs
- Lots of heavy traffic through the village – why?
- Speed warning lights entering and leaving village
- Lorry weight and height restriction
- Would like to be able to ride a bike around the village safely
- Bend at Otley needs rumble strips or sign to slow down
- 30 mph speed limit along Otley Bottom
- Better/ safer parking for the shop
- Move Soames to Hubbard's site
- Designated cycle paths with signs
- More street lights needed Spring Park end of village
- Speed limits need enforcing
- Speed limit signs need enforcing on Helmingham Road
- Traffic calming (visually discrete) need on Church Road approach
- More buses
- Cycle stands at Village Shop and Village Hall
- Footpaths need to be kept in repair – particularly bad on east side of Helmingham Road to junction with Chapel Road
- Pavements usually very mucky in winter
- Speed limit signs seem ineffective in Chapel Road
- Can we limit the size/ number of lorries coming through Otley Bottom
- 30 mph speed limit needed through Otley Bottom
- Otley College T-junction is dangerous because of speed and overtaking. Also several concealed driveways
- No cycle friendly facilities in the area
- Speed and way Soames coaches are driven – often way over on wrong side of road
- The amount of large lorries passing in Village of any size is getting alarming
- Install pavement further down Church Road
- Footpath between Chapel Road and Hall Lane needs attention where farm vehicles enter field 'off Hall Lane' – very muddy
- Buses – start earlier and end later
- Can street lights be set on timers to avoid wasting electricity?
- Ridiculous parking at shop is going to cause a very bad accident – just waiting to happen!
- Car club/ car share schemes to help make us all less car dependent
- We need a 20 mph limit
- Flashing speed signs on Helmingham and Cretingham Roads
- Can we get people to cut back hedges that obscure the view of oncoming traffic?
- Speed reduction signs 'flashing' please drive slowly
- There is a bus connection to Ipswich!
- Salting of roads seems poor
- Better footpaths so safer to pull out of driveways
- Road / pavement repairs needed constantly
- Verges – how to prevent mud on road in winter
- Direct bus service to Woodbridge
- Gibraltar Road into Ipswich Road has a bend which is blind – needs mirror (s)
- Limit HGV's through village – especially Helmingham Road to farm vehicles only

- Speeding – 30 mph limit at Otley Bottom please

Station 4 Community Services and Communication

Good Points

- Happy with small village, location and site, good community, good shop, rural life, Doctors' surgery, Grundisburgh News is good for villages
- Village Shop excellent but needs a car park as the Post Office corner gets congested
- Good to have school, shop, surgery, pub
- Excellent surgery, shop and pub
- At present village amenities well supported – but need to keep up the support
- Where is the garage?
- Superb shop and good health centre
- Good to have mobile library
- Village Fête is really great day – a big well done to all involved
- Good Doctors' Surgery
- Excellent shop!
- Shop / PO good and important – First responder good idea
- Otley College facilities are being made available to the village
- We have the best surgery/ pharmacy service ever!
- We're lucky to have such a good shop and surgery
- Parish mag very informative
- Volunteer centre
- Excellent provision in shop
- Excellent and well supported facilities – ie pub, shop, surgery, Church, school and Under 5's
- Good village shop
- Excellent village shop
- Parish Magazine is where I find out what is happening
- Surgery, school and Playgroup, Grundisburgh News, Church Times, Shop, Fish and Chip van
- Shop – just brilliant. Post Office is important too.
- Plenty of local clubs – eg TOPS, gym, cubs

Issues

- Children's play area needs addressing
- No evening or w/e hours at Doctors' surgery – very unhelpful for busy working people
- No publicity of Otley to Woodbridge bus service
- Scouts/ Cubs/ Beavers – numbers restricted due to lack of helpers. More urgently needed
- Have skills bank of people who could help in an emergency
- This is a rural village and not a town – therefore we should keep things in keeping with rural life. We still need a pub.
- More parking at shop would be good and perhaps somewhere to reverse a car
- Poor mobile phone reception. Use of Church Tower as a mast?
- Under 5's in desperate need of a new building
- Would like more evening classes at Otley College – poor prospectus
- Under 5's and school need more children to ensure long term future
- More courses at Otley College

- Scouts Excellent. Shop excellent. Bus service not bad. Bus to Woodbridge would be good.
- Lots of clubs/ activities. A lively village which caters for most interest and ages
- Better help for the elderly – meals and transport, emergency care, contacting the lonely, shut-ins etc
- How about a dentist?
- To continue to support the good pub
- Local centre, good food within walking distance
- How about a notice board in Helmingham Road?
- Lack of public toilets in centre of village near village hall
- Leisure classes/ adult education at Village hall?
- Good shop
- Need to keep pub going.
- Need children's play area
- We must keep the pub
- The playgroup needs financial support to maintain or upgrade services
- Primary school needs to review opening times. What about a breakfast club?
- Age concern local link available
- Recreation area and children's play area urgently needs to be addressed
- More parking at Doctor's surgery
- Improvement to broadband speed and access
- Local playgroup very small needs good support
- Use village hall to offer local adult education courses
- Playgroup/ Under 5's building needs upgrading and a good clean
- No central source of information on what's going on in the village, eg a regular news letter
- Desperate need for improved play areas. All weather surface for Newlands pitch
- No central list of village contacts – ie PC and CC members
- Poor quality broadband service in the area
- More evening surgeries at Otley Surgery
- Improve parking for Church and Bowls Club

Station 5 Environment

Good Points

- Footpath network excellent
- The walk in the Gull is quite enchanting in summer.
- The Gull footpath area
- Footpaths are great
- Excellent range of footpaths
- Good footpaths and plenty of open spaces/fields
- Lots of well signposted paths, byways etc kept maintained for walking and running
- Good that there is not much light pollution – can see the night sky!
- It's a very pleasant place to live – good walks and good facilities, good community
- A great village to live in most respects
- Footpath network excellent and on the whole well maintained
- Recycling, footpaths, playing field
- Staff in the village shop make up for the restricted access for the disabled
- Footpaths well signposted and kept clear
- Otley College
- Recycling

- Good use of information boards – always up to date
- The shop is great.

Issues

- How about an Otley wind farm – just for the village
- Would be good to be able to cycle into village – but roads are too dangerous. Any ideas?
- What about a local wind farm, village-oriented energy sustainability
- Return Anglia Timber Yard (overgrown and rotting) to fields
- People should keep their hedges off the pavements
- No footpath linking College with village
- Soames – perhaps screening of coaches
- Suffolk's first sustainable village: growing more of our own food (if we had allotments); community woodland; community renewable energy facility; green travel – car share etc
- More encouragement for people to be involved in conservation of wildlife to encourage more
- Otley College seems to be using too much lighting for car parks at night – is it really necessary?
- Night lighting at Otley College is extravagant. It should be dimmed.
- No local nature groups - could be good for the young environmentalists.
- Problem of parking at village shop. If people parked at an angle many more could park and other traffic still get by.
- Dogs fouling a real problem
- There is a lot of rubbish in the hedges and ditches. This spoils the enjoyment of taking a walk. (This rubbish is probably thrown from vehicles!)
- Timed street lighting to save light pollution and electricity
- More pavements to and from village centre badly needed
- Recycling facilities good but not monitored adequately – paper bin especially is often overflowing. I rang the last time for it to be emptied.
- Move coach park to outskirts of village and create a village green. Would help shop and make a central meeting point.
- Dog fouling play area needs to be sorted out
- I always clear up after my dog but find it frustrating that others don't do the same!
- Community woodland with regular tree planting events
- Otley could try and make itself a much (genuinely) “greener” village by focusing on transport and energy issues. E.g. car sharing scheme; car club; better bus services; better cycle parking facilities; community wind turbine.
- Bottlebank – glass all over car park, could it be relocated?
- What about a village green, Hubbards?
- Drains and gutters need clearing more frequently
- Hedges need to be cut back off pavements
- Pavement is urgent for people going to Church on the bend
- Screening (quick growing hedge!) at the village sign end of Soames – would improve central area and not inconvenience coach parking.
- Have a separate bin outside shop for plastic and cans. Existing bin is always full largely with cans and plastic bottles.
- Dogs kept on leads on pathways – as requested on notices!
- Dog fouling – free bags, more bins
- Need to make sure the College does not have flood lights
- Play area; “playing field”; village green; very important to village

- The pavement is in a very bad condition in Helmingham Road from Birds Mere to Chapel Road. Dangerous for elderly people and full of puddles after rain.
- Play area/playing field a big disappointment
- Limited (safe) cycling facility for kids
- Play area – continue to raise funds
- Need pavement all the way to the Church
- Hubbard’s night lighting
- Path with lighting from village to P.H.
- Village is dominated by roads, which is why it is so important to try to find a way to slow the traffic on Church Road and Chapel Road.
- Noise pollution from mini bikes etc v.v. debilitating to listen to all weekend
- Cycle routes with signs
- Pavements – need one from village to pub for safety
- Soames coaches not in keeping with village environment
- Pond restoration – bridleway on Chapel Road to encourage wildlife
- What about the BAP? Biodiversity plan?
- Playground upgrade for the children
- Overhead wires a mess – would be good if they could be buried
- Wouldn’t like extra lights (street), yellow lines, speed bumps; too much development to be in keeping. Reason: this is village not a town.
- Move Soames garage to Hubbard’s site.
- Let’s get the play area sorted.
- Speed of the traffic on Church Road; allotments would be fantastic; tennis court?
- Street lighting should be continued along Chapel Road to Spring Park from village centre.
- The village lacks a focal point e.g. village green.
- Street lighting would be good!
- Newlands play area very run down. Grass seldom cut irresponsible dog owners allow pet soiling – less obvious in long grass.
- Keep signs clear so speed enforcement can be implemented.
- Concerned over speeding through the village
- Traffic find it difficult to stop at Chapel Road junction and pull out onto Church Road.
- Allotments; better sports facilities e.g. tennis courts, open air swimming pool! Traffic calming on Church Road approach; sustainable Otley – local wind turbine
- Is there a requirement for allotments? Where are the nearest ones?
- Cars entering Otley from Cretingham end much too fast!!
- Inconsiderate parking too close to corner at Post Office
- Would love to get rid of street lights in Spring Park
- Newlands football “pitch” – would be good if it was all-weather surface. Access to area difficult – nettles and muddy.
- How many people even know Newlands play area exists? No signposts
- Young people in the village need more play facilities.
- A few people (relatively) support the Church financially. The Church is also a listed heritage building – more village support would be very welcome.
- Need a lamp by Newlands bus stop for people alighting a well lit bus into total darkness!
- Allotments for those with smaller gardens
- Do not want a “Tesco Express” store or equivalent. Our village shop is excellent.
- Cars travel too fast along Church Road/Helmingham Road
- Some footpaths need repairing,
- Parking around the shop can be dangerous on that corner at busy times.

Other Issues Raised Verbally or In Writing Prior to/ at the Needs Analysis Event

- In-fill housing OK, but needs to be sensitive and integrated
- No housing beyond the Hubbards' site
- Need new housing to be 1/3rd affordable
- More community involvement
- Village needs a centre – cf Martlesham Heath
- Newlands could have affordable housing

Written Submission #1

Likes

Otley has the essential ingredients in that it has a school, surgery, active Church and Chapel, post office, village store, drama group and (at present) a good Pub. For the younger generation there is the Under 5's group, two youth clubs, junior Drama and a very active Scout Group. There are also specialist clubs. All this makes Otley a lively and active village.

What's Missing

There does not appear to be a continuation of the younger generation and lack of numbers could influence the School as well as the activities outlined above. From involvement in the Scout Group it is of concern that whilst numbers are near the maximum at 55, over 50% are from outside the Parish of Otley. This obviously ties in with the provision of affordable housing. There is a superb area allocated as a recreation field with at present no playground facilities available. A more active approach is needed to obtain funding for the provision of play equipment. Perhaps a sub-committee should be set up responsible to the Community Council to progress this important area.

Housing

This is probably the most difficult subject to address. Nobody wants to be built around but unless suitable homes become available young families will not be able to stay in or come to Otley and it could end up as so many other villages as a place for the retired. The village would not be enhanced by building any mass housing but this could be spread in suitable small groups within the village precinct.

Traffic & Highways

Speeding drivers could become a problem particularly in Chapel Road in the vicinity of the School and the difficult exit from the Village Hall car park. Would it be possible to install a couple of the signs that flash and light up when a vehicle approaches at speeds over the limit, these do appear to be quite effective.

Written Submission #2

The main thing I'm interested in globally is whether we could relocate the Soames garage away from opposite the shop, and to replace this with, say, a small village green, and some parking spaces for users of the shop.

The benefits of this I think are:

Environment	A better focal point for the village eg. For gatherings, memorials, pleasant seating
Safety	Less congestion near the junction from manoeuvring coaches
Safety	Less congestion near the junction from parked shop customers
Safety	Easier to cross the road to/from the bus stop and shop.

No idea if this is possible, or where they could go - would there be scope to acquire some space behind Hubbards, without disturbing the people who live nearby?

Appendix E Constitution and Budget

Otley Parish Plan Steering Committee

Constitution

Name

The name of the organisation shall be “The Otley Parish Plan Steering Committee” hereafter referred to as The Committee.

Purpose

The purpose of The Committee shall be to act on behalf of the residents of Otley and the Otley Parish Council, to carry out the following tasks:

1. Maintain and build on the support for the Parish Plan in Otley
2. Identify sources of funding
3. Produce a budget for the Parish Plan process
4. With the Treasurer of Otley Parish Council monitor expenditure against the budget
5. Liaise with all statutory and non-governmental organisations providing services to the community to make the plan as effective as possible
6. Identify robust and appropriate consultation and survey methods to gather the views of the community, business, groups and organisations in Otley and where appropriate the wider area
7. To analyse the consultation and survey results and to produce and disseminate a report
8. Produce a prioritised action plan including costings and funding opportunities
9. To report at regular intervals to the residents of Otley, The Parish Council and other key stakeholders

Membership

1. The Committee will include up to 14 elected or nominated members from the Community who have an interest in the Parish Plan.
2. No more than two of these members will be members of the Otley Parish Council
3. The Committee may co-opt further members at its discretion
4. A person shall cease to be a member of the Committee having notified the Chair or Secretary in writing of his or her wish to resign
5. A person may be removed from the Committee by resolution of at least two thirds of the Committee voting at a meeting properly called for that purpose.
6. Members of the Committee shall carry out their responsibilities with due regard to the principles in the Code of Conduct for Local Authority members

Officers

1. Officers shall be elected by members of the Committee and shall hold office for the duration of the Parish Plan process
2. The Committee shall fill any vacancies for Officers from amongst their number as they see fit.

Meetings

1. The Committee shall meet every month or as required, three members shall constitute a quorum

2. The Secretary shall give a minimum of five days written notice to members of a meeting being held and of the matters to be discussed.
3. All matters shall be determined by a majority vote of those members present and voting except that in the event of a tied vote the Chairperson shall have a second and casting vote
4. The Secretary shall keep and safely store minutes of the meetings, which shall be distributed to the Committee not more than seven days after each meeting.
5. Any person with an interest in the Parish Plan may attend meetings of The Committee and speak but not vote.

Working Groups

1. The Committee may appoint such working groups, as it considers necessary to carry out functions specified by The Committee and which will be bound by the terms given to them
2. Working groups will be chaired by a member of the Committee
3. The Committee may make other arrangements for involving young people in the Parish Plan, as they feel appropriate.
4. Working Groups do not have the power to authorise expenditure on behalf of the Committee.

Finance

1. The Treasurer shall keep a clear record of all income and expenditure, supported by receipted invoices
2. The Treasurer shall keep a clear record of all voluntary time expended by The Committee and others involved in the Parish Plan process
3. The Committee and members of the Community acting on behalf of the Committee may claim back any expenditure (in accordance with the Otley Parish Council) that was necessarily incurred during the process of producing the Parish Plan
4. The Treasurer will present monthly financial reports to The Committee and the Responsible Financial Officer of the Otley Parish Council.

Changes of the Constitution

1. This constitution may be changed by resolution of at least two thirds of the Committee voting at a meeting properly called for that purpose.

Dissolution

1. The committee may be dissolved by resolution of itself or by an Extraordinary Otley Parish Plan Meeting
2. Upon dissolution any remaining funds shall be disposed of by The Committee, in accordance with the decisions reached at the Extraordinary Meeting open to the public in the area of the benefit and no individual member of The Committee shall benefit from the dispersal.

The constitution was adopted by The Otley Parish Plan Steering Committee on 14 June 2006

Otley Parish Plan Budget

Ver 4

Item	Material cost			Community involvement				
	No	Unit cost	Total £	No of people	Hrs	Hourly rate	No	Total
Steering committee meetings								
Assume 1 per month (12 total)				14	2	6.25	12	2,100.00
Hire of village hall (assume 50% of meetings)	6	20.00	120.00					
Involving Local people								
Laminated map	1	150.00	150.00					
OS license	1	47.50	47.50					
Publicity, inserts flyers	500	0.10	50.00					
Posters (for 3 events)	12	15.00	180.00					
Website hosting (costs from Fasthosts UK @ £3.99 per month)	1	50.00	50.00					
Identifying issues/ needs events (3no)								
Hire of hall	3	20.00	60.00					
Preparation for event				3	8	6.25	3	450.00
Assistance at events				3	3	6.25	3	168.75
Stationary		60.00	60.00					
Refreshments (assume 30 people at each)		30.00	30.00					
Interviewing of key stakeholders								
Assume 10 meetings				1	2	6.25	10	125.00
Consultancy/ Professional support								
Attendance at Suffolk Acre workshop 2	3	20.00	60.00	3	4	6.25		75.00
Housing needs survey by Suffolk ACRE			120.00					
Community Planning Handbook	1	14.95	14.95					
Data Collection & Analysis								
Village Hall Hire- briefing distributors	1	20.00	20.00					
Organising and briefing volunteers				2	8	6.25		100.00
Village Appraisal Computer Software	1	75.00	75.00					
Hire of Infonnaire for 2 events	2	50.00	100.00					
Time compiling Household/ Business/ Youth questionnaires				2	4	6.25		50.00
Printing 300 questionnaires (24 sides)	7,200	0.05	360.00					
Printing 30 business questionnaires (15 sides)	450	0.05	22.50					
Printing 100 youth questionnaires (6 sides)	600	0.05	30.00					
Stationary, clips boards, envelopes			100.00					
Time incurred distributing and collecting questionnaires				10	2	6.25	2	125.00
Insurance			57.50					
Production of Final Report								
Collation of results (assume 80% of 300)				Nos				
Data entry questionnaires				240	0.25	6.25		375.00
Data entry of business questionnaires				30	0.25	6.25		46.88
Drafting or report				12	24	6.25		1,800.00
Hall hire for presentation of report and action plan event	1	20.00	20.00					
Refreshments			25.00					
Time incurred compiling report				14	16	6.25		1,400.00
Printing final report (30 copies with 50 pages)	1500	0.05	75.00					
Contingency								
Assume 5%			91.37					
Totals			1,918.82		Manhours	1110.50		6,815.63

Material costs **£ 1,918.82**

Total cost of project **£8,734.45**

13th July 2006
Version 4